



## Important Information for the 2024-2025 school year

- **Parent Night:** This will be a prerecorded presentation for you to watch at your convenience. A link to the presentation will be sent on August 26, 2024.
- **Parent-Child Visit Day:** It will be an open house style. Drop by during your time slot and meet your child's teachers and let your child see the classroom and school.
- **Backpack:** Children should bring a backpack to school every day. Make sure it can hold an 8 ½ x 11 sheet of paper, and something they can manage - no wheelie bags.
- **Bring a water bottle every day to school.** This should be spill-proof, labeled with name, and the child should be able to open/close.  
\*\*\*ONLY WATER AT PRESCHOOL!!
- **Preschool Hours:** AM 9:00-11:30 am and PM 1:00-3:30 pm
- **Lunch Bunch:** Check website for additional paperwork and more information regarding Lunch Bunch.
- **Supply fee is due before 8/10/24.**
- **September Tuition is due before 9/10/24.**

### YOU WILL RECEIVE TWO EMAILS WITH DIRECTIONS ON HOW TO ACCESS YOUR PROCARE ACCOUNTS:

- Parent Engagement App: Watch for an email invite on 7/29/24.
- My Procure account: You will receive a second email on 7/29/24 to set up your account and to see detailed reports and information for your account.

### FILLING OUT PAPERWORK:

- ALL LINES NEED TO BE COMPLETED.
- WRITE INFORMATION CLEARLY.
- PARENT/GUARDIAN INFORMATION IS TWO SEPARATE SECTIONS—FILL OUT ONE PARENT IN EACH SECTION.
- FILL IN NAME, ADDRESS, AND PHONE NUMBER FOR PARENT'S PLACE OF EMPLOYMENT.
- IF YOU WORK FROM HOME FILL IN "HOME OFFICE."
- PLEASE PUT "N/A" FOR ALL INFORMATION THAT IS NOT APPLICABLE.
- EMERGENCY CONTACT: Please give us all the required information so we can contact if needed.
- DOCTOR INFORMATION MUST INCLUDE A PHONE NUMBER AND ADDRESS.