



**Indian Run Preschool**  
**6305 Brand Rd.**  
**Dublin, OH 43016**  
**614-889-8862**  
**sfouts@indianrun.org**

Indian Run Preschool is a half-day program for children ages 3-6. Our morning session is 9:00-11:30 and our afternoon session is 1:00-3:30.

**MISSION STATEMENT** Indian Run United Methodist Church’s Preschool is an outreach ministry of the Indian Run United Methodist Church. We provide a Christian environment to nurture the intellectual, social and spiritual growth of young children through a developmental and play-based curriculum.

**CLASS OFFERINGS** The following classes are available depending on your child’s age.

- MonKEy class/Kindergarten Enrichment: Child must be currently attending kindergarten and be 5 by 9/30/2024.
- Frog class/Pre-K (4/5 year olds): Child must be 5 by 5/31/2025 and attending kindergarten the following year.
- Frog Pond (Frog Enrichment class): Child must be 5 by 5/31/2025.
- Owl class (4 year olds): Child must be 4 by 9/30/2024.
- Owl Treehouse (Owl Enrichment class): Child must be 4 by 9/30/2024.
- Firefly class (young 4s): Child must be 4 by 2/28/2025.
- Firefly Meadow (Firefly Enrichment class): Child must be 4 by 2/28/2025.
- Manatee class and Turtle class (3 year olds): Child must be 3 by 9/30/2024.
- Under the Sea class (Manatee and Turtle Enrichment class): Child must be 3 by 9/30/2024.

**CLASS SCHEDULE, RATIOS, AND MONTHLY TUITION**

Class	Days	Student Teacher Ratio	Tuition
MonKEy	Monday and Wednesday AM or PM	12:2	\$195
Frog 16	Monday through Thursday AM or PM	16:2	\$295
Frog 9	Monday through Thursday AM or PM	9:1	\$295
Frog Pond	Friday AM or PM	9:1	\$60
Owl	Monday, Wednesday and Friday AM or PM	15:2	\$255
Owl Treehouse	Thursday AM	12:2	\$60
Firefly	Tuesday and Thursday AM or PM	14:2	\$195
Firefly Meadow	Friday AM or PM	7:1	\$60
Manatee	Monday and Wednesday AM	14:2	\$195
Turtle	Tuesday and Thursday AM	14:2	\$195
Under the Sea	Friday AM	7:1	\$60

**FEES** A non-refundable registration fee of \$100 for the first child (\$50 for each additional child) plus the May 2025 tuition will be due upon enrollment. A non-refundable supply fee will be due in August 2024. The supply fee is based on the number of days your child attends.

1-day per week: \$40

2-days per week: \$80

3-days per week: \$120

4-days per week: \$160

Tuition will be due monthly from September through April.

**REGISTRATION DATES** Our registration process is based on a lottery.

**Current families, church members, alumni families, and current PMO families** can drop off registration between December 1 and December 8, 2023. The lottery for this group will take place on December 11, 2023. Class lists will be posted on December 12, 2023.

**New families** can drop off registration between January 4 and January 12, 2024. The lottery for this group will take place on January 16, 2024. Class lists will be posted on January 17, 2024.

**REGISTRATION STEPS** To be assured of placement in the lottery, all application steps must be completed.

1. Complete the Registration Form, indicating your 1<sup>st</sup> and 2<sup>nd</sup> choice.
2. Be sure your email address is clearly written on the registration form.
3. Read, sign, and date the Tuition Agreement.
4. Include a check for the \$100 non-refundable registration fee (\$50 for each additional child).
5. Place the above information in an envelope labeled **Preschool Registration**. All siblings can be placed in one envelope.
6. Drop off your envelope in the mailbox in the preschool labeled "Registration," in the green church mailbox located in the island in the parking lot, or mail it to:  
Indian Run Preschool  
6305 Brand Rd.  
Dublin, OH 43016
7. Once notified of your placement, send a check for May 2025 tuition as your acceptance to the class.

\*All forms (other than the registration form) will need to be filled out 30 days prior to the start of the school year. These forms are on our website and you will receive instructions in the mail over the summer.

\*Your child will need to have a current physical on file at the start of the school year. Physicals expire after 13 months, and all physicals must remain current throughout the school year. You can find this form on our website under the Forms tab. It is called **Child Medical Statement**.

## INDIAN RUN PRESCHOOL – REGISTRATION FORM

STUDENT’S NAME: LAST: \_\_\_\_\_ FIRST: \_\_\_\_\_

PREFERRED NAME: \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_ MALE FEMALE (circle one)

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

MOTHER’S NAME(S): \_\_\_\_\_ EMAIL \_\_\_\_\_

MOTHER’S PHONE # \_\_\_\_\_

FATHER’S NAME(S): \_\_\_\_\_ EMAIL \_\_\_\_\_

FATHER’S PHONE # \_\_\_\_\_

**Please state preference of first choice (1) and second choice (2) for primary class. Also indicate if interested in an Enrichment class with a check mark (Frog Pond, Owl Treehouse, Firefly Meadow, Under the Sea).**

AM: 9:00-11:30	PM: 1:00-3:30
MonKEy AM _____ Monday and Wednesday Attending Kindergarten and 5 by 9/30/24	MonKEy PM _____ Monday and Wednesday Attending Kindergarten and 5 by 9/30/24
Frog 16 AM _____ Monday, Tuesday, Wednesday, Thursday Age 5 by 5/31/25 and attending kindergarten the next year	Frog 16 PM _____ Monday, Tuesday, Wednesday, Thursday Age 5 by 5/31/25 and attending kindergarten the next year
Frog 9 AM _____ Monday, Tuesday, Wednesday, Thursday Age 5 by 5/31/25 and attending kindergarten the next year	Frog 9 PM _____ Monday, Tuesday, Wednesday, Thursday Age 5 by 5/31/25 and attending kindergarten the next year
Frog Pond AM (Enrichment) _____ Friday Enrolled in Frog class and 5 by 5/31/25	Frog Pond PM (Enrichment) _____ Friday Enrolled in Frog class and 5 by 5/31/25
Owl AM _____ Monday, Wednesday, Friday Age 4 by 9/30/24	Owl PM _____ Monday, Wednesday, Friday Age 4 by 9/30/24
Owl Treehouse AM (Enrichment) _____ Thursday Enrolled in Owl class and 4 by 9/30/24	Owl Treehouse PM (Enrichment) _____ Thursday Enrolled in Owl class and 4 by 9/30/24
Firefly AM _____ Tuesday and Thursday Age 4 by 2/28/25	Firefly PM _____ Tuesday and Thursday Age 4 by 2/28/25
Firefly Meadow AM (Enrichment) _____ Friday Enrolled in Firefly class and 4 by 2/28/25	Firefly Meadow PM (Enrichment) _____ Friday Enrolled in Firefly class and 4 by 2/28/25
Manatee _____ Monday and Wednesday Age 3 by 9/30/24	
Turtle _____ Tuesday and Thursday Age 3 by 9/30/24	
Under the Sea (Enrichment) _____ Friday Enrolled in Manatee or Turtle class and 3 by 9/30/24	

Your church home: \_\_\_\_\_

How did you hear about Indian Run Preschool? \_\_\_\_\_ please state name if referred by a friend \_\_\_\_\_.

**Indian Run Preschool Tuition Agreement**  
**School Year 2024-2025**  
**School Copy**

To enroll and hold a place for \_\_\_\_\_  
(Last Name) (First Name) (Middle Initial)

In the Indian Run Preschool (IRP) for the above-mentioned school year, I/We agree to the following:

1. My/Our child is three years of age (**turns three on or before September 30, 2024**) or older and is toilet trained (**this means NO diaper or pull-up**).
2. I /We agree to pay a nonrefundable deposit which includes a **\$100 registration fee for first child (\$50 for each additional child)** and the **last month's tuition for the school year (May 2024)**, which is refundable only if IRP is notified by **July 15, 2024**. This deposit must be paid at the time of the application to hold a space for your child. In order to reserve space for a child who will not attend until later in the school year, tuition must be paid during the month(s) the child is not attending or he/she will be placed on a waiting list subject to availability.
3. I/We agree to pay a **\$40 (enrichment), \$80(2 days), \$120(3 days), \$160(4 days) supply fee** in August 2024, which is not refundable.
4. If it is necessary to cancel a reserved space for the above-named child, a written notice must be received by **July 15, 2024**. Without written notice, I am liable for one month's tuition. Earlier notice is desirable. Tuition for the month of **May 2025** can be applied to the last month of enrollment.
5. I understand there will be no refunds made for holidays or vacations as the yearly tuition is spread into nine monthly payments for convenience of remittance.
6. The school reserves the right to terminate enrollment of any child, if in the opinion of the staff, continued attendance would not be in the best interest of either the child or the school or tuition payments are not current.
7. Payment is due by the 10<sup>th</sup> of each month. Tuition payments are accepted by ACH and Tuition Express. Payments received after the tenth of the month are considered past due and are subject to a \$10 late fee.
8. A \$15 service fee will be assessed on all returned checks.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Check # \_\_\_\_\_

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