

# YA'RON BROWN, LLC

## General Information for Keynotes

FEE SCHEDULE	
Any keynote presentation up to 1 hr in length per calendar day	\$1,500
Outside the Continental US	\$2,000

EXPENSES: If the consultant has to travel more than 50 miles outside of the metro-Atlanta area, the client is responsible for all travel related expenses including, but not limited to, round-trip airfare, lodging, meals, ground transportation, etc. (for domestic flights longer than one (1) hour and all international air travel, business class accommodations are requested).

CONFIRMATION/PAYMENT: A signed **Program Confirmation** is required to secure and confirm the speaking date. A minimum of 20% of the total presentation fees are due at that time. The remaining presentation fee, along with any applicable expenses, are due one week prior to the speaking engagement.

If Ya'Ron Brown, LLC pays directly for any travel related expenses, the client will be invoiced for those expenses within 5 business days following the speaking engagement and that invoice will be due upon receipt.

CANCELLATION POLICY: If the engagement is cancelled by the client, and is not resold, any travel related expenses incurred by Ya'Ron Brown, LLC are to be reimbursed and the following schedule percentage of the fee will be in effect from the time written notification is received:

- 30 days or fewer prior to scheduled engagement: 100%
- 31-60 days prior to scheduled engagement: 50%
- 61-120 days prior to scheduled engagement: 25%

*Note: Fees are per day and are subject to change. Please call us to confirm that these fees are current.*

### A/V REQUIREMENTS:

LCD Projector and Screen

If group size is larger than 50, a sound system with a wireless lapel microphone is requested

*Because Ya'Ron is often customizing and tweaking his presentation up to the last minute, he'll be running his presentation from his Apple iPad Pro (he'll bring the VGA adapter for the projector with him)*

*Note: Video and/or Audio taping of the presentation are **not permitted** without the expressed written consent of Ya'Ron Brown, LLC.*