

YA'RON BROWN, LLC

General Information for Workshop

FEE SCHEDULE	
Workshop - up to 4 hrs in length per calendar day	\$4,500*
Outside the Continental US	\$5,625
<i>Each additional hour of workshop on the same calendar day</i>	
Continental US	\$1,200
Outside the Continental US	\$1,400

EXPENSES: If the consultant has to travel more than 50 miles outside of the metro-Atlanta area, the client is responsible for all travel related expenses including, but not limited to, round-trip airfare, lodging, meals, ground transportation, etc. (for domestic flights longer than one (1) hour and all international air travel, business class accommodations are requested).

CONFIRMATION/PAYMENT: A signed **Workshop Confirmation** is required to secure and confirm the workshop date. A minimum of 20% of the total workshop fees are due at that time. The remaining workshop fee, along with any applicable expenses, are due one week prior to the workshop.

If Ya’Ron Brown, LLC pays directly for any travel related expenses, the client will be invoiced for those expenses within 5 business days following the speaking engagement and that invoice will be due upon receipt.

CANCELLATION POLICY: If the workshop is cancelled by the client, and is not resold, any travel related expenses incurred by Ya’Ron Brown, LLC are to be reimbursed and the following schedule percentage of the fee will be in effect from the time written notification is received:

- 30 days or fewer prior to scheduled engagement: 100%
- 31-60 days prior to scheduled engagement: 50%
- 61-120 days prior to scheduled engagement: 25%

Note: Fees are per day and are subject to change. Please call us to confirm that these fees are current.

A/V REQUIREMENTS:

LCD Projector and Screen

If group size is larger than 50, a sound system with a wireless lapel microphone is requested

Because Ya’Ron is often customizing and tweaking his workshops up to the last minute, he’ll be running his presentation from his own Apple device (he’ll bring the VGA adapter for the projector with him).

*Note: Video and/or Audio taping of the presentation are **not permitted** without the expressed written consent of Ya’Ron Brown, LLC.*

**starting cost; amount will vary based on workshop details*