

PAYMENT DETAILS

Payment to be made directly into the North Stifford Village Hall bank account.

We reserve the right to deduct money from the Security Deposit (please see Indemnity Insurance and your Deposit).

IF THERE IS NO DEFAULT ON HIRE CONDITIONS, WE AIM TO REFUND YOUR SECURITY DEPOSIT WITHIN 2 WEEKS AFTER THE HALL HIRE HAS TAKEN PLACE.

CANCELLATIONS

The Management Committee reserves the right to decline any booking application. If conditions are not met, the Management Committee will reserve the right to not accept any future bookings. The Management Committee reserves the right to amend hiring charges and conditions of hire at any time.

WE REGRET THAT WE DO NOT ALLOW PARTIES FOR AGE 12 – 21 YEAR OLDS. VIOLATION OF THIS RULE WILL RESULT IN LOSING YOUR SECURITY DEPOSIT FOR BREACH OF TERMS AND CONDITIONS.

- You may cancel your booking up to **2 weeks** prior to the hire date. We will retain a **£30 administration fee for any cancellations**.
- The Management Committee will **NOT** be responsible for any loss of estimated income or any other expenses incurred by the hirer resulting from such cancellation.

INDEMNITY, INSURANCE AND YOUR DEPOSIT

The person named in the Hire Agreement is ultimately responsible for ensuring that everyone using the premises complies with the Conditions of Hire and are accountable for any breaches of the Conditions of Hire. If you place a booking on behalf of a company, the liability rests with the company. The Hirer is responsible for ensuring that the premises (including the building, contents, fixtures and fittings and the surrounding area) are not defaced, damaged, broken or removed. In the event of breakages, damage (including accidental damage), loss of contents, excessive noise/disturbance, abuse to the premises, or if the premises are left in an unsanitary condition, the **FULL SECURITY DEPOSIT WILL BE FORFEITED AND THE HIRER WILL BE HELD LIABLE FOR THE EXCESS (IF APPLICABLE)**. The Committee will not be held responsible for personal injury, loss of property, any loss suffered by the Hirer, or any Third Party, incurred through Fire, breakdown of machinery, power failure, water leakage, government restrictions or other circumstances which may temporarily close the Hall or cause its hire to be cancelled, interrupted or terminated.

Please be aware that fixtures, fittings and contents including the tables and chairs are checked and counted as appropriate by the hall staff after functions. Hirers are liable on a Public Liability basis for any loss, damage, theft or injury caused as a result of their hire, or using any third parties or equipment they introduce. No responsibility will be carried by North Stifford Village Hall Management Committee. The hirer is responsible for ensuring that any third party they employ at their event is appropriately insured and is compliant with current regulations and the hall Conditions of Hire. Examples of third parties include, DJ's professional caterers, event management, entertainers, wedding supplier companies etc.

- An example of charges are: Extra Cleaning £20 per hour.