

SAFETY/LEGAL

It is the primary responsibility of the Hirer to ensure the health and safety of users of the Hall. Nothing may be done by the Hirer, their guests or third parties, which will endanger the users of the building or invalidate the insurance policies relating to the premises or its contents.

In particular the Hirer must ensure that:

- They remain on the premises for the full duration of the function, they are wholly responsible for their event and will therefore remain in control of activities both inside and in the surrounds of the hall.
- The Hall is not used for any unlawful purpose and only used for the purpose specified in the Hiring Agreement.
- Only light decorations such as balloons are permitted and must be removed after the function.
- Bouncy Castles are **NOT** permitted inside or outside the hall due to safety reasons.
- All safety notices in the Hall including the FIRE NOTICE are read and observed. It is the Hirer's responsibility to ensure that everyone in the hall knows how to evacuate the hall in an emergency and that fire exits are not obstructed or tampered with. The Hirer should nominate a person/persons within their party to implement fire safety measures as required e.g. using the fire blanket in the event of a contained kitchen fire.
- Fire Exit doors must be kept clear and free from obstruction at all times.
- Highly flammable substances are not brought onto any part of the premises.
- CANDLES are **NOT** permitted inside the premises.
- Paint (wet or dry powder) is **NOT** allowed inside the hall or on any part of the premises.
- Flammable items are not positioned near lighting or heaters.
- No unauthorised heating or cooling appliances are used in the hall.
- No BBQ's are permitted inside the hall OR outside.
- All equipment brought onto the premises is in safe and good working order and is only used in the intended purposes for which it was designed.
- Fireworks are not permitted inside or outside the premises.
- The main car park entrance/exit must be kept clear for emergency vehicles at all times.
- Smoking is **NOT** permitted inside the hall.
- **NO** animals are permitted in the hall.
- No illegal drugs may be brought onto the premises.
- No Alcohol may be **sold** on the premises.
- No Confetti outside the hall. If it used within the hall, please ensure it is cleared away otherwise an extra cleaning charge may be incurred.
- No furniture, fittings or equipment is to be removed or taken outside of the hall.
- The field is used for Adult Cricket Matches April – September. If using the outside area, please be aware there is the danger of being hit by a cricket ball.
- **NO** adhesive tape is to be used on floors or walls. **Magic tape or blue tac can be used.**

NOISE, DRUNK, DISORDERLY AND NUISANCE BEHAVIOUR

The Hirer shall ensure that in order to avoid disturbing neighbours of the Village Hall and local residents **music is kept to an acceptable level**. To avoid violent or criminal behaviour, care shall be taken to avoid excessive consumption of alcohol. Drunk, disorderly, nuisance, violent and criminal behaviour shall not be permitted either on the premises or surrounding areas. Hirers must ensure that noise is kept to a minimum on arrival and departure, particularly late at night.

You could forfeit your security deposit if you do not keep within noise limitations. Noise/music levels are monitored externally throughout evening events and the committee/hall management reserves the right to enter the building during your event should we feel the need to do so and make any adjustments deemed necessary.

END OF HIRE/DEPARTING THE PREMISES

- Music should be stopped no later than 11pm Fridays and Saturdays / 10pm Monday to Thursday and Sundays. The Hirer is responsible for ensuring that everyone has left the Hall, with all areas left in a clean and tidy condition by 11.30pm (10.00pm Sundays).
- The Hirer cannot leave until the Hall is locked by the caretaker.
- A charge of up to £50 per every 30 mins will be deducted from the Security Deposit if the hall has not been vacated by the agreed hire time.