

Consortia Report on Governance Compliance of Rules and Procedures

Download and save this Word document, open it and fill in the various fields, print the completed form, sign, scan and email to the AB86 inbox: ab86@cccco.edu. Due by October 31, 2015 or sooner so that we can accept your 15-16 annual plan, consortium allocation schedule, budget, and 1st Quarter expenditure report.

Consortium Name:

Planning Grant Fiscal Agent Name (for tracking purposes only):

Consortium Point Person (or person submitting this document):

Name:

Consortium Role: E-

Mail:

1. Have all community college districts, school districts, or county offices of education, or any joint powers authority consisting of community college districts, school districts, county offices of education, or a combination of these, located within the boundaries of the adult education region been allowed to join the consortium as a member?

Original members of the consortium are Cuesta College, Lucia Mar Unified School District, and San Luis Coastal Unified School District. The project coordinator met with each of the K-12 district superintendent to review the AB86 plan submitted in March. At these meetings the superintendents were provided the opportunity to join the consortium as a member or remain a partner. During these meetings Templeton USD chose to join as a member rather than remain as a partner.

2. Have all members committed to reporting any funds available to that member for the purposes of education and workforce services for adults and the uses of those funds? How will the available funds be reported and evaluated?

All members shared their adult education funding sources and amounts during scheduled consortium meetings. Members shared how current funding was supporting adult education programs. The members receiving other adult education funding will share already established methods of funding evaluations and reporting with the consortium.

3. How will you assure that each member of the consortium is represented only by an official designated by the governing board of the member?

Each member will provide school board meeting minutes that confirms they are officially designated.

4. How will you assure that all members of the consortium shall participate in any decision made by the consortium?

All consortium members will be present at meetings when any action items will be presented and taken. Roll call votes will be included in the minutes of the meeting.

5. What will be the relative voting power of each member?

e.g. 1 member = 1 vote

e.g. 1 institution = 1 vote (thus giving districts with multiple institutions multiple votes)

e.g. Other (e.g., votes proportionate to adult students served)

Each member district will have 1 vote.

6. How will decisions be approved?

e.g. by majority vote of 51%, or 50% +1 vote, or $\frac{2}{3}$ of votes

e.g. by consensus

Decisions will be approved by a $\frac{3}{4}$ vote. Three of the four members will have to agree.

7. How did you arrive at that decision-making model?

The consortium reached this decision by unanimous vote.

8. How will proposed decisions be considered in open, properly noticed public meetings of the consortium at which members of the public may comment?

The consortium will develop a website that will contain a calendar of scheduled meetings, meeting minutes, identified partners, and proposed decisions. The website will have a comment section for partners or other community members who could not attend an open meeting to provide feedback regarding any decision proposed by the consortium.

9. Describe how will you provide the public with adequate notice of a proposed decision and consider any comments submitted by members of the public?

The website will be the main method for communication. Email alerts will be sent to identified partners to advise of any proposed decision by the consortium to allow ample time for feedback.

10. Describe how comments submitted by members of the public will be distributed publicly.

All comments will be posted on the website for public access. Members will read public communications at regularly scheduled meetings.

11. Describe the process by which the consortium will solicit and consider comments and input regarding a proposed decision from other entities located in the adult education region that provide education and workforce services for adults. Such entities will include but not necessarily be limited to, local public agencies, departments, and offices, particularly those with responsibility for local public safety and social services; workforce investment boards; libraries; and community-based organizations.

All identified partners will be invited to attend any consortium meeting that includes any proposed decision making. For those partners who cannot attend a meeting the proposed decision will be posted on the website for comments and feedback. The consortium will review comments before a final decision is made.

12. How will you determine approval of a distribution schedule pursuant to Section 84913?

The distribution of funds will be determined by the AB86 plan submitted in March 2015. Prioritization will be based on unmet needs of each program area.

13. Has the consortium A) designated a member to serve as the fund administrator to receive and distribute funds from the program or B) chosen to have a funds flow directly to the member districts based upon the approved distribution schedule?

Yes, the San Luis Obispo County Community College district will serve as fiscal agent to receive and distribute funds per the consortium decision-making process.

14. How will members join, leave, or be dismissed from the consortium?

Any K-12 school district in the San Luis Obispo County may join the consortium by contacting any current

consortium member. Official board approval will be required for any current member who decides to leave the consortium membership. Any current member who is not actively participating in the consortium will be notified by project coordinator, after attempts to resolve the lack of participation by a district member the district administration will be notified. The district will have an opportunity to officially designate another representing official.

*15. Does the consortium have a formal document detailing its working beyond the questionnaire?
(Please provide a link)*

No, not at this time

Name: Cheryl London

Consortia Member: Templeton

Email: Clondon@templetonusd.org

Date: 10/6/15

Signature Box: Cheryl London

Name: Sally Ames

Consortia Member: SLCUSD

Email: sames@slcUSD.org

Date: 10.6.15

Signature Box: Sally Ames

Name: CHARLISSA B. SKINNER

Consortia Member: LUCIA MAR USD

Email: charlissa.skinner@lmsd.org

Date: 10/6/15

Signature Box: Charliessa B Skinner

Name:

Matthew Green

Consortia Member:

Cuesta College San Luis Obispo CCD

Email:

mgreen@cuesta.edu

Date:

10/6/15

Signature Box:

M. Green

Name:

Mia Ruiz

Consortia Member:

Cuesta College

Email:

mruiza@cuesta.edu

Date:

10/6/15

Signature Box:

Mia R

Name:

Consortia Member:

Email:

Date:

Signature Box:

Name:

Consortia Member:

Email:

Date:

Signature Box:

Name:

Consortia Member:

Email:

Date:

Signature Box:

Name:

Consortia Member:

Email:

Date:

Signature Box: