



**REQUEST FOR BID  
TOWN OF DUTCH JOHN  
PROJECT - 2024**

**REMOVAL OF OLD HVAC EQUIPMENT AND  
INSTALLATION OF NEW EQUIPMENT  
FOR TWO PUBLIC BUILDINGS IN THE TOWN OF DUTCH JOHN**

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## **NOTICE TO CONTRACTORS**

**Town of Dutch John is seeking bids for its Project 2024 – Removal of Old HVAC Equipment and Installation of New Equipment for Two Public Buildings in the Town of Dutch John.**

**Proposals will be received by the Town Clerk, P. O. Box 235, Dutch John, Utah 84023 until 4:00 p.m. on Tuesday, May 7, 2024. The contractor is responsible for ensuring that proposals are complete and delivered on time.**

**Each bidder must submit a bid bond from an approved surety company licensed in Utah and in good standing on forms provided by the surety company, or in lieu thereof, cash, certified check, or cashier's check for not less than 5% of the total amount of the bid, made payable to the Town of Dutch John as evidence of good faith and a guarantee that if awarded the contract, the bidder will execute the contract and finish the contract bonds as required.**

**The Town of Dutch John reserves the right to reject any and or all bids. Bids will be opened during the Town Council meeting on May 8, 2024, and award will be finalized at the May 8, 2024 meeting, unless there are questions. If there are questions, the decision will be Tabled until the Town Council meeting on May 22, 2024.**

**The project consists of installation of new HVAC equipment for two public buildings, to-wit: the Fire Station and the Conference Hall. It is recommended Contractor do an on-site review prior to submission of a bid and if there are any questions you can contact Mayor Butch Johns, at 307-350-0739.**



## **BID REQUIREMENTS/SPECIFICATIONS**

### **FIRE STATION**

Replacing electric 4 ton roof top with 4 ton 3phase gas fired roof top, provide curb adaptor and economizer.

Electrical update to match specifications of new unit.

Run gas line approximately 50 ft. to unit.

Install condensate line

Unit start up and safety checks

Removal and disposal of old HVAC equipment.

**CONTRACTOR IS RESPONSIBLE FOR PROVIDING EQUIPMENT TO HOIST NEW EQUIPMENT TO THE ROOF AND REMOVE OLD EQUIPMENT.**

Guarantee work for one-year

### **CONFERENCE HALL**

Install 3 ton 96% gas fired furnace

Install 3 ton evaporator coil

Install 14 Steer 2-1/2 ton condenser

Install new high efficiency filter system

Install new lineset

Install new wifi programmable thermostat

Removal and disposal of old equipment

Guarantee work for one-year



## BID PROPOSAL

Date: \_\_\_\_\_

The undersigned, after having personally and carefully examined the specification, plans and form of contract and bond, all of which are made a part hereof, proposes to furnish all labor, equipment, tools and machinery-which are required in and about Town of Dutch John, in connection with Project Bid 2024, consisting of the removal of old equipment, installation of new HVAC equipment, and clean up for two Public Buildings, to-wit: the Fire Station, 560 So. Blvd., and the Conference Hall, 530 So. Blvd. for the sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

The undersigned further proposes to execute the attached contract within ten (10) days after the date of the notice of award. Work will commence no later than \_\_\_\_\_ and be completed no later than \_\_\_\_\_, pending availability of new equipment.

The undersigned also proposes to furnish bonds as surety satisfactory to the Town of Dutch John, with the contract. The bond is to be signed by a surety company licensed in Utah and in good standing in the amount equal to the amount of the bid.

Or:

The undersigned encloses a certified check or cash for \_\_\_\_\_ ( five percent bid bond in lieu thereof) payable to the order of the Town of Dutch John as a guarantee of good faith, and which it is agreed, will be forfeited to the Town of Dutch John, as liquidated damages in the event of the failure of the undersigned to enter into a contract and furnish satisfactory bonds to the local agency within ten days after notice of award.

It is understood that the Town of Dutch John has the right to reject this proposal or to accept it.

Contractor \_\_\_\_\_

Bidder's Name \_\_\_\_\_

Bidder's Signature \_\_\_\_\_

Contractor's License Number \_\_\_\_\_



**CERTIFICATE OF NON-COLLUSION**

STATE OF UTAH            )  
  ) ss.  
County of \_\_\_\_\_)

**AFFIDAVIT**

The undersigned being of lawful age, being first duly sworn, disposes and says:

That as a condition precedent to the award of the project above captioned, I,  
\_\_\_\_\_ of \_\_\_\_\_ do solemnly swear that neither I, nor to  
the best of my knowledge any member or members of my firm or company have either  
directly or indirectly restrained free and competitive bidding on this project by entering into  
any agreement, participating in any collusion, or otherwise taking any action unauthorized  
by Town of Dutch John with respect to this contract.

\_\_\_\_\_

By \_\_\_\_\_  
Title

Subscribed and sworn to before me this  
\_\_\_\_\_ day of May, 2024

\_\_\_\_\_  
Notary Public

Residing at \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



**CONTRACT**

**THIS AGREEMENT, made and executed in Three (3) original counterparts, this \_\_\_\_\_ day of May, 2024 between the Town of Dutch John, First Party, and \_\_\_\_\_ Contractor, Second Party.**

**WITNESSETH, that for and in consideration of payment, hereinafter mentioned, to be made by the Town of Dutch John, the Contractor agrees to furnish all labor, materials and equipment necessary to perform all work as set out in the Request for Bid Project 2024 Removal of Old Equipment and Installation of New Equipment for Two Public Buildings in the Town of Dutch John for the sum of \_\_\_\_\_**

**The Contractor covenants and agrees that all of said work and labor shall be done and performed in the best and most workmanlike manner and in strict conformity with all local mechanical codes. Additionally, the Notice to Contractors, Bid Requirements/Specifications, Bid Proposal, and Certificate of Non-Collusion are hereby made a part of this agreement as fully as though the same had been set forth at lengths herein. The Contractor guarantees the work for a period of one (1) year.**

**In consideration of the foregoing covenants, and after final inspection and approval is received from Town of Dutch John Building Inspector, The Town of Dutch John agrees to pay to the Contractor the amount provided in this contractor within thirty (30) days.**

**IN WITNESS WHEREOF, the parties have subscribed their names through their proper officers thereunto duly authorized as of the day and year set forth above.**

**CONTRACTOR \_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_**

**TOWN OF DUTCH JOHN  
By \_\_\_\_\_  
Lester Johns, Mayor**

**ATTEST: \_\_\_\_\_  
Title: \_\_\_\_\_**

**ATTEST: \_\_\_\_\_  
Amy McDonald, Recorder**