



ICSB Nor Cal  
 5988 Griffith Ave., Marysville, CA 95901  
 Phone: 30-923-7855 | Cell: 530-565-0777  
 Email: [info@icsbnorcal.com](mailto:info@icsbnorcal.com) | Website: [www.icsbnorcal.com](http://www.icsbnorcal.com)

## Frozen Semen Release Form

This form must be completed by the semen owner and submitted to ICSB Nor Cal before frozen semen can be released. This form is not a transfer of ownership. Please submit this form to arrive at ICSB Nor Cal at least 3 business days before the requested shipping date. ICSB will confirm receipt of the form by email or phone; if you have not received a confirmation, please resend the form. **If notice is less than three days, a Stat Fee will apply as follows: 2-business-day notice +\$45, 1-business day notice: +\$75, Same-business-day notice +\$150, Half day notice (After 12:00) +\$250+.** It may not be possible to ship frozen semen if this form is received too late. THIS FORM WILL EXPIRE 90 DAYS FROM THE DATE LISTED BY THE SIGNATURE OF OWNER BELOW. IF NO ACCURATE DATE IS LISTED BY THE SIGNATURE BELOW, ICSB WILL FILL IN THE DATE.

Registered Name of Dog: \_\_\_\_\_

Breed: \_\_\_\_\_ Registration Number: \_\_\_\_\_

Semen Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of Semen Owner: \_\_\_\_\_

**Number of Vials to Release:** \_\_\_\_\_

Ship To: Veterinary Facility: \_\_\_\_\_

Attn: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Bitch Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

Bitch's Registered Name: \_\_\_\_\_

Breed: \_\_\_\_\_ Registration Number: \_\_\_\_\_

Preferred date of semen shipment to arrive on or before: \_\_\_\_\_

**IF A DATE IS UNKNOWN AT THE TIME OF SUBMITTING THIS FORM, PLEASE ENTER "WILL CALL" FOR THE DATE OF SHIPMENT.**

This shipment will be insured by the shipper to cover the shipping tank replacement in the event of damage/loss during shipping. Additional insurance to cover the value of the semen may be purchased at the carrier's rate (usually UPS, FedEx, or Air Cargo), however, **many carriers will not insure perishable goods**, so insurance may not cover loss of the items shipped, if this occurs. If you wish to insure the contents, please indicate the amount, knowing the carrier may not honor the claim: \$ \_\_\_\_\_. **Please note, ICSB makes no guarantees, expressed or implied, that conception will occur, or that the frozen sperm cells are viable or will remain viable at the time of, or after, the cells are frozen. In the event of loss or damage of frozen semen due to natural causes due to weather, fire, storage/shipping tank failure, or shipping accident/damage, ICSB will not be held liable for the loss or the replacement value of the frozen semen.** Shipping costs can be paid by another person, however, **the semen owner is ultimately responsible for all costs. Any chargebacks by the payment information provided will be reimbursed to ICSB by the semen owner. The semen owner is responsible for informing the payer of the fees involved in shipping and preparing frozen semen from their account at ICSB. Frozen semen shipments are not completed until the shipping tank is returned undamaged to ICSB. Additional charges may be applied up to 6 months after shipment occurs. Please complete and return this form to E-mail: [info@icsbnorcal.com](mailto:info@icsbnorcal.com) . Postal service is not recommended and may delay the shipment.** ICSB policy is to provide use of the shipping tank for domestic shipments for 7 days at a charge of \$80 (some veterinary clinics will be higher). On the eighth day, a daily rental of \$20.00 applies until the shipping tank is returned, or until the replacement cost is reached. Use of Frozen Canine Semen Release Forms older than this current version (01/2021) are not acceptable. Prices are subject to change without notice.

**PROCEDURES FOR UTILIZING YOUR STUD DOGS FROZEN SEMEN**

When you wish to utilize the frozen semen you have stored at ICSB, the following steps should be followed in order to ensure that shipping and artificial insemination are carried out efficiently:

1. Check your account with ICSB. Your account should show a zero balance in order for frozen semen to be released for shipment. If you have any questions about your account, please call 530-923-7855.
2. Notify ICSB early in the bitch's estrous cycle. For example, on the first or second day that you notice a red vaginal discharge from the bitch, send ICSB a completed Frozen Canine Semen Release Form.
3. Allow 3 to 4 days for shipment of the frozen semen. Usually, ICSB can ship sooner than this; however, allow a safe margin of time for the shipment to be handled. It is very difficult, or may be impossible, to ship with just one days' notice before a bitch needs to be bred, or on a holiday or weekend. For shipments requested with less than 2 days' notice, or ASAP, an additional handling Stat Fee is charged. (Normally a 24-hour period of time is required to charge the shipping tank prior to retrieval of the frozen semen and transfer to the shipping tank.
4. When you request ICSB to ship your dog's frozen semen, please be sure you complete this form, listing the name, address, and telephone number of the shipment destination. Specify how many vials of semen to release for shipment. In most cases, 1 or 2 vials are shipped. We accept Visa, MasterCard, Discover, or American Express for the shipping charges, and usually the bitch owner will pay for the preparation and shipping of the frozen semen. Please note that ICSB cannot release frozen semen without the completed Frozen Canine Semen Release Form. **Please note, a completed Frozen Canine Release Form is not a Transfer of Ownership.**
5. ICSB will arrange for the shipping of your dog's frozen semen. If ICSB does not have a trained inseminator close to the bitch to be bred, then we will provide detailed written instructions and telephone assistance. We have many litters resulting from artificial insemination by untrained inseminators. The retrieval and thawing of the frozen semen involves just a few steps and is not difficult.
6. Shipping charges, tank rental, and return are ultimately the responsibility of the semen owner. It is often very expensive to ship frozen canine semen; if cost is a concern, please call for a shipping estimate. We are happy to provide an approximate quote for shipping. At this time, we ship the frozen semen one of three ways: UPS, FedEx, or Air Cargo. For domestic shipping, there is a tank rental charge of \$80 (some Veterinary clinics will be higher) for the first 7 days, beginning on the day the tank leaves our facility. On the 8<sup>th</sup> day, a daily tank rental fee of \$20 is charged until the tank is returned or until the replacement cost of the tank is reached. We recommend for the semen owner to emphasize the rental fee to the recipient, and that it is necessary for the bitch owner or veterinarian at the bitch's location to return the shipping container as quickly as possible to avoid additional rental charges.
7. In the event of loss or damage of frozen semen due to weather, fire, storage/shipping tank failure, or shipping accident/damage, ICSB Nor Cal will not be held liable for the loss or the replacement value of the frozen semen. Prices subject to change without notice.
8. Sperm cells will eventually cease living, but no one knows or can predict when this will occur, and it can vary from dog to dog. ICSB Nor Cal shall not be held liable for, and cannot guarantee conception from, frozen canine semen. Nor can ICSB-Nor Cal guarantee that the frozen sperm cells will be viable at the time of thawing for insemination. ICSB is not responsible for differences in thaw rate and quality of sample as determined by inseminator.
9. ICSB cannot be held liable for any damages to semen once the semen is released from ICSB.

**LIMITATION OF LIABILITY**

**In any event, ICSB Nor Cal's liability, as well as that of any of its principals, employees or agents, if determined, shall not exceed the total compensation received by ICSB Nor Cal under this agreement. This limitation of liability applies for any and all claims, losses, expenses, injuries or damages, arising out of or in any way related to the performance of this agreement by reason of any act or omission, including breach of contract, negligence, errors, omissions, strict liability, breach of warranty or any reason whatsoever, not amounting to a willful, wanton or intentional wrong. This limitation of liability includes, but is not limited to claims for lost profits, loss of use, costs of replacement special damages and/or indirect or consequential damages whatsoever, caused by ICSB, its principals, employees or agents.**

**In the event of any lawsuit or claim being made to enforce the terms of this agreement, the prevailing party in such lawsuit or claim shall be entitled to an award of their reasonable attorney fees and costs.**

By my signature below, I authorize Foxlair Farms, LLC. DBA ICSB Nor Cal to perform services for me. I agree to all statements made in this document preceding my signature below. I understand ICSB does not guarantee fertility or successful fertilization. I also understand ICSB is not responsible for services rendered by non-ICSB individuals or entities. My payment for ICSB services is due at the time of the service. Other charges may be applied to my provided payment information at a later date, if additional services are necessary. ICSB may or may not notify me of these additional charges prior to charging my provided payment information. I agree to any fees ICSB charges to my provided payment information to be made without informing me. I further state that ICSB has offered to provide an estimate of these charges to me. In the event that I initiate a chargeback, or a check bounced, I understand I will be charged additional fees. If ICSB has to prove in any way that I authorized the use of my provided payment information, I will incur additional fees from ICSB any time they are required to prepare a response to my chargeback. I also agree that any person I allow to access my frozen semen at ICSB, or any person that pays fees billed to my account at ICSB will be guaranteed by me. Any person I ask ICSB to bill on my behalf will be informed by myself of fees or charges made by ICSB. If the person reverses any charge at ICSB, I will be held liable for reimbursement to ICSB immediately. It is my responsibility to ensure ICSB is paid for all services performed by or charged through ICSB to my account at ICSB.

Name on Credit Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVV: \_\_\_\_\_ (Credit cards will be charged prior to shipment)

Signature of Credit Card Holder: \_\_\_\_\_

FOR OFFICE USE ONLY: Ship Prep: _____ Tank Rental: _____ Date Shipped: _____ Stat Fees: _____
Shipping Charges Out: _____ Back: _____ Tank #: _____