

VILLAGE NOMADS MOTORCYCLE CLUB**CONSTITUTION****ARTICLE I: NAME**

The organization will be known and designated as the Village Nomads Motorcycle Club and also known as The Village Nomads.

ARTICLE II: PURPOSE

The primary purpose of the Village Nomads is social interaction promoting the sport of motorcycle riding. The Village Nomads will be a “not for profit” organization for residents of The Villages, Florida.

ARTICLE III: BOARD OF DIRECTORS

The board will consist of the following:

Four elected Officers – President, Vice President, Recording Secretary, and Treasurer and two members appointed annually by the President consisting of the membership chairperson and a member of the safety committee. The appointed members will function as “Members at Large”.

ARTICLE IV: LOGO

The Village Nomads reserves the right to control the use of its name and logo.

ARTICLE V: MEETING PROCEDURES

Meetings of the Membership will be conducted in a businesslike and orderly manner and the guiding rules will be Robert’s Rules of Order.

ARTICLE VI: AMENDMENTS TO THE CONSTITUTION OR BYLAWS

A proposal for amendment(s) to this Constitution and Bylaws will be co-sponsored by members and presented to the Board of Directors.

Adoption of any proposed amendment(s) requires a quorum as dictated for a membership meeting and a majority approval of the qualified voting members present at the membership meeting.

**VILLAGE NOMADS MOTORCYCLE CLUB
BYLAWS**

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VILLAGE NOMADS MOTORCYCLE VILLAGE NOMADS

BYLAWS

ARTICLE ONE: FISCAL YEAR

The fiscal year will begin on the first day of January and end on the thirty first day of December of that year.

ARTICLE TWO: MEMBERSHIP

SECTION 1: Application for Membership

Membership in the Village Nomads will be available to any Villages resident in good standing with the Village Nomads by submitting to the Membership Chair a completed membership application accompanied by payment of appropriate annual dues. Membership requires that the primary member must have a motorcycle. The term motorcycle refers to a “motorcycle, motorcycle-based trike, and Can-Am Spyder or Ryker”. Vehicles outside of these guidelines will be admitted at the discretion of the board of directors. All driver applicants will provide proof of proper motorcycle license endorsement at time of application.

SECTION 2: Rights, Privileges, and Responsibilities of Membership

Members are entitled to certain rights and privileges including:

- A. The right to vote and to elect the Board of Directors, and to hold office, in The Village Nomads.
- B. The right to hear, consider, and approve or amend the minutes of the membership meetings.
- C. The right to amend these bylaws as set forth in Article VI of the Village Nomads Constitution.
- D. The right to recommend expenditures for consideration by the Board of Directors or the General Membership.
- E. The right to volunteer for committee work.
- F. The right to attend meetings and functions of the Village Nomads.
- G. The privilege to uphold and support the aims, principles, and purposes of the Village Nomads.
- H. The responsibility to exhibit good conduct when attending Village Nomads functions and meetings.

SECTION 3: Membership Term

As amended through August 7, 2023

Annual membership will commence January first of each year and end on the thirty first day of December of that year, consistent with the designated fiscal year.

SECTION 4: Termination of Membership

Any member may be required to forfeit membership in the Village Nomads for any of the following reasons: (a) misuse of the Village Nomads name and/or logo, and/or (b) conduct detrimental to the good and welfare of the Village Nomads (expulsion for cause).

Membership may be terminated by written resignation to the Board of Directors, by failure to pay the annual dues on or before the renewal date set forth, or expulsion for cause.

Membership forfeiture by expulsion for cause requires three fourths vote of the Board of Directors, confirmed by a majority vote of the eligible members present at a membership meeting. Reinstatement from expulsion for cause requires the same voting procedure.

ARTICLE THREE: DUES AND FINANCE

SECTION 1: Establishment of Annual Dues

Annual dues will be as follows: The dues will be a maximum of \$20 for a family membership (defined as two persons: self and spouse or significant other) or \$15 for an individual membership. The actual amount for the next year will be set by the Board of Directors in conjunction with the budget.

SECTION 2: Payment of Annual Dues

Established dues will be made payable to the Village Nomads.

SECTION 3: Budget

The preparation of the Annual Budget will be the responsibility of the Board of Directors. The completed budget must be submitted to the general membership at the October meeting for discussion. The final vote of approval will take place at the November meeting by simple majority of the members in attendance. Items not specially provided for in the budget, which may require expenditure of funds will be addressed as outlined in Section4: Use of Funds.

SECTION 4: Use of Funds

Any funds collected or accumulated by the Village Nomads may be spent only to promote the aims of the Village Nomads as stated in the Constitution and Bylaws, as established in the yearly budget, and especially Article Eight: Dissolution.

As amended through August 7, 2023

These funds will not benefit, nor be distributed to, Board of Directors or members, except as authorized by the Board of Directors and membership in accordance with Section 501 (c) (3) of the Internal Revenue Code and other applicable statutes governing not-for-profit non-stock corporations.

Village Nomads funds are to be dispensed by check and will bear the signature of at least two officers of the Village Nomads authorized to sign checks in excess of \$500. Officers authorized to sign checks will be the President, Vice President and Treasurer.

Any Expenses up to and including Five Hundred Dollars (\$500.00), not included in the budget may be approved by the Board of Directors if the Board so deems the expense to be in the best interest of the Village Nomads. Any expenditure in excess of \$500.00, not included in the budget, will be presented for simple majority approval of the eligible members present at the next scheduled meeting.

ARTICLE FOUR: BOARD OF DIRECTORS

SECTION 1: General Information

All board members must be in good standing of the Village Nomads, and have been so for a period of at least nine months.

The Board of Directors will perform the duties prescribed by these bylaws. The board members will have full authority over affairs of the Village Nomads, except in the amendment of the constitution or bylaws, in the election of board members, and as specified in these bylaws. No member will hold more than one board position at a time and board members will be full time residents of the Villages. No two board members will be from the same household.

The term of office for all board members will be one year.

Any resigning board member, excluding the President, will be replaced by an appointee approved by the Board of Directors and confirmed by a majority of the eligible members present and voting at the next membership meeting. The Vice President will assume all duties of the President for the remainder of the President's term in the event the President is no longer a board member.

A board member not completing a full term of office will surrender all records, monies, and properties belonging to the Village Nomads to the President. Prior to the transfer of records to the newly elected board member, an audit of those records will be conducted by at least two board members.

As amended through August 7, 2023

If any board member misses a combination of three board and/or membership meetings in a membership year, the Board of Directors must consider if that board member is fulfilling his/her duties and, if necessary, request his/her resignation from their board position.

Any member of the Village Nomads may attend any meeting of the board, but will attend as an observer only.

SECTION 2: Board Meeting Procedures

A. Meeting - The Board of Directors will meet only on occasions as deemed necessary.

B. Quorum - At least three current board members will constitute a quorum for the transaction of business at any board meeting of the Village Nomads.

C. The order of business will be determined by the purpose of the call meeting.

SECTION 3: Duties of Each Board Member

A. General:

All board members should be ready and willing to assist other board members in their responsibilities as needed or requested. Each board member will ensure their responsibility is covered due to their absence at a meeting or event.

Any board member who is in receipt of money from Village Nomad activities must ensure that the officer ultimately responsible for the funds is made aware of the collection, and that funds are transmitted to the treasurer with appropriate documentation in a timely manner.

Any board member who requires the payment of bills incurred for the benefit of the Village Nomads must present the appropriate documentation (e.g., receipt, voucher sheet) to the treasurer for proper payment in a timely manner.

It is the responsibility of each board member to maintain complete and accurate records of their area of responsibility. Those with financial and/or inventory responsibilities are subject to audit as noted in Article Six: Annual Audit.

B. Specific Duties of the Board

The following should be used as a guide for duties and does not necessarily indicate duties are limited to or exclusive of the duties indicated:

1. President – The President will be the general executive officer of the Village Nomads and of the Board of Directors, and will be ex-officio member of all committees, except the Nominating

As amended through August 7, 2023

Committee. The President may appoint committee heads to handle such activities as membership, ride activities, etc. He/she will sign all minutes of the meetings after approval and be responsible for properties belonging to the Village Nomads, all of which he/she will hand over to his/her successor with an inventory there of embodied in the Minute Book. He/she will be primary liaison with the Villages Recreation Department for all Village Nomads business. The President will participate in the establishment of the Village Nomads budget as noted in Article 3, Dues and Finance, Section 3, Budget.

2. Vice-President - The Vice-President will preside at all membership and board meetings of the Village Nomads in the absence of the President and will assume all other duties of the President in his/her absence. The Vice-President will also serve as a "Member-at-Large".

The Vice-President will participate in the establishment of the Village Nomads budget as noted in Article 3, Dues and Finance, Section 3, Budget.

3. Recording Secretary – The Recording Secretary will carefully and completely record the proceeding of any board meeting, membership meetings and any special call meetings. Original copies of all past meeting minutes will be retained for a period of five years by the Recording Secretary and may be posted or read at meetings, and amended as needed or necessary, ensuring the President signs the minutes as presented or amended.

4. Treasurer – The Treasurer will be custodian of all funds of the Village Nomads and will receive all membership dues, fund raising moneys, contributions and any other moneys. A receipt will be provided to the person responsible for the money derived from their area of responsibility. It will be the responsibility of the Treasurer to maintain an up-to-date check register and be accountable for all receipts. The Treasurer will report at each meeting all transactions, i.e. collections, expenses incurred, and disbursements, from the last report date. The Treasurer's books will be available upon request.

The Treasurer will participate in the establishment of the Village Nomads budget as noted in Article 3, Dues and Finance, Section 3, Budget.

ARTICLE FIVE: MEMBERSHIP MEETING PROCEDURES

SECTION 1: Meetings

The meetings will be held monthly, subject to schedule changes. Special call meetings will be held on those occasions where it is deemed necessary by the Board of Directors.

SECTION 2: Quorum

As amended through August 7, 2023

Two members of the Board of Directors and members present constitute a quorum for the transaction of business at any membership meeting of the Village Nomads.

SECTION 3: Order of Business

- A. B. The Treasurer will present a report if necessary.
- B. The Vice President will present a report if necessary.
- C. The President will present a report regarding pertinent activities and announcements.
- D. Review of old business.
- E. Introduction of new business.
- F. The President will note the date, time and place of the next meeting.
- G. Any Raffle will be conducted.
- H. The President will entertain a motion to adjourn the meeting. Such a motion must be seconded and approved by a majority of those members present and voting.

ARTICLE SIX: ANNUAL AUDIT

SECTION 1: General Information

In January of each year an Audit Committee will be appointed by the President to conduct an official examination of all financial and inventory records of the Village Nomads.

The committee will consist of three members who are not board members. At least one should be a carryover from the prior year's Audit Committee.

As necessary, the committee will meet with any board member(s) who have financial and/or inventory responsibility to conduct Village Nomad business. The financial and/or inventory records of such individuals will be examined. The Audit Committee will present to the Board and the membership, for its April meeting, a written report of its examination findings including any recommendations.

ARTICLE SEVEN: ELECTIONS

SECTION 1: General Information

A. Nomination Chairperson – The Nomination Chairperson will be named no later than the September membership meeting (or one month prior to the nomination meeting). The chairperson will present a recommended slate consisting of the officers to the Village Nomads at the nomination meeting.

B. Nominations – The nomination meeting will be the October membership meeting.

As amended through August 7, 2023

Members interested in serving on the board may submit their names to the Nominations Chairperson for consideration prior to the October meeting. At the October meeting, the Nominations Chairperson will submit its recommended slate. At the nominations meeting, other nominations will be entertained from the floor for elective office to the board. All nominated members must meet the requirements as stated in Article 4, Section 1.

C. Elections – The President, Vice-President, Secretary, and Treasurer will serve a one year term. The election meeting will be the last membership meeting (November) of the fiscal year.

D. Commencement of Term – The term of the newly elected members of the Board of Directors begins at 12:01 AM on the first day of the Fiscal Year immediately following the elections.

SECTION 2: Election Procedures

The election will be conducted by the Nominating Chairperson. The chairperson's duties will consist of: recruiting volunteers to assist chairperson if deemed necessary, meet with the committee as necessary, determine election results by collection and tallying of cast ballots.

The current membership roster will be available in determining the voting eligibility of persons casting ballots during the election process.

All voting will be by written ballot, as defined as paper or electronic, and the results made known to the membership upon completion of tabulation. The Nominations Chairperson will declare that a candidate is elected if he or she has received a majority of the votes cast by eligible members. If the position is unopposed the Secretary will cast one vote to elect the eligible member.

ARTICLE EIGHT: INDEMNIFICATION AND LIABILITY

No individual member, officer or director of the Village Nomads will be liable for debts, liabilities, or obligations of the Village Nomads.

ARTICLE NINE: DISSOLUTION

In the event of the dissolution of the Village Nomad Motorcycle Club and in conformity with the provisions of Sec. 501 (c) (3) on the Internal Revenue Code, the artifacts and memorabilia belonging to the Village Nomads will be property of a selected charitable organization. Any

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moneys belonging to the Village Nomads will be donated to a selected charity of a perpetual scholarship fund in the name of the Village Nomads. In no event, will any moneys in treasury be distributed to the Board or members of the Village Nomads.