

<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
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**Board Meeting Date:**     **January 25, 2011**

**Location:**     Sturbridge Coffee House

**Attendance:** Michael Mendoza, Dan Walsh, Davied Betts, Gary Stubbins, Bob Camacho, Harold Leaming, Paul Spiro, Matthew Hakala, Tony Zahariadis, Paul Tacy, David Jensen, Don Torrico, Tim FitzGerald, Mike Foley, Dan Hellyer and Rick Wakem

**Guest:** Doug Semple, Brian Gale and Dottie Harris(ICC)  
Paul J. Kennedy Jr. President of Central New England Electrical Inspectors Associations

**Called to Order:**     9:15am

Discussion on the upcoming sheet metal code.

Motion by Mendoza for the Federation to do an outline draft of the code for BO  
2<sup>nd</sup> by Walsh

Discussion. It was agreed that this outline was to be specific on what it is we are to be looking at and the book(s) we will be using.

Walsh amended his 2<sup>nd</sup> by having Leaming to handle this project.

ALL in Favor

**Treasurers Report:**

No report was available. Tacy reported that Gale sent a thank you note to the Federation regarding our donation in his fathers' name.

**March Elections:**

Discussion. Tacy would like to step down as Treasurer but would assist in the clothing aspect of the Federation.

Following Proposals:

President: Dan Walsh  
VP: someone from BOWN  
Treasurer: TBD  
Secretary: Mendoza

**Mail Box:**

Signed up for another six months. Will leave it at this location for now.

**Plaque:**

The plaque for the bank will be ready for February.

**Commentary from Federation regarding BO Conduct:**

Discussion.

Motion by Betts not to do anything.

2<sup>nd</sup> by Foley

Discussion.

Motion by Jensen to forward it to PR

2<sup>nd</sup> by Tacy

ALL in Favor

### **Discussion with Gale and Semple:**

Gale and Semple listened to our thoughts on the Authority issue. We talked about the hearing process and what had transpired at the last BBRS hearing. We also talked about Moriartys' views and if we should approach the AG office to see if it is correct.

Motion by Walsh to re-address this after lunch.

2<sup>nd</sup> by Mendoza

Discussion.

ALL in Favor

### **Stretch Sprinkler Code:**

Discussion with Dottie regarding her concern about our referencing the ICC vote in our letter to the BBRS Hearing Board. The PR Committee will draft a letter to the ICC to clarify what the intent of the letter was meant to mean. During our discussion, it was agreed that our code is not becoming a public safety document but a marketing tool.

Motion by Foley to write the letter

2<sup>nd</sup> by FitzGerald

Discussion.

ALL in Favor

### **Floor/Ceiling Assembly:**

Discussion. Gale spoke on the fact that it has to go before the 485 committee for any changes to be approved.

Motion by FitzGerald that the Code Committee submits a change to the original submittal by stating that engineered lumber is subjected to this requirement not dimensional lumber.

2<sup>nd</sup> by Hakala

Discussion.

ALL in Favor

### **MA Home Builders Association proposal:**

Discussion of the proposal by the homebuilders prohibiting the BBRS from adopting any amendment of the bldg code that would be accepted by cities and towns on a “local option” basis.

Motion by Wakem that we should support this.  
2<sup>nd</sup> by Betts

Discussion.

Motion: Tacy proposed amendment to the motion that it go to the Legislative Committee to review and report back on how we can support it.

2<sup>nd</sup> by Leaming

ALL in Favor

## LUNCH

### **Central New England Electrical Inspectors Association:**

Meeting with Paul J. Kennedy, Jr. President about his concerns and to see if we had common interest and goals. We discussed the issues of regionalization of all inspectional departments; the Merrimack Valley Planning Commission and their goals; and discussed privatization.

The meeting ended with our interest in keeping a line of communications going between both groups to address this growing concern.

### **SEMBOA Letter:**

Discussion regarding the letter SEMBOA sent to the BBRS Hearing concerning the Authority issue. The use of the Federation logo was discussed and SEMBOA stated that it was used to show that they were members of the Federation but that they would drop the use if it was prudent to do so.

### **Ties:**

Discussion if we should be buying ties to add to the clothing line.

Motion by FitzGerald that Wakem to be the person to look into this idea  
2<sup>nd</sup> by Leaming

ALL in Favor

### **Patches:**

Discussion of if we should be selling patches that anyone could add to clothing.

Motion by Foley not to do it.  
2<sup>nd</sup> by Mendoza

ALL in Favor

### **MFBO Table at Taunton:**

Discussion if a table will be available at the 2 day training on May 11 & 12<sup>th</sup>. Mendoza stated that they would have one for free. Discussion continued on whom to man it.

**Building Safety Month:**

Discussion of having the PR Committee to start now on having something for May at the Taunton 2 day event. Also discussed about having something at the State House on the 3<sup>rd</sup> week.

Conclusion: Each of the 3 Associations needs to send to the PR Committee examples of Fire Awareness and Safety Issues that are unique to their area of the state.

**Secretary of Public Safety Heffernan:**

Discussion on scheduling another meeting with her.

Motion by Foley to send a letter to schedule a meeting  
2<sup>nd</sup> by Torrico

ALL in Favor

**Re-Open Moriarty Project:**

Discussion on Moriarty position to the BBRS Hearing.

**Code Proposal or Interpretation:**

Discussion on which to support; a Code Proposal regarding the Authority Issue/ going back to the 7<sup>th</sup> edition or Andersons' Interpretation.

Motion by Walsh to go with an amendment  
2<sup>nd</sup> by Jensen

Discussion. Determined that the motion was out of order.

Discussion.

Motion by FitzGerald that Walsh withdrawn his motion  
2<sup>nd</sup> by Betts

Discussion. Determined that the motion was out of order.

Motion by Wakem to go with Andersons' commentary  
No second.

Motion by Foley that we go with an amendment based on the 7<sup>th</sup> edition and that the Code Development Committee draft it up and include re-establishing any authority lost by the BO be included in this.  
2<sup>nd</sup> by Hellyer

Discussion.

Vote: 13 In Favor and 1 No (Wakem)

**Committees List:**

1. Legislative

Chair: FitzGerald

Co-Chair: Leaming

Members: Jensen, Tacy Hakala and Betts

2. Code Development

Chair: Jensen

Co-Chair: Camacho

Members: Kennedy, Walsh, Hellyer and Foley

3. Fund Raising

Chair: Spiro

Co-Chair: Stubbins

Members: Torrico

4. Public Relations

Chair: -----

Co-Chair: -----

Members: Marino, Zahariadis, Mikielian, Tacy, Morini and Foley

**Contacting PR Committee:**

President will send an email to all of the members of the PR Committee to find out who the Chairperson is and who will be the Co-Chair.

**Next Meeting:**

February 22nd at the Sturbridge Bank in Sturbridge. Meeting starts at 9:30am

**Adjourned:** 3:45pm

Respectfully Submitted,

Michael Mendoza, Secretary



MASSACHUSETTS FEDERATION OF BUILDING  
OFFICIALS, Inc.

President – Robert Camacho  
Vice-President – Dan Walsh  
Treasurer – Paul Tacy  
Secretary - Michael Mendoza

**PAST PRESIDENTS**  
David Moore, Steve Frederickson, Paul Tacy

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**FEDERATION BOARD MEMBERS**

*MBCIA Representatives* -Rick Wakem, Jim Kennedy, Mike Foley, Robert Camacho, Matthew Hakala, Ed Morini, Tony Zahariadis

*SEMBOA Representatives*-Michael Mendoza, Dan Walsh, Tony Marino, Jack Mee, Gary Stubbins, Tim FitzGerald, Paul Sapiro

*BOWM Representatives*-Tim Neyhart, David Jensen, Paul Tacy, Don Torrico, Edwin May, Dan Hellyer, Harold Leaming

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**Board Meeting Date:** March 30, 2011      **Location:** Sturbridge Bank Community Room

**CALLED TO ORDER:** 9:30 AM

**PRIMARY OBJECTIVE FOR TODAY:** UP DATES - FOCUS-WHERE ARE WE GOING FROM HERE WITH THE FOLLOWING ITEMS?

**MEETING CALLED TO ORDER AT 9:30; UPDATES**

1. Treasurer's report:
2. Approval of February's minutes
3. Chapter 9, Authority issue-update
4. Dave Jensen: Report on fire stopping code change submitted, limiting concealed spaces.-update
5. PR Committee:
  - a. Building Safety Month
  - b. MFBO Table Taunton:
6. Notifying Secretary of Public Safety (Heffernan) we would like to meet again before the next quarter either with her or her staff. Need to connect with Suffolk University for openers.
7. Rep on the BBRs - Doug Semple
8. Affiliations
  - a. 11:30 Homer Builders Association of Massachusetts
  - b. NARI Contact Eastern Mass-Gary Morrison
9. Other
10. Elections

**Board Meeting Date:** April 26, 2011

Location: Sturbridge Savings Bank

Attendance: Michael Mendoza, Dan Walsh, Gary Stubbins, Bob Camacho, Harold Leaming, Paul Spiro, Walter White, Paul Tacy, Joe Mikielian, David Jensen, Tim FitzGerald, Mike Foley, Joe Mendonca, Curtis Meskus

**Guest:** Commissioner Gatzunis and Dottie Harris (ICC)

**Called to Order:** 9:35am

President made opening statement about new format of meeting.

Commissioner Gatzunis spoke on the various legislative bills before the State and their meaning.  
Discussion

President spoke on the Confidential Requirement on emails and that it was a policy to be followed.

President spoke on the proposed meeting schedule for the year. Discussion

Motion by Tacy to accept the dates by change December 27 to the 20th

2nd by Meskus

ALL in Favor

**Meeting Dates as voted:**

April 26, May 24, June 28, July 26, August 23, September 27, October 25, November 22 and December 20

**Treasurers Report:**

No report was available.

**Legislation Bills:**

President spoke about these bills and how to proceed. Discussion: Should the Legislation Committee put a position together for us to review by May 5th of the following bills: H642, H644, H651, H655, H661, H1547, H1554, H1557, H1560, H1570, 2391, S1185, S1190, S1238, S1241, S1242, S1245, S1246, S1250, S1252, S1253

Motion by Foley to have the Legislative Committee to write a commentary for us to review

2nd by Leaming

Side discussion: should we meet with the Home Builders about these.

Final Vote:



ALL in Favor

**CHAPA:**

BSA in favor of this and would like to see if the Federation would support them on this.  
Discussion: Legislative Committee to do a commentary on this.

Meskus made a motion that we are opposed to this as well as opposed to any code written via legislation.

President ruled out of order.

Motion by Foley to have the Legislative Committee and to opposed to any code written via legislation.

2nd by FitzGerald

Discussion

Tacy will examine H1551. He also stated that he has spoken to Representative Pignatelli about getting a building official on the Board of Fire Prevention. Hoped that a follow up could be made when he meets with Secretary Heffernan.

**Code Dev.**

They are to send their proposed changes regarding floor protection to the secretary, prior to the June hearing.

Chapter 9: It is ready to go if needed.

Motion by Jensen to submit Chapter 9 as a formal proposed code change.

Seconded by Meskus

Discussion

Vote: 12 In Favor, 1 Opposed (Mendoza)

**Fundraising:**

Spiro spoke on finding grants and also sending letter to companies to see if we could forge a working relationship with them.

Discussion: We shall send any contacts we have to this committee to assist them.

It was also discussed that we have to work with other associations to seek donations from them also.

Camacho will get more brochures and other items made and have available to distribute.

**Public Safety Month:**

Foley spoke on the subject.

Motion by the President to offer membership payment to Foley for this.

2nd by Leaming

ALL In Favor

Replacement for Semple: President discussed the situation and stated that he will be requesting letters from the three associations for a replacement.

**Mail Box:**

Signed up for another six months. Will leave it at this location for now.

**National Association of the Remodeling Industry:**

They came to ask our assistance in regards to the lead paint licensing issue. They want a level playing field and would like us to support them on various legislative issues. Discussion it was suggested that maybe when the HIC is renewed that is the time to tie into the lead license?

**Adjourned: 12:15pm**

Respectfully Submitted,

Michael Mendoza, Secretary

**Board Meeting Date: May 24, 2011**

Location: Sturbridge Savings Bank

Attendance: Michael Mendoza, Harold Leaming, Matthew Hakala, Gary Stubbins, Paul Spiro, Tony Zahariadis, Joe Mikielian, Dan Hellyer, Curtis Meskus, Dave Betts, Paul Tacy, Tim FitzGerald, Walther White, David Jensen and Dan Walsh

**Called to Order:** 9:35am

**Guest: None**

**President:** President spoke on the Taunton 2 day training and how well it worked out for MFBO. He made it a point to speak with Senator Timilty and also thanked both Liz Nichols and Dottie Harris for their help in selling tickets at this event.

The President also brought up that Tacy needs help in operating the website.

Discussion on authorizing Camacho to purchase additional pamphlets and consider a redesign to cover more of how MFBO is formed and functions.

Discussion: Both Mendoza and Tacy will work on coming up with a separate sheet that will have bullet points. The PR Committee will address both the pamphlet and the bullet sheet by putting the final touches on it.

**Minutes:** Mendoza passed out the minutes.

Tacy motion to accept

2nd by Meskus

All In Favor

**Treasurers Report:** Tacy and Jensen are still working out the money from the apparel receipts.

**BBRS Update:** The President stated that the June meeting has been moved to July.

The BBRS Board voted down H648.

Chief Roberson was to write a letter to FCAM about the proposed bills to see if they would withdraw them all. He also was to write if they would write a letter stating that they did not support any of these bills.

On May 2nd, the President, the Presidents of the 3 associations and Mr. Camacho met with Secretary Heffernam and Undersecretary Wells in Boston. Discussed the response by the Fire Marshall to Representative Pignatelli. Also had discussed the proposed training facility for Building Officials.

The President stated that he was going to MBCIA to discuss MFBO information and direction.

**Committee Reports:**

**Legislative:** Harold discussed his three bills, which he reviewed.

H648 Discussion, Jensen stated that this was creating a law which makes it inflexible. Jensen will assist Harold. Comments by Friday.

H2406 Discussion. Comments by Friday.

H1558 Discussion. Mendoza will help with this. Comments by Friday.

Tacy spoke on H1574. Harold will help him. Comments by Friday.

Tacy spoke on H655. Comments by Friday.

Tacy spoke on H1751. Comments by Friday.

FitzGerald reviewed H662. Discussion. Comments by Friday.

FitzGerald reviewed S1246. Walter will look into this bill better. Comments by Friday.

Jensen reviewed H1241. Comments by Friday.

Tacy spoke about Coans' letter. Discussion.

### **Code Development:**

Jensen spoke on how he has re-worked the IRC language regarding Floor Joist Protection. Needs to go thru the 485 process. Jensen feels that it is better to located in R502.14.

The President spoke on his conversation with Chief Robinson regarding our Chapter 9 Draft proposal.

### **Fund Raising:**

Spiro spoke about looking into grants for the producing of brochures. He needs help in finding companies to team up with, meaning sponsors.

Public Relations:

Discussion of putting a power point presentation on our website.

### **Mail Box:**

No updates.

### **Others Items:**

We need someone to cover for the BFDR NFPA1 meeting on June 3rd.

We also need to find someone to cover the Sheet Metal Board meetings. SEMBOA may have a person in mind.

Discussion of creating an employment guide for the hiring of Building Officials, which is to be available to all cities and towns. The PR Committee should be working on this.

Develop a list of retired Building Officials which can be used to fill in on a temporary basis.  
Discussion.

Discussion of contracting a lobbyist.

Discussion about 304 in some communities which are non-alcoholic related.

Discussed letters of interest regarding the position on the BBRS in respect to Semple's position on the Board.

**Concerns of Associations:**

Discussion

**Adjourn: 12:10pm**

**Board Meeting Date: June 28, 2011**

Location: Sturbridge Savings Bank

Attendance: Michael Mendoza, Gary Stubbins, Paul Spiro, Tony Zahariadis, Curtis Meskus, Dave Betts, Tim FitzGerald, Mike Foley, Rick Waken, Robert Camacho, David Jensen and Dan Walsh

**Called to Order:** 9:35am

**Guest:** None

**President:** President stated that he had donated 12 hardhats to the W. Springfield Bldg Dept. to help identify the Bldg. Officials working the tornado clean up.

The President wanted to thank everyone from the three associations who assisted the communities that were devastated by the tornado.

Foley discussed the tornado event.

Treasurers Report: No report.

**Mail Box:**

Mailbox has been renewed and discussion of maybe looking for another location for the mailbox. Renew price was \$85. It cost us \$70 for 6 months but we had to pay a late fee of \$15. So a year is costing us \$225 (\$140 for 12 months and \$85 to renew).

**Minutes:** Mendoza passed out the minutes. Discussion of posting the minutes on the website. Also, discussed having the approved minutes given to the presidents of the three Association meetings.

Wakem motion to accept minutes and to post them after approval.

2nd by Meskus

Discussion. Meskus noted that the title block was in error and to remove the disclaimer.

Motion to accept the minutes with the amendments by Meskus.

2nd by FitzGerald

All In Favor

**Chapter 9**

Discussed the draft regarding the position on Chapter 9.

Betts motion to accept this position

2nd by Foley

Discussion.

Vote: All in Favor with Jensen abstaining

BBS Update: The President stated that the public hearing for July will not be held.

**Committee Reports:**

**Legislative:**

H648 Discussion. FitzGerald and Jensen spoke on it. Appears to be a retroactive smoke detector law.

FitzGerald motion to accept this position

2nd by Foley

Discussion. Jensen will put together some notes to correct the language.

Vote: All in Favor with amendments

H2406 Discussion.

Meskus motion to accept this position

2nd by Betts

All in Favor

H1558 Discussion.

Wakem motion to accept this position

2nd by Meskus

All in Favor

H1574. Discussion

FitzGerald motion to accept this position

2nd by Stubbins

All in Favor

H662. Discussion.

FitzGerald motion to accept this position

2nd by Meskus

All in Favor

H655. Discussion. Accept as written.

Meskus motion to accept this position

2nd by FitzGerald

Vote: No one In Favor

Discussion. Camacho will re-write this.

H1751. Discussion.

Wakem motion to accept this position

2nd by Foley

All in Favor

S1241. Discussion. Jensen drafted this and spoke on its merits.

Meskus motion to accept this position as amended

2nd by FitzGerald

All in Favor

**Code Development:** Floor Joist Proposal

Jensen spoke on his proposal regarding fire protection for floor joists. He proposed to take it out of 501 and put it in the wood frame construction. He asked us to review his proposal and comment by July meeting on which option to support. Discussion.

Foley motion to accept Option 1

2nd by Spiro

All in Favor

**Fund Raising:**

Spiro spoke about looking into grants.

**Public Relations:**

The President stated that Tracy working on a guide for hiring Building Officials.

Foley spoke on his project regarding window fall protection. He would like to post it on the website.

Wakem motion to have it posted on the website



2nd by Meskus

All in Favor

**BBRS Candidates:**

The President brought up the issue of the replacement from a city on the BBRS. Two names have been submitted. Kevin Goggin from Peabody and Thomas Perry from Barnstable. Foley stated that we should bring them in for an interview.

**BFBR NFPA1:** We need people to attend these meetings. Discussion.

Sheet Metal Board: SEMBOA has someone who is attending these meetings. Will contact this person to see if they will speak with the MFBO. Camacho stated that he will contact Peter Kelly as to when the next meeting is.

**MBCIA:** Wakem stated that they were having two events; Lowell Spinners on July 23rd and a Golf Tournament on July 25th.

The President spoke on his meeting with the MBCIA Board of Directors.

**Association Presidents:**

Discussion.

FitzGerald stated that there was a vacancy on the Legislative Committee.

SEMBOA stated that \$20 from the dues collected from the membership renewal will be going to MFBO.

Other:

Discussion to talks with an attorney regarding MFBO participating in the legislative process.

**Adjourn: 12:15pm**

**Meeting Dates:**

July 26th, August 23rd, September 27th, October 25th, November 22nd and December 20th

**Board Meeting Date: July 26, 2011**

Location: Sturbridge Savings Bank

Attendance: Mike Foley; Dave Betts; Gary Stubbins; Walter White; Dave Jensen; Tony Zahariadis; Matt Hakala; Bob Camacho; Curtis Meskus; Paul Tacy; Rick Wakem; Dan Walsh; and Paul Spiro

**Called to Order:** 9:30am

**Guest:** None

President: President opened meeting by speaking to the board about the candidate that would be interviewed today, Mr. Kevin Goggin, Building Commissioner from Peabody. He asked that those in attendance compose a question to be asked of the candidate. Tony Zahariadis noted each question so that the same ones would be asked during the next interview in August.

**Minutes:** July Minutes reviewed

Foley motion to accept

2nd by Tacy

All In Favor

**Treasurers Report:** Dave Jensen distributed a draft report for review. Comments were made as to the format for future reports. Paul Tacy stated that he was still working on getting Dave Jensen the balance of the treasurer's files for a full report. Dan Walsh wanted to ensure that the Annual Report was filed in a timely fashion. Mike Mendoza will be asked to look into this.

Meskus motion to accept

2nd by Foley

All In Favor

**Old Business:** The President spoke on having the minutes placed on the MFBO website. He suggested that they be posted for a year and then removed as successive years are posted. Paul Tacy stated that either he or Curtis Meskus would see that this was done.

Mike Foley gave an update on the BFBR NFPA subcommittee meeting. He stated that the makeup was 2 attorneys; 2 BBRS members; 2 NFPA personnel; 1 staff attorney. Most of the meeting was a discussion on Article 1 which mostly dealt with the "key words"... Authority having jurisdiction. The appeals process is still unknown. NFPA stated that they would set up an Administration Section just for Massachusetts. One of the major concerns is the retro-active nature of the "fire code"; that is; with projects currently going on, the approval would have to add items part of the "new fire code" even though the project may have been permitted and approved prior to it becoming effective.

An open discussion took place by the board regarding that meeting. The next subcommittee meeting will be held in Stowe on August 11, 2011 at 9:30 a.m.

The President also gave an update on Chapter 9 from the July 12, 2011 meeting. He stated that the board accepted MFBO opinion, and it has been moved to the 485 process (administration & finance); however, the sections dealing with smoke alarms and stairs were not included since staff will make each code section its own amendment proposal. Dan also stated that he will follow up during the first week of August with Paul Zabrowski to see where they will go from this point forward. In summary, Dan feels that MFBO got what they wanted "in substance" with their positions as presented to the board.

Bill HB648: Board would set up a subcommittee to look into this. Fire marshal wants ionization put back into the code.

**New Business:** Interview of Kevin Goggin.

Questions were asked by Tony Zahariadis with follow ups by directors. Main points mentioned by the candidate were; advocacy for "minimum manning"; get building officials on equal standing as the fire services are viewed by the public. Interview started at 10:10 a.m. and ended at 11:00 a.m.

At the next board meeting, the same questions would be asked of Mr. Tom Perry, Building Commissioner of Barnstable.

**Committee Reports:**

**Legislative:**

Board went over the letter written by Dan Walsh regarding H1751 to be submitted. A discussion was opened as to the 37 pages of bills sent by Dottie Harris. This will be disseminated to the board within the next week for their review. Each member should look through these pages and highlight those bills that we should have an interest in with the thought in mind... "Will this bill help or hinder our jobs?" A discussion was opened as to the vacancy of this committee with Co-Chair Harold Learning no longer a member of the MFBO board due to his acceptance to become a state inspector. Matt Hakala volunteered to assume the Co-Chair position.

**Code Development:**

Dave Jensen gave an update on the floor joist protection code change. The committee would also meet to go over sprinklers and give a report to the board on their opinions in this regard.

**Fund Raising:**

Paul Spiro gave an update on the letter campaign to companies, stating the difficulty in trying to find the proper person/hands to send it to. He stated that the committee would continue to seek out companies to send the fund raising letter to along with insurance companies. Gary Stubbins spoke on the continuing search for grants that would help MFBO in its mission; the contact that the committee had has not returned any calls or emails in this regard. Dan Walsh stated that the list of companies be made available to the board and also that the committee should look into other means of raising funds.

**Public Relations:**

Mike Foley distributed draft pamphlets for review that could possibly replace the current MFBO pamphlet. He stated that the committee would continue to work on this and invited the board to give input with ideas and content. Paul Tacy distributed a draft of "Guidelines for hiring an Inspector of Buildings/Building Commissioner. Again, he welcomed the entire board to look over the draft and give input for the next meeting.

**Others Items:**

The President spoke on the SEMBOA member who is part of a subcommittee for the Sheet Metal Board. More information on this will be given as it is received. We must find out when the meeting dates are for the Sheet Metal Board.

Paul Tacy spoke on the meetings he has had with an attorney on the feasibility of MFBO getting involved in the legislative process and can we state our position on bills. The attorney stated that we are allowed to do this; however, he has not received a written opinion from the attorney at this time. He did receive, however, a bill from the attorney in the amount of \$400.00.

A motion was made by Paul Tacy to spend up to \$1,500.00 (one thousand five hundred dollars) for the legal work and opinions regarding this feasibility.

Tacy motion to accept

2nd by Hakala

All In Favor

**Adjourn: 12:03pm**

Respectfully submitted,

Paul D. Spiro

Acting Secretary

**Board Meeting Date: August 23, 2011**

Location: Sturbridge Savings Bank

Attendance: Mike Foley; Michael Mendoza; Thomas Perry; Tim FitzGerald; Dave Jensen; Matt Hakala; Bob Camacho; Curtis Meskus; Paul Tacy; Rick Wakem; Dan Walsh; and Paul Spiro

Called to Order: 9:30am

**Guest:** Thomas Perry

## **NFPA**

Meskus spoke on a study by NFPA regarding staffing for both building and fire departments. Discussion.

**Treasurers Report:** Jensen had not shown. Tacy stated that he is up to date with the info he need to send to Jensen, but will follow up with Jensen to see how thing are going.

**Minutes:** Mendoza stated that he had to update the July Minutes to reflect changes to the Committees and Committees in need of members. Discussion about the BCCC and how often they meet and where.

FitzGerald motion to accept July minutes with the changes

2nd by Foley

All In Favor

## **BFPR NFPA 1**

Foley spoke on the meeting and that the meeting covered NFPA 4 & 5 (deals with design elements). Foley stated that he felt that NFPA should be focused on maintenance not construction. Foley spoke about how Timothy Rodriquez asked him how they can work better with the building officials. The President stated that he would like to see more building officials at the October 6th meeting at Stow; at 9:30am, to attend with Foley. Discussion.

## **Chapter 9**

The President spoke on the status of the Chapter 9 issue. He stated that it is currently in the 485 process and that he would be meeting with the president of AFCAM to discuss communication and how to move forward. He stated that there has been discussion that we should form a small group to meeting each other in September. The President is under the belief that at our September 27th meeting, a representative from Fire would like to attend.

## **BBRS SEAT**

The President brought in Thomas Perry to be interviewed for the position of a representative of a city on the BBRS Board. Meeting opened up with everyone introducing themselves. Once Thomas

Perry introduced himself Meskus started to ask Mr. Perry the list of questions that we had for the candidates. Once done, Mr. Perry was asked to step out until the vote.

Discussion on the Candidates was tabled so that the regular meeting would continue

## **BBRS UPDATE**

The President stated that the next public hearing would be in September.

## **COMMITTEE REPORTS**

Fund Raising: Spiro submitted a list of places that they wish to contact and he would like to hear about any other places that they could try to contact. Discussion about should they send the letters with an SASE. Discussion. SASE should be sent out with the letters.

Foley motion to accept the list

2nd by Meskus

8 in Favor 1 Opposed (Jensen)

**Legislative:** They will refine the 37 pages of proposed bills into 1 sheet listed in order of importance. The President spoke about 8 pieces of both House and Senate bills which he has made final drafts of our position which should be placed on the website.

We then went over the eight pieces of legislation.

H648 - Meskus questioned the need for the fourth bullet point in our position. Felt that it was already covered in the first bullet point.

H655 – Discussion that the fourth bullet point from H648 should be at the top of not only this position but on all of our position letters. (The bill attempts to write building code through legislation, rather than the hardened process of petitioning the BBRS for amending the code.) All agreed that this is the proper way to do it.

H662 – The fourth bullet point should be used in this position.

S1241 – This does not need the fourth bullet point.

H1558 - Fine as it is written.

H1751 - This does not need the fourth bullet point.

H2406 – Move the first bullet point to the bottom.

Discussion of providing a link to the MFBO site regarding Legislation.

**Public Relations:** Foley stated that he has not much progress on the pamphlet. Tacy talked about his hiring guide (hiring a building official) and would like to get some input from us on it. Tacy will send it out for comments which he hopes to have ready by September 12th. Currently, this is not a Public Document, so one can print these out but you can discuss it outside of this group.

Discussion if we should do a class at the next MMA meeting. Discussion. Camacho and Meskus will look into doing his as a presentation.

### **Home Builders Association**

President spoke about attending the meetings. Camacho stated that he will be at the next meeting to represent building officials and Dorothy Harris (ICC) will be looking into contacting them as well.

### **ICC SCHOLARSHIP**

Scholarship to the ICC Conference in AZ is due by August 29th.

### **INSURANCE COMMISSIONER**

The President spoke about the meeting with the Commissioner of Insurance and who was present. The President stated that the discussion focused on ISO and how we can get more involved in the process. The end result was that the Commissioner of Insurance would arrange a meeting with a representative from ISO, their office and the Building Officials. Discussion.

### **MFBO AND THE LEGISLATIVE PROCESS**

Tacy was still awaiting a call from the attorney.

### **SHEET METAL BOARD**

Mendoza stated that he was still having trouble contacting his contact on that board. Meskus spoke about Mr. Kelley and their conversation regarding the code.

### **Discussion on the Candidates was Re-Opened**

Discussion re-opened about both candidates. Suggestion that we should hold vote off until the September meeting. Mendoza was in favor of voting now.

Mendoza motion to vote on this today

2nd by Meskus

Discussion.

VOTE: All In Favor of Voting Today

Candidate Vote

President Walsh Abstained from voting.

Candidate Kevin Goggin as our 1st Choice      4 Votes

Candidate Thomas Perry as our 1st Choice      6 Votes

Thomas Perry is our 1st Recommendation

Kevin Goggin is our 2nd Recommendation

**OTHER BUSINESS**

Mr. Jensen needed a letter from the Secretary for the bank, acknowledging he is our Treasurer.

**Adjourn: 12:07pm**

Respectfully submitted,

Michael Mendoza

Secretary



## MFBO Meeting Minutes

**Board Meeting Date:** September 27, 2011  
Savings Bank

**Location:** Sturbridge

**Attendance:** Mike Foley; Dave Betts; Gary Stubbins; Dan Hellyer; Dave Jensen; Tony Zahariadis; Matt Hakala; Tim FitzGerald; Curtis Meskus; Paul Tacy; Joe Mikielian; Dan Walsh; Paul Spiro

**Called to Order:** 9:38 a.m.

**Minutes of Previous Meeting:** Paul Tacy motioned to change previous minutes regarding the initials BFBR to BFPR in all areas where incorrectly referenced.

Paul Tacy motion to accept; Matt Hakala second: Passed

**Treasurer's Report:** Dave Jensen spoke on the report format and that expenses were not finalized since a final report and cost has not been received from the attorney. Dan Walsh suggested that Dave and Paul Tacy meet to go over the treasurer figures so that they would be all transferred to Dave.

Mike Foley motioned to accept; Curtis Meskus second: Passed

**Old Business:** Dan Walsh asked for members from our board to try to attend meetings with Mike Foley regarding the BFPR NFPA 1 subcommittee. Dan also stated that we may agree to its use as a "Maintenance Code" and would certainly disagree with it becoming a "Building Code". Joe Mikielian volunteered to attend the meetings at Stowe Fire Academy.

Mike Foley gave an update on the BFBR NFPA subcommittee meeting of September 8. Mike handed out documents and went over them with his comments. Dan Walsh felt the board should talk over the working documents with colleagues and get back to Mike Foley with any input. We should be working toward constructive solutions to what may be of concern to anyone.

Mike stated that the 20 -30 subcommittees of 527 CMR are trying to get pared down to about 7 committees with a building official included in each of these committees. He stated that there was an amendment to SB1244 to include on the Appeals Board a building official from a city or town. Paul Tacy inquired as to the selection process; Mike stated that at this time, it was unknown. Mike is being put on the DFS mailing list for future announcements and dissemination of materials.

Again, Dan made a plea to the presidents of the associations that with these committees, we have to get members of the associations involved.

## **Committee Reports:**

**Legislative:** Tim FitzGerald reported progress. Matt Hakala went over his handouts. He would appreciate any comments to be emailed to him and he will report to the board at next month's meeting. Paul Tacy stated that these bills were on the website.

**Code Development:** Curtis Meskus stated that the board had moved the proposals forward in the process. Again Dan Walsh wanted all to be mindful of how any proposal will impact our jobs. Mike Foley offered that we should look at the proposals without getting bogged down in minutia and possibly miss something bigger.

**Fund Raising:** Paul Spiro reported progress and noted that more letters were sent out to prospective partners that were on the approved list.

**Public Relations:** Mike Foley circulated a brochure for input. Curtis Meskus was placed on the public relations committee and would head up the brochure committee. Paul Tacy spoke on the Hiring Guide and stated that he was still receiving comments on this. Dan Walsh stated that the public relations committee should start thinking about Building Safety Month; incorporating Mike Foley's power-point presentation and build on it among planning other outreach.

**Other Business:** Dan Walsh spoke on the meeting he had with Fire Marshall Coan, FCAM president Paul Zebecouski, Steve Rourke along with Rick Wakem and Mike Mendoza. They went over SB1251 and SB1244 with its amendment.

Dan Walsh reported on Bob Camacho being requested by NFPA staff to give input on NFPA 5000 in Washington, DC. Curtis Meskus went over basic NFPA process with committees and adoption, etc. Bob Camacho will give more information on this at next month's meeting.

Dan Walsh reported that for full disclosure, his brother works at NFPA in the accounting department.

Curtis Meskus spoke on NFPA 1730. There is a projection of 2014 for this standard on organization and development of code enforcement; plan review, fire investigation and possible education operations for the public. He will continue to follow this.

Dan Walsh stated that he spoke with Secretary Heffernan regarding staffing requirements.

Tim FitzGerald stated that he sent a letter of interest to ICC to become a member of ICC District 6.

Dan Walsh spoke of the BBRS meeting of September 13 and the Model 15 Goal. Curtis Meskus gave an overview of this.... "A filter to all amendments coming through the process". The board wants to get as close to ICC as possible without MA amendments.

Dan Walsh spoke about NARI. Dan Hellyer will be representative to NARI for MFBO.

Dan brought up future meeting dates for 2012. Board agreed to keeping with 4<sup>th</sup> Friday. There was some discussion on rotating meeting venues.

Curtis Meskus spoke about MMA trade show and the possibility of MFBO having a table set up there.

Curtis Meskus spoke on the training program through DFS for certification as a Fire Prevention Officer.

Next meeting to be held at the same location on Tuesday, October 25, 2011.

Mike Foley motioned to adjourn the meeting. Joe Mikielian second. Passed

Meeting adjourned at 11:59 a.m.

Respectfully submitted,

Paul D. Spiro  
Acting Secretary

## MFBO Meeting Minutes

**Board Meeting Date:** October 25, 2011

**Location:** Sturbridge

**Attendance:** Mike Foley; Dave Betts; Gary Stubbins; Dave Jensen; Tony Zahariadis; Matt Hakala; Paul Tacy; Dan Walsh; Paul Spiro; Curtis Meskus

Guest in attendance at the meeting today was Thomas G. Gatzunis, Commissioner of DPS.

Meeting called to order at 9:32 a.m.

Dan Walsh introduced Commissioner Gatzunis and welcomed him to the meeting. Commissioner Gatzunis addressed the board and went over some updates taking place at BBRs.

He stated that:

Legislatively; bills are moving through committees

Regulations; the code is in good shape where it is now with the board already looking to 2015 with minimal Massachusetts amendments; with NFPA 1, staff on committee is moving forward working to avoid any conflicts with the code; there are more jurisdictional items than anything else

Code Change Process; the administration is more aggressive in looking at proposals, especially on cost impacts; generally, if there is a board proposal, there will be the usual public hearing; if not a board proposal there could be two public hearings

Sheet Metal Regulations; these will be going before the Building Code Coordinating Council (BCCC) in the near future

New Board Member; the new member of the board, as recommended by MFBO, was moving through the approval process; in fact both candidates are being considered.

Motion to approve minutes of previous meeting by Paul Tacy. Dave Betts second.  
Motion Passed.

### Old Business:

Mike Foley spoke on the BFPR committee meeting. He stated that Joe Mikielian attended. Nothing seemed to get resolved at this meeting. Chapters 1, 4 and 5 were open for discussion. From July to now, they still haven't gotten beyond Chapter 1. Mike stated that his comments to that committee will continue to be to use it as a maintenance code, not a building code. To his knowledge, there hasn't been another meeting scheduled as yet.

Dan Walsh asked members to help Mike with this endeavor; there is a lot of information and work to do. He thanked Mike for his attendance along with Joe Mikielian. Dan requested that Mike send any information to Mike Mendoza for the next MFBO meeting.

### New Business:

Dan Walsh reported that at an MBCIA board meeting, it was proposed to reduce the Federation board from 7 members to 3 members from each association. Dan restated where the MFBO board has been in the last two years and how much it has grown; along with the work the board has done to represent all of the associations.

Curtis Meskus asked about a change in the Federation Bylaw regarding the amount of board members from each Association. Paul Tacy stated that any change like that would have to come from a full membership vote. Paul Spiro spoke on behalf of SEMBOA president, Mike Mendoza, and Mike's email against such a consideration. Dan Walsh questioned if it made any sense to go from our current number to a much smaller representation from the associations and asked MFBO members to get some feedback from the associations in this regard. Curtis Meskus stated that it would not serve the associations or MFBO to do this. Matt Hakala stated that it would be virtually impossible to continue the work that MFBO has done in the past year or two; most committees are struggling to keep up with MFBO work that they currently have with 21 board members.

### Committees:

Fund Raising: Paul Spiro gave a report on the Fund Raising committee. The final letters were being sent out for the "partnership appeal" to companies and that Gary and he will be speaking during the next few weeks with new ideas that will be reported at the next MFBO meeting.

Legislative: Dan Walsh stated that all bills on the agenda were moved along; He spoke on SB1251 and SB1244 with amendment and asked the board if they wanted to provide written testimony on these bills. Mike Foley stated that we should continue with our position on SB1251. Dan Walsh stated that FCAM was in favor of this; however, all others' input was against the proposal. Curtis Meskus questioned as to what was the best technology; ionization or photoelectric. Commissioner Gatzunis suggested that the board meet with legislative committee chairs or committee members at the state house.

Paul Tacy motioned for MFBO to submit written testimony in opposition to SB1251. Mike Foley second. Motion passed.

Mike Foley motioned for MFBO to support SB1244 as amended. Curtis Meskus second. Paul Tacy was concerned with not knowing about the entire bill. It is uncertain that there really is an amendment filed with this bill. He felt that we should have the entire bill with a confirmation that the amendment is part of the bill. Mike Foley stated that we can support the bill and file our own amendment.

Mike Foley then amended his motion that MFBO support the written version of SB1244 with the amendment that we have before us. Curtis Meskus seconded the amendment. Curtis spoke further that he supported the idea of a Fire Prevention Regulations Appeals Board and supports any amendment that would have a building official as a member on that board.

However, he would support the bill even without a building official as a member. Motion passed with Paul Tacy voting against.

Code Development: Dan Walsh asked Mike Foley to work with code committee to go over the proposals that were part of our agenda package. Mike stated that he would email committee members in this regard.

Public Relations: Tony Zahariadis spoke on the brochure he put together. Curtis Meskus spoke on the changes he made that he thought would help. Tony stated that this was just a format and draft for member input. He will go over any changes and report back next month. Mike Foley thanked Tony and Curtis for taking this on. Dan Walsh spoke on the “Hiring Guide” put together by Paul Tacy and would place this on next month’s agenda for final comment by the board. Tony spoke on the handout “How a Bill Becomes Law”. Curtis stated that he would have that placed on the website. Language at the bottom of that handout (“This information was provided by...”) would be deleted.

Unfinished Business:

Curtis Meskus spoke about NFPA 1730. There was a meeting in Jackson Hole on October 3<sup>rd</sup> and 4<sup>th</sup>. There will be a meeting in Fort Lauderdale on January 23<sup>rd</sup> and 24<sup>th</sup>. He did not have any information on the October meeting.

Curtis Meskus spoke on the October 11 BBRS meeting. He gave an overview of the different items of that meeting. He stated that staff will give an official interpretation regarding congregate living and he would report back to the board. Regarding Chapter 9, the staff has inserted comments concerning added costs and possibly undermining MGL c. 148 §28A., comments that FCAM does not like. Commissioner Gatzunis commented that there was still some confusion over these changes.

Dan Walsh spoke on the smoke detector regulations and the types of detectors in certain structures. He advised the board to read the letter of Brian Gale for some clarity to this issue.

Dan Walsh spoke on the future meetings as listed in the agenda. He has made arrangements with the bank for next year.

Next meeting to be held in Sturbridge on Tuesday, November 22, 2011.

Paul Spiro motioned to adjourn meeting. Mike Foley second. Motion passed. Meeting adjourned at 11:49 a.m.

Respectfully submitted,

Paul D. Spiro  
Acting Secretary



**Board Meeting Date:** November 22, 2011

**Location:** Southbridge Savings Bank, 200 Charlton Rd

**Attendance:** Michael Mendoza; Joe Mikielian; Curtis Meskus; David Betts; Don Jordan; Paul Tacy; Gary Stubbins; Dan Walsh; Paul Spiro and Dave Jensen

**Called to Order:** 9:30am

**Guest:** None

President spoke that the Commissioner Gatzunis could not make the meeting today.

Moment of silence respecting the Kennedy Assingation.

### **Minutes:**

Meskus wanted his name added to the attendance list of the October minutes.

Spiro motion to accept October minutes with the changes  
2<sup>nd</sup> by Meskus

All In Favor

### **BFPR NFPA 1**

Mikielian stated that he would now take the lead on this. Discussion.

### **Sheet Metal Board**

Don Jordan was introduced as the new SEMBOA representative. He spoke on the subject of his involvement in the Sheet Metal code book. He stated that the final document should be on their website now. Discussion.

### **Treasurers Report:**

Jensen discussed the legal fees and the legal interpretation that was just paid for. Discussion: that yes we can represent MFBO at the legislative level. President Walsh stated that he feels that the subject is done and that there is no need to revisit it.

Jensen stated that the Operating account needs more money. Discussion.

Meskus motion to accept the Treasurers Report  
2<sup>nd</sup> by Tacy

All In Favor

### **COMMITTEE REPORTS**

**Fund Raising:** Spiro stated that to date, he has not heard from any businesses that were sent fund raising letters. Discussion of a new letter regarding company membership was discussed.

Discussion of assessing the three associations for funds was examined.



Mendoza will look into a grant writer to help Spiro.

**Legislative:** Discussion of SB 1251 draft.

Meskus motion to accept  
2<sup>nd</sup> by Betts

All In Favor

Draft version of SB1244 was discussed. The President pointed out that he could not find the revised version of this bill. Discussion.

Tacy motion to table the draft  
2<sup>nd</sup> by Betts

Discussion.

All In Favor

**PR:** Meskus spoke about his work on the pamphlet. Discussion. Mendoza will assist Meskus on this project. Anyone with comments should have them to either Meskus or Mendoza by December 6<sup>th</sup>.

Tracy stated that he was still working on the Hiring Guide.

The President stated that he wanted to have something for Building Safety Month, for the Associations, by the beginning of the year.

**BBRS Code Hearing**

Hearing will be December 13<sup>th</sup>. The President stated that he will be at the hearing.

Discussion.

Position on the following:

Chapter 9, roll of the Fire Chief    YES

Stretch Sprinkler Code    NO

Floor Joist system    YES

**NFPA 1730**

Meskus stated that it will be discussed in Tampa in January.

**Mail Box**

Discussion regarding its present location and the cost.

**Association Presidents**

President of SEMBOA voiced his concern of the financial support the Federation is getting. SEMBOA seems to be aggressive in this endeavor and awaits the participation of the rest of the associations.

**Adjourn:** 12:05pm

Respectfully submitted,

Michael Mendoza  
Secretary

**Board Meeting Date:** December 20, 2011

**Location:** Southbridge Savings Bank, 200 Charlton Rd

**Attendance:** Michael Mendoza; Joe Mikielian; Curtis Meskus; Tony Zahariadis; Matthew Hakala; Paul Tacy; Gary Stubbins; Dan Walsh; Dan Hellyer, Robert Camacho and Dave Jensen

**Called to Order:** 9:30am

**Guest:** None

### **Treasurers Report:**

Jensen discussed the need of more funds for the various accounts to keep us going. Discussion.

The President asked Tacy to do an inventory of the apparel that is currently in stock.

### **Minutes:**

Mendoza pointed out to some corrections in the minutes.

Jensen motion to accept October minutes with the changes  
2<sup>nd</sup> by Tacy

All In Favor

### **BFPR NFPA 1**

The President spoke on the events at the last meeting in November. Mikielian stated that the next meeting would be January 5<sup>th</sup> at 8:30am in Stow. Discussion. Mikielian stated that he would not be available for the next two months. Mendoza stated that he has spoken to David Moore to see if he could attend these hearings.

### **BBRS Code Hearing**

The President stated that our turn out at the December 13<sup>th</sup> meeting was well balanced on both sides.

### **COMMITTEE REPORTS**

**Fund Raising:** Stubbins spoke on the latest developments and the fact that he had found maybe two sources for grants. He also spoke on how the membership funding campaign was going. Discussion.

Mendoza, on behalf of SEMBOA, handed over a check for \$3, 260 to the Treasurer to help finance the Operating Budget.

The President stated that he would like to see members from MBCIA to assist in the fund raising efforts.

The President also asked for Jensen to put together a projected budget, which would outline our yearly costs.

Stubbins also suggested that combining the Fund Raising committee with the PR committee to work on things like raffles and the like. Discussion.

**Legislative:** No report.

**PR:** Zahariadis spoke on some ideas on a newsletter to be sent out to building officials. Discussion.

Meskus stated that once he was done with the pamphlet, he would work on something for Building Safety Month. Mendoza and Camacho stated that they would assist Meskus in this project. The President stated that he would like to have something finalized by February the latest.

Hiring Guide: Tacy went over what he had done. Mendoza stated that he had submitted some changes. Discussion. Will need to finalize this document for the January 24<sup>th</sup> meeting. All suggestions should be to Tacy by January 14<sup>th</sup>.

Meskus spoke about his work on the pamphlet. Discussion. Camacho made some suggestions for the cover and back page. The President moved Meskus onto the PR Committee.

Tacy motion to accept the pamphlet with the changes as the final version  
2<sup>nd</sup> by Mikielian

All In Favor

**Code Development:** The President spoke about the Floor Joist Protection code which was heard at the Dec 13<sup>th</sup> BBRS Hearing.

**Camacho and NFPA:** Camacho spoke on the fact that he was contacted by Allen Frazer regarding getting building officials more involved. Discussion. Camacho will contact Frazer to discuss a possible meeting subject.

### **NFPA 1730**

No updates.

### **Mail Box**

It was stated that Wakem is owed \$75 for the past 6 months for the Boston mail box. Discussion regarding its present location and the cost. Meskus gave some cost for relocating the mail box to the Sturbridge area. The President stated that we will go back to the by laws and use the home address of the President for mail. Discussion.

Camacho motion to put our website address on all materials and there is where we would post a mailing address.  
2<sup>nd</sup> by Hellyer

All In Favor

### **Association Presidents**

President of SEMBOA voiced his concern of the financial support the Federation is getting. SEMBOA seems to be aggressive in this endeavor and awaits the participation of the rest of the associations.

**Adjourn:** 12:00pm

Respectfully submitted,

Michael Mendoza  
Secretary