



Rupert Range, Inc.  
A 501C-3 Corporation  
Rupert, Idaho

Minutes of the  
Rupert Range Board Meeting  
Held April 6<sup>th</sup>, 2023

Minutes of the Rupert Range Board, held at Freedom Hall, March 2<sup>nd</sup>, 2023, 7:00 p.m.

Board members present: Larry Matulis, Todd Wheeler, Jeff Heins, Chace Thomas. Chris Hall excused.

Additional attendees: Tony Poovey, Milton Banner, Morgan West, Mike Taylor, Lori Harrison

Call to order 7:05.

Pledge and invocation

Approvals: Motion to approve minutes from March 2<sup>nd</sup>, Approved by unanimous consent. Financial report, motion to approve Larry, 2<sup>nd</sup> Todd, approved. Checking balance \$4,905.66, Cash on hand \$102.30, Savings (Scholarship fund) \$1500.00. Total 6,507.96. Expenses for QM 115.09, no income reported for the month.

Esther Garner is ready to go ahead with the murals on the rail car as soon as weather breaks. The supplies will be provided by the Rupert Range.

Quote on the rain gutters for range 3 came in at \$450.00. This quote was deemed too excessive, the board will look at other options.

Venmo and online payments are still in the works. Chace is working to verify accounts and it should be good to go.

Tony has proposed to open one evening per week during the month of May for a fun shoot. No entry fees, no prizes, just bragging rights. Range will be open from 6:00 – 9:00 on Thursdays through May.

The Emergency Action Plan as presented to the city has been approved. A motion was made to include the EAP as part of the SOP's for the range. Motion by Todd, 2<sup>nd</sup> Larry, carried. The EAP will be added to the SOP's. It was discussed that a copy of the EAP will be placed in the RSO room, along with an attestation sheet. All RSO's will be required to read the EAP and sign the sheet stating they have read the plan.

The city has granted the Rupert Range, Inc. a \$2000 annual budget for expenses in maintaining the range. These expenses are intended to include weed control, berm work and road work as needed, as well as general maintenance and upkeep at the range. As the city has provided the range with some operating/maintenance budget, a motion was made by Todd, 2<sup>nd</sup> by Larry, that all board members be

granted permission to incur expenses/purchases for range maintenance. Expenses must be approved through Roger Davis prior, and all receipts will be returned to Roger for record keeping.

Larry is looking into a Verizon One Talk app for business. The app allows a designated phone number for the range, which will be shared among the board members, each taking "Call" which will be determined at a later time. The single number is intended to ease communication for the general public. The number will be listed on the web site, Facebook page, and given to the city police, county sheriff, and others as deemed necessary. There is a \$15 per month charge for the service, with no contract. Calendaring for RSO's will still be done through direct contact with Larry or Todd.

Todd proposed to extend the application of the sterilization to include the parking lot, in addition to the shooting lanes and berms. The county commissioners and Sheriff's office have agreed to assist in covering the cost. Each of these entities will match their \$75 payment from last year, with the remainder coming from the annual budget for the range. Todd will contact Ryan Edwards (county week control) and coordinate efforts with Roger Davis.

The Rupert Range acquired two firearms from attendance at the Friends of the NRA banquet for 2023. They are both AR-7 Ruger survival rifles. One will be auctioned at the annual Zombie shoot, the other will be awarded as the RSO incentive raffle drawing prize.

It was reported that Jeremiah Manning will be stepping down as the president of the Mini-Cassia NRL22 group. Input was requested from the RR Inc board of directors moving forward. After discussion, the board had no solution to assist in moving forward for the group. Leadership for the group will need to come from within the group.

It was suggested from the general membership that we look at putting lights in the parking lot. There is power to a couple of the polls on the south side of the lot, which may be used for lighting. Other possible solutions were solar lights mounted on the west side of Freedom Hall. Board will check with the city for possible solutions as well.

It was suggested that the May 4<sup>th</sup> meeting be moved due to scheduling conflicts with several board members. The meeting of the board of directors for May will be held on Friday, May 5<sup>th</sup>, 2023, at 7:00 p.m. at Freedom Hall.

Discussion of possible sales of water bottles/ snacks at the Family Ties shoot in May by the 4H groups. No food is allowed on the firing lines, sales would need to be done on west side of Freedom Hall, in parking lot. There was some discussion on whether to allow this or not, siting that other groups may want to start doing it as well. No decision was made. Will be placed on May agenda.

It was suggested that we install signage noting "First Aid Supplies" are available in the RSO room. Lettering/sign should be place on both sides of the door for when it is open or closed. Todd will check on availability of vinyl lettering for direct application on the door.

Ideas were discussed for Operation Facelift: Block Letter painting of "Clearing Area", repair spare targets, cut belting, weeds along the entry road fence, clean Freedom Hall, paint the trim in Freedom Hall.

Meeting adjourned 8:40.