



Rupert Range, Inc.
A 501C-3 Corporation
Rupert, Idaho

Minutes of the
Rupert Range Board Meeting
Held October 16th, 2023

Minutes of the Rupert Range Board, held at Freedom Hall, October 16th, 2023, 7:00 p.m.

Board members present: Todd Wheeler, Jeff Heins, Larry Matulis and Chace Thomas. Chris Hall excused.

Additional attendees: Tony Poovey, Eric Spaulding, Milton Banner, Lori Harrison, Morgan West

Call to order 7:05.

Pledge and invocation

Approvals: Motion to approve minutes from September 7th, approved. Financial report, motion to approve approved. Checking balance \$7012.07, Cash on hand \$150.00, Savings (Scholarship fund) \$1500.00, reimbursement from City \$928.85. Total \$9,590.92. Expenses Verizon 15.12, Larry Matulis (propane, danger tape, top shot supplies) 67.70, Chris Hall (Range Rat hashmark) 46.62, Mel Snyder (GoDaddy subscription 3 year) 539.64, Lowes (RR Ties to be reimbursed by City) 928.85. Income 3597.00--Zombie Prize Cash Donation \$1700.00 (to purchase prizes), Donations and CCW Fundraiser 1468.00, Brass Sales 411.00.

Mini Cassia Republican Committee representative brought thank you goodies for RSO's who assisted in the Top Shot Classic. The event brought in enough that the committees will be able to offer 4--\$1000 scholarships to area youth. The plan is to make this an annual event.

Discussion on Venmo/Paypal—Still waiting on 501 C3 correction. Everything is in place but cannot be initiated until status is repaired. Chris is working on the form 1023.

Parking lot lights have been installed and are working. Range lights—two lights did not come on when first switched on, but came on after a short delay. All range lights appear to be working. The city will be coming out to move the outlet and light switch on range 2 shelter to inside the shelter, closer to the new opening. GFI outlet on shelter 3 will also be replaced.

Kudos to Mel and Larry, the range website and calendar are up and running. There is still some fine tuning to be done on the website, some pictures updated, etc. Mel has offered to maintain the website, minus the calendar. Larry will maintain the calendar. Scheduling will be done through him. If there are any changes that need to be made to the website, contact Larry.

It was reported that the square targets on the knockdowns on range 1 bay 1 have some pits on them that are causing fragmentation. It was decided that the knockdown should be taken out of commission,

targets removed and sent to Todd for repairs. Todd will look into different shapes to replace the squares.

Todd will make changes with the Secretary of State regarding the registered agent for Rupert Range when the annual report is filed. Jeff will be listed as the registered agent. Also, Larry will be added as a director, and Tony will be removed.

Lengthy discussion about Zombie Shoot. The shoot will be four stages this year, with the addition of the SGT York shoot (range 1 bay 3) and a lighted clay pigeon shoot (on the shotgun range). Discussion of the need for additional RSO support—one plus helper on SGT York, 6 on zombie targets, 1 plus support on balloons, 1 plus support on clays, 1 plus support on explosive, 1 scorer plus runner support. Larry requested assistance in obtaining prizes. He and Todd will get together on that issue. Lori Harrison stated that the 4H group she is with has offered to clean up after the Zombie Shoot. THANK YOU.

From the RSO log sheets, it was determined that Tony Poovey had recorded the most donated hours, and as per bylaws was offered the duty of Election Director. He accepted and will take care of the election. He was provided with a list of eligible RSO's as of 10/13/2023. Additional RSO's may become eligible prior to the election. Tony will ask for assistance from the board as needed.

Signage is needed for the handicap parking, with possibly painting the parking spot. Also, to comply with the F&G grants, signage will be needed for the concrete. It was discussed that the verbiage should include reference to the Pittman Robertson federal tax that funds the grants. Todd will reach out to Leslie about signage and painting.

Mel has offered to paint the trim around the doors of Freedom Hall. He has some high-end gray paint that was approved for the project. Todd will reach out to him and let him know to proceed.

The first estimate came in for gutters for Freedom Hall at over \$8K. The majority of the estimate was labor. Larry will reach out to a couple more contractors and see about just material costs, possibly with extruded gutters. Todd figured out a way to attach a regular gutter to the back edge of shelter 2. The estimate for the concrete gutter on the edge of the pad between Freedom Hall and #2 Shelter came back at \$750. However, after further discussion, it was determined that installing the concrete gutter would take away any support under the back wall of the shelter. Miles Construction suggested small sectional covered gutters. No estimate was available at meeting time, but it was indicated that it would be a little more than the \$750. Todd will follow up with Miles Construction.

Todd proposed the installation of gates at emergency entrances on the North and South end of Freedom Hall. Roger Davis requested that we have 20' openings. Todd's proposal was for simple tubing gates, on a 4" pipe. A 3 1/2" pipe would be cemented in the ground to hang the gate. The 2 7/8" pipe that the range has (over by the shotgun shed) could be used at the other side of the gate, as well as a post for when the gate is open. Estimated cost of the tubing and pipe was \$600. Project was approved by the board, but installation will be a spring project.

The city was contacted about used well casing that could be used for bollards on the west side of Freedom Hall. As of meeting time, the city had not responded to the request. We would need about 8 bollards to go across the opening. Slip covers are available to use with the pipes.

Some discussion with Eric Spaulding about the 22 range. He thought that they were waiting on the board, but as of yet, Jeremiah has not attended a board meeting to discuss needs of the range. Eric will let Jeremiah know of the November 2 board meeting and have him attend. When the board knows what the NRL22 wants/needs, they will go to the city for approval.

Adjourned 9:10

AFTER THE MEETING—discussion about the gravel. Nick Garner quoted \$250 to bring in 3 loads of gravel from the Skaggs Pit. Chace is wanting 2 loads of road base and 3 loads of $\frac{3}{4}$ " washed. Todd will follow up with High Output and Nick Garner.