

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF MANCHESTER WATER DISTRICT

PURSUANT TO GOVERNOR INSLEE'S STAY HOME – STAY HEALTHY ORDER, MEETING WAS HELD VIRTUALLY

February 9, 2021

REGULAR MEETING

1.0 Call to Order – Board Chair Steve Pedersen called the regular meeting of the Manchester Water District Board of Commissioners (Board) to order at 5:31 pm. Commissioners Paul Drotz and Bob Ballard were also present. District staff Erin Civilla, Accounting Specialist, and Scott Wolf, Operations Foreman were present, as was Attorney, Ken Bagwell. General Manager, Dennis O'Connell was excused. There were no public guests in attendance.

2.0 *Consent Agenda – *Staff recommended approval of the consent agenda as presented.*

2.1 Approval of January 12, 2021 Regular Meeting Minutes

2.2 Approval of Vouchers – Approval for payment of General Fund vouchers that totaled \$43,099.98, and a Street Light voucher totaling \$1,893.76.

2.3 Approval of District Payroll Affidavit

Commissioner Drotz moved to approve the consent agenda as presented.

Commissioner Ballard seconded the motion, **the motion carried unanimously.**

3.0 Public Comment – No comment was offered.

4.0 Regular Agenda

4.1 Sedgwick Tank Paint Project* – At the March 10, 2020 regular Board of Commissioners meeting, bids for recoating the Sedgwick Road tank were opened. There were ten bids submitted and opened at that meeting. Cascade Industrial Services of Rathdrum, Idaho, was the winning bidder with a total project cost estimated at \$46,210.55. The original contract stated that work would be complete within 180 days from the date that the Notice to Proceed was given to the contractor. If the Notice to Proceed had been issued on/around March 11, 2020, the contract completion date would have been September 7, 2021.

Unfortunately, on March 25, 2020, Washington State Governor, Jay Inslee, shut-down all construction activity due to the COVID-19 pandemic. While construction related to essential services was a stated exception, it would have proven difficult to ensure that all COVID-related protocols were in place with regard to travel and social distancing.

On April 20, 2020, it was agreed that the project completion date would be extended until December 31, 2020, however due to fall and winter weather concerns, Cascade Industrial Services asked on October 26, 2020 to extend the project to Spring 2021.

After discussion regarding the original contract in late 2020, Ken Bagwell and Dennis O'Connell decided that too much time had passed from the original contract and that it would be best to terminate the original contract and re-bid the project in 2021.

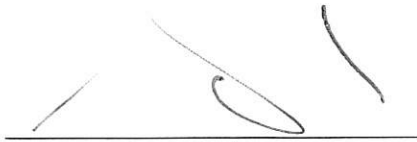
After discussion and input from Ken, Staff asked the Board to approve terminating the March 2020 contract and going out for bid in March or April 2021.

5.2.3 **Manchester Citizens Advisory Committee** – Commissioner Pedersen asked the Board if any members would be interested in joining the Manchester Citizens Advisory Committee (MCAC) as a local business representative. The position would require attendance at a monthly meeting that lasts approximately 1.5 hours. Steve explained that there did not need to be a decision made immediately, but that the opportunity is available if any Board members are interested.

6.0 Future Meeting Dates

- 6.1 March 9, 2021 Regular Meeting – to be held virtually
- 6.2 April 13, 2021 Regular Meeting – location TBD
- 6.3 May 11, 2021 Regular Meeting – location TBD

7.0 *Adjournment – There being no further business to come before the Board, Commissioner Pedersen moved to adjourn the meeting at 6:23 pm, Commissioner Ballard seconded; **the motion carried unanimously.**



Steve Pedersen
Board Chair



Paul Drotz
Secretary



Bob Ballard
Commissioner

* *action item*