

Councillors you are duly summoned and members of the public are invited to attend a meeting of Slyne with Hest Parish Council on **Monday 18 December 2023 at 7:00 pm** at The Memorial Hall for the purposes detailed in the following agenda.

AGENDA

1. Apologies

None received

2. Minutes

Chair to sign the minutes of the meeting held on 20 November 2023 as a true record

3. Declaration of Interest

To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)

4. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda.

5. Reports

- To receive any report from the Lancaster City or Lancashire County Councillors
- To receive any relevant information from The Memorial Hall Committee

6. Council Vacancy

The council plan to co-opt a new member at the December meeting.

7. New items for Dec 2023

1. To discuss any updates received after the agenda was published
2. Share any correspondence from residents
3. Unauthorized pruning of our tree stock at the Rec
4. CCTV evidence of damage to the Bowling Green
5. 2024/5 Budget – Precept
6. Litter Picking Group – in association with local businesses
7. Biodiversity Policy, consider the model policy, plus the appendix with recommendations from Cllr Sellers that customise the content to our Parish.
8. Muga Electrical problems.
9. Installation of Christmas Trees and lights.
10. Christmas 2024 – preparations for next year.
11. Rail works for Christmas, Road closures for 2024
12. Canal bins
13. Letter from Lizzi Collinge
14. Refurbishment of notice boards for 2024
15. Coffee Morning at Memorial Hall in April
16. Speeding / Slowing signs update

8. Ongoing items

To discuss matters relating to ongoing items and agree any actions.

- a. Consider a policy for the hire of the field beside the Memorial Hall
- b. Bus Shelters – additional bus shelter
- c. Tennis Club Switch Room
- d. PC internal control audit & Financial regulations review
- e. WW2 Pill Box Rushley Mount / Marine Drive
- f. Memorial Hall roof repairs bill.
- g. Get Quotes for Tree work
- h. Get Quotes for Signage changes

9. Five Year Plan

Public consultation proposed for April 2024 around short and long term projects.

10. Planning Applications

- i) To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:

23/01366/FUL 36 Bay View Ave
23/01393/FUL 61 Hest Bank Lanne
23/01047/FUL 39 Marine Drive
23/01265/FUL Waters Edge

- ii) To note any planning applications received and circulated to members of the Council since publishing the agenda
- iii) To note those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting

23/10081/FUL 22 Bay View Ave
23/01226/FUL 10 Kirklands
23/01245/FUL 119 Hest Bank Lane

11. Finance

- i) To note there have been **£1,590.31 in Nov** receipts.
- ii) To note the balance of the Reserve Bank account **£81,443.06**, and any interest applied to the account **£88.81**
- iii) To note any receipts since publishing the agenda (Live statement)
- iv) To approve the following payments:

December 2023

• Office furniture		£185.00
• Printer		£159.99
• Repairs (Grids and Electrics)		£20.17
• Christmas Event (purchase Elves)		£TBC
• Christmas Event (purchase chocolates)		£21.80
• Mark Hepworth (furniture)	Nov	£100
• Mark Hepworth (furniture)	Dec	£85.00
• Stipe Fees		£0.45
• Cemetery items		£25.58
• Key Box		£12.99

Regular Payments

• Bank Charges	£6.30
• Clerks Wages	£TBC
• HMRC	£167.21
• Clerks printing (£9.99 pm) Plus extra for posters	£19.98
• S Brade - Grounds Maintenance	£144

Direct Debits

• Eon Next (MUGA)	£67.06
• Envirocare	£882.50
• Sky broadband	£41.94
• Water Plus	£32.22

- v) To approve any payments due since publishing the agenda
- vi) To approve retrospective payments included in list above
- vii) To approve and sign month end balances
- viii) To note the bank balances at 30 November was £103,359.40 and authorise the Chair to counter-sign the bank statement.
- ix) To note, £100 petty cash will no longer be held, the balance of £53.57 has been paid into the bank, receipts totalling £46.43 have been submitted and accounted for.

12. Open Spaces

To inform the council of any issues at our open spaces and receive any reports;

- i) Regular inspection of playgrounds at the Recreation field and Manor Lane Park.
- ii) Use of the MUGA – bookings and fees, gates and locks
- iii) **Cemetery** – set a meeting to discuss 2024/2025 objectives
- iv) To discuss any report on the condition of Church Triangle and the Pound and Stocks

13. Parish Events To receive any reports from the Events Committee.

Christmas 2023 event , Spring Event 2024, Christmas 2024 event

To note – Cllr Obertelli helped with an event at The Hest Bank public house where he judged the Best Pumpkin competition.

14. To receive items for consideration for a future agenda:

For issues that cannot be decided at this meeting, but need to be discussed so that they can be added to the next agenda where a decision can be made at the next meeting

15. Date and time of the next meeting

15 January 2024 at the Memorial Hall at 7:00 pm

Louise Ash
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