

Councillors you are duly summoned and members of the public are invited to attend a meeting of Slyne with Hest Parish Council on **Monday 18 March 2024 at 6:30 pm** at The Memorial Hall for the purposes detailed in the following agenda.

## AGENDA

|           | Agenda Items   | Documents  |
|-----------|--|--|
| <b>1.</b> | <b><u>Apologies</u></b><br>Cllr Burrow has offered apologies   |  |
| <b>2.</b> | <b><u>Minutes</u></b><br>Chair to sign the minutes of the meeting held on <b><u>19 Feb 2024</u></b> as a true record   | Feb Mins   |
| <b>3.</b> | <b><u>Declarations of interest</u></b><br>To receive from members in respect of items on this agenda ( <i>Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting</i> )  |  |
| <b>4.</b> | <b><u>Public Participation</u></b><br>We will welcome Charlie Longworth from Playtime by Fawns to present to us designs for a replacement play tower at The Rec<br><br>Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda.  |  |
| <b>5.</b> | <b><u>Reports</u></b><br>To receive any report from the Lancaster City or Lancashire County Councillors, The Memorial Hall Committee or from the Community Emergency Committee.  | Verbal Reports   |
| <b>6.</b> | <b><u>New Items for this month</u></b><br>a. Share any correspondence from residents<br>b. To discuss the cost of the electricity used by the Council at the Memorial Hall for CCTV and Wi-fi Router and consider a reasonable contribution to the Memorial Hall committees electricity bills. Draft agreement is £100 p.a. To further discuss hire fees for use of the Hall for meetings outside of the scheduled monthly meetings.<br>c. Defibrillators in our community. Consider a new installation or moving a current unit to a new location.<br>d. Local Plan and implications for our Neighbourhood Plan<br>e. Website, IT, Emails migration to .gov.uk<br>f. Cemetery upkeep<br>g. Consideration of designs and quotes for play equipment | None<br>Email / draft agreement<br><br>Verbal<br><br>Verbal Report<br>Verbal<br>Verbal |
| <b>7.</b> | <b><u>Ongoing items</u></b><br>To receive any updates regarding ongoing items and agree actions  | See List   |
| <b>8.</b> | <b><u>5 Year Plan</u></b><br>To receive any updates regarding our long terms plans – To discuss hosting the Coffee Morning where public engagement is our goal.  |  |

|                      |   |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
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|                      |   |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
| 9.                   | <p style="text-align: center;"><b><u>Planning Applications</u></b></p> <p>i) To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:</p> <table border="1" data-bbox="316 427 1219 837"> <tr> <td><b>24/00184/FUL</b></td> <td>9 Coastal Road - Single Story Extension</td> </tr> <tr> <td><b>24/0038/TPO</b></td> <td>92 The Lodge - Beech Tree Felling</td> </tr> <tr> <td><b>24/00145/FUL</b></td> <td>5 Prospect Drive - Infill Extension</td> </tr> <tr> <td><b>24/00204/PLDC</b></td> <td>2 Rushley Drive - Lights and windows</td> </tr> <tr> <td><b>24/00280/PLDC</b></td> <td>16 Coastal Road - Dormer and Solar panel</td> </tr> <tr> <td><b>24/00269/PAH</b></td> <td>27 Manor Road - Rear Extension.</td> </tr> <tr> <td><b>24/00256/FUL</b></td> <td>2B Manor Road - Pharmacy extension</td> </tr> </table> <p>i) To note any planning applications received and circulated to members of the Council since publishing the agenda</p> <p>ii) To note those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting</p> <table border="1" data-bbox="316 1072 1187 1189"> <tr> <td><b>24/00126/FUL</b></td> <td>33 Coastal Road - Approved</td> </tr> <tr> <td><b>23/01047/FUL</b></td> <td>39 Marine Drive – Approved</td> </tr> <tr> <td><b>23/01465/FUL</b></td> <td>27 Manor Road – Approved</td> </tr> </table> | <b>24/00184/FUL</b> | 9 Coastal Road - Single Story Extension | <b>24/0038/TPO</b> | 92 The Lodge - Beech Tree Felling | <b>24/00145/FUL</b> | 5 Prospect Drive - Infill Extension | <b>24/00204/PLDC</b> | 2 Rushley Drive - Lights and windows | <b>24/00280/PLDC</b> | 16 Coastal Road - Dormer and Solar panel | <b>24/00269/PAH</b> | 27 Manor Road - Rear Extension. | <b>24/00256/FUL</b> | 2B Manor Road - Pharmacy extension | <b>24/00126/FUL</b> | 33 Coastal Road - Approved | <b>23/01047/FUL</b> | 39 Marine Drive – Approved | <b>23/01465/FUL</b> | 27 Manor Road – Approved |  |
| <b>24/00184/FUL</b>  | 9 Coastal Road - Single Story Extension   |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
| <b>24/0038/TPO</b>   | 92 The Lodge - Beech Tree Felling   |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
| <b>24/00145/FUL</b>  | 5 Prospect Drive - Infill Extension   |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
| <b>24/00204/PLDC</b> | 2 Rushley Drive - Lights and windows  |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
| <b>24/00280/PLDC</b> | 16 Coastal Road - Dormer and Solar panel  |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
| <b>24/00269/PAH</b>  | 27 Manor Road - Rear Extension.   |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
| <b>24/00256/FUL</b>  | 2B Manor Road - Pharmacy extension  |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
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| <b>23/01047/FUL</b>  | 39 Marine Drive – Approved  |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
| <b>23/01465/FUL</b>  | 27 Manor Road – Approved  |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |
| 10.                  | <p style="text-align: center;"><b><u>Finance</u></b></p> <p>i) To note there have been <b>£37.80 March</b> receipts.</p> <p>ii) To note the balance of the Reserve Bank account <b>£81,737.84</b> and interest applied to the account <b>£94.06 for March 2024</b>.</p> <p>iii) To note any receipts since publishing the agenda (Live statement)</p> <p>iv) To approve the following payments:</p> <p><b>MAR 2024</b></p> <ul style="list-style-type: none"> <li>• Hire of Memorial Hall – willow weaving £35.00</li> <li>• Tattershall Grounds &amp; Facilities LTD (Tree) £1,548</li> <li>• Handyman (Bus Shelter Cleaning ) £280</li> <li>• Handyman (Bus Shelter painting) £140</li> <li>• DC Garden Service £700</li> <li>• Black Bear IT (Clerks IT package) £182.30</li> <li>• REFUND overpayment of cemetery fees £785</li> <li>• CMH Tree Services (Horse chestnut tree) £650</li> </ul> <p><u>Regular Payments</u></p> <ul style="list-style-type: none"> <li>• Bank Charges (Mar) £</li> <li>• Clerks Wages £1350.08</li> <li>• Clerks printing (£9.99 pm) £9.99</li> </ul>   |                     |   |                    |                                   |                     |                                     |                      |                                      |                      |  |                     |                                 |                     |                                    |                     |                            |                     |                            |                     |                          |  |

|            |  |  |
|------------|--|--|
|            | <ul style="list-style-type: none"> <li>• S Brade (Next bill expected in March) £</li> <li>• Clerks Mobile Phone £5.95</li> </ul> <p><u>Direct Debits</u></p> <ul style="list-style-type: none"> <li>• Eon Next (MUGA) £67.43</li> <li>• Envirocare £882.50</li> <li>• Sky broadband £41.94</li> <li>• HMRC £236.88</li> <li>• CRPE Membership £60</li> <li>• Water Plus £208.38</li> </ul> <p>v) To approve any payments due since publishing the agenda<br/> vi) To approve retrospective payments included in list above<br/> vii) To receive, approve and sign month end balances<br/> viii) To note the bank balances at 11 March is <b>£14,624.74</b> and authorise the Chair to counter-sign the bank statement.</p> <p><b>NOTE:</b> A gift of £1,191 from the Slyne with Hest Horticultural Society given in June of 2023 has been used towards the purchase of a Picea Pung 'Blue Diamond' tree.</p> |  |
| <b>11.</b> | <p style="text-align: center;"><b><u>Open Spaces</u></b></p> <ul style="list-style-type: none"> <li>i) Regular inspection of our two playgrounds.</li> <li>ii) Use of the MUGA – relevant issues for <b>March 24</b></li> <li>iii) Cemetery – working group verbal report to council, any updates to ongoing matters.</li> <li>iv) Biodiversity matters, Trees we have planted in March</li> <li>v) To discuss any report on the condition of any parish land</li> </ul>   |  |
| <b>12.</b> | <p style="text-align: center;"><b><u>Parish Events</u></b></p> <p>Events Committee Reports and matters for decisions for March 2024<br/> Budget matters / Bookings / Progress</p>  |  |
| <b>13.</b> | <p style="text-align: center;"><b><u>To receive any items for a future agenda</u></b></p> <p><i>For issues that cannot be decided at this meeting, but need to be discussed so that they can be added to the next agenda where a decision can be made at the next meeting</i></p>  |  |
| <b>14.</b> | <p style="text-align: center;"><b><u>Date and time of the next meeting</u></b></p> <p>Monday 15 April at 7:00pm at the Memorial Hall</p>   |  |

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