

Councillors you are duly summoned and members of the public are invited to attend a meeting of Slyne with Hest Parish Council on **Monday 20 November 2023 at 7:00 pm** at The Memorial Hall for the purposes detailed in the following agenda.

AGENDA

1. Apologies

Cllr Cohen Kingsley will not attend due to ill health. Cllr Bateman will be working.

2. Minutes

Chair to sign the minutes of the meeting held on 16 October 2023 as a true record

3. Declaration of Interest

To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)

4. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda.

5. Reports

- To receive any report from the Lancaster City or Lancashire County Councillors
- To receive any relevant information from The Memorial Hall Committee
- To receive any updates from the Neighbourhood Plan group.
- To receive any updates from the Community Emergency Plan meeting

6. Council Vacancy

The council has a Casual Vacancy. A prospective candidate has agreed to attend our meeting and share with the council their reasons for taking up the opportunity to join the members.

7. New items for November 2023

1. To discuss any updates received after the agenda was published
2. 2024/5 Budget
3. PC mobile phone and Printer
4. Memorial Benches
5. Possible involvement in a Warm Hub project with Mem Hall
6. WW2 Pill Box Rushley Mount / Marine Drive
7. Damage to property on Marine Drive
8. Employee Pension
9. Biodiversity Policy, consider the model policy

8. Ongoing items

To discuss matters relating to ongoing items and agree any actions.

- a. Budget planning – Review regular services for cost effectiveness
- b. Consider a policy for the hire of the field beside the Memorial Hall
- c. Bus Shelters – additional bus shelter
- d. Tennis Club Switch Room

- e. PC internal control audit & Financial regulations review
- f. Bus Shelter repairs
- g. Rec Play Park updates
- h. Speeding / slowing signs.

9. Five Year Plan

Outline a plan for areas councillors would like to concentrate upon.

- i. Services we provide
- ii. Open spaces
- iii. Public engagement
- iv. Budget resilience

10. Planning Applications

- i) To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:

23/01226/FUL 10 Kirklands
23/01104/FUL Westfield Farm
23/01139/FUL 33 Coastal Road
23/01234/FUL 26 Throstle Grove
23/01278/FUL 15 Peacock Crescent

- ii) To note any planning applications received and circulated to members of the Council since publishing the agenda
- iii) To note those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting

11. Finance

- i) To note there have been £9,399.05 in Oct and £225 in Nov receipts since the last report. This includes a donation of £25 towards the upkeep of the cemetery.
- ii) To note the balance of the Reserve Bank account £80,164.25, and any interest applied to the account £63.69
- iii) To note that new pay scales have been released by NALC for Clerks wages from April 2023.
- iv) To note any receipts since publishing the agenda (Live statement)
- v) To approve the following payments:

November

- Mrs Brookes (Keys) £28.50
- Royal British Legion Poppy Appeal £40.00
- Remembrance event receipts (refreshments) £17.53
- Tree's – Storm Debi damage £200
- SLCC Membership £188
- Assorted stationery, box of paper, CCTV regs £98.47
- Mobile Phone & Case £77.94

Regular Payments

• Bank Charges	£4.90
• Clerks Wages, back pay	£2675.18
• HMRC	£167.58
• Clerks printing (£9.99 pm)	£9.99
• S Brade - Grounds Maintenance	£312
• Envirocare	£882.50 (Moving to DD)

Direct Debits

• Eon Next (MUGA)	£64.42
• Sky broadband	£41.94
• Water Plus	£32.22

- vi) To approve any payments due since publishing the agenda
- vii) To approve retrospective payments included in list above
- viii) To approve and sign month end balances
- ix) To note the bank balances at 31 October and authorise the Chair to counter-sign the bank statement.

12. Open Spaces

To inform the council of any issues at our open spaces and receive any reports;

- i) Regular inspection of playgrounds at the Recreation field and Manor Lane Park.
- ii) Use of the MUGA – bookings and fees, gates and locks
- iii) Cemetery issues
- iv) To discuss any report on the condition of Church Triangle and the Pound and Stocks

13. Parish Events

Remembrance Sunday, review of event

Christmas 2023 event, final preparations

Spring Event 2024, preparations, consider forming an events committee to steer this event and others. Consider including other community groups.

14. To receive items for consideration for a future agenda:

For issues that cannot be decided at this meeting, but need to be discussed so that they can be added to the next agenda where a decision can be made at the next meeting

15. Councillor Training

Explore joining a national body that offers councillor training, budget for this in 24/25 budget

16. Date and time of the next meeting

20 November 2023 at the Memorial Hall at 7:00 pm

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