

Councillors you are duly summoned and members of the public are invited to attend a meeting of Slyne with Hest Parish Council on **Monday 16 October 2023 at 7:00 pm** at The Memorial Hall for the purposes detailed in the following agenda.

AGENDA

1. Apologies

Councillor Bateman has sent apologies due to work commitments.

2. Minutes

Chair to sign the minutes of the meeting held on 18 September 2023 as a true record

3. Declaration of Interest

To receive declarations of interest by members in respect of items on this agenda (*Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting*)

4. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda.

5. Reports

- To receive any report from the Lancaster City or Lancashire County Councillors
- To receive any relevant information from The Memorial Hall Committee
- To receive any updates from the Neighbourhood Plan group.

6. Council Vacancy

The council has a Casual Vacancy, report of any nominations.

7. New items for Oct 2023

1. To discuss any updates received after the agenda was published
2. To discuss all Bus Shelters owned by the Parish Council. Repairs required.
3. Consider report by Playdale circulated to councillors.
4. Council Policy, lone working policy to be added
5. United Utilities – update to work on the foreshore & licence
6. Keys for the Memorial Hall
7. Electrical supply from Tennis Club switch room
8. Reserves Account transfer of £50,000
9. PC internal control audit due.
10. Speeding / slowing signs. Solar signage showing drivers their speeds
11. Polling Districts review
12. Budget planning

8. Ongoing items

To discuss matters relating to ongoing items and agree any actions.

- a. Consider a policy for the hire of the field beside the Memorial Hall
- b. Playpark Bin at the Rec – await install.

- c. Repairs to LCC bins – await LCC response, chairman to chase
- d. Bus Shelters – additional bus shelter
- e. CCTV. Review installation and any snagging.

9. Five Year Plan

To discuss matters relating to the plan.

10. Planning Applications

- i) To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:

23/01180/VCN	16 Hanging Green Lane	10/10/2023
23/0166/TPO	Primary School - trees	10/10/2023
23/10081/FUL	22 Bay View Ave	22/09/2023

- ii) To note any planning applications received and circulated to members of the Council since publishing the agenda
- iii) To note those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting

23/00764/FUL	16 Hest Bank Lane	Approved
23/00675/FUL	14 Croft Ave	Approved

11. Finance

- i) To note there have been **£305** in October receipts since the last report
- ii) To note the balance of the Reserve Bank account £50,100.56.
- iii) To note any receipts since publishing the agenda (Live statement)
- iv) To approve the following payments:

October

• Clerks Wages	£1125.47
• Clerks printing (£9.99 pm)	£9.99
• S Brade - Grounds Maintenance	£128
• CHM Tree Services	£200
• Envirocare – Grounds Maintenance (Aug)	£882.50
• Tennis Club (Electricity Fault)	£TBC
• Playdale (Replacement Swing Seats)	£208.02
• CHM Tree Services	£800
• Lancaster Military Heritage Group	£50
• Envirocare	£882.50
• Bay Camera & Communications (Deposit)	£3,579
• Bay Camera & Communications (Balance)	£10,737
• Signs Express (Muga Signs)	£406.57
• Clear Insurance	£1,282.08
• PKF Littlejohn (Audit)	£504

- Lancaster City Council (replacement bin) £662.33
- Bank Charges £4.90
- Bank Transfer to Reserves £50,000
- Bank Interest, Aug & Sept £100.56

Direct Debits

- Eon Next (MUGA) £43.53
- Sky broadband £41.94
- Water Plus £32.22

- v) To approve any payments due since publishing the agenda
- vi) To approve retrospective payments included in list above
- vii) To approve and sign month end balances
- viii) To note the bank balances at 30 September and authorise the Chair to counter-sign the bank statement.

Note The mandate corrections have now been made. Councillors can now apply for on-line access.

12. Open Spaces

To inform the council of any issues at our open spaces and receive any reports;

- i) Weekly inspection of playgrounds at the Recreation field and Manor Lane Park
Note Repair of the swing seats at Manor Lane & replacement of the notice board.
- ii) To discuss any report on the condition of Church Triangle and the Pound and Stocks – **Note** items taken away for repair by the grounds man.

13. Parish Events

Remembrance Sunday. Christmas 2023 event.

14. To receive items for consideration for a future agenda:

For issues that cannot be decided at this meeting, but need to be discussed so that they can be added to the next agenda where a decision can be made at the next meeting

15. Councillor Training

Follow up offer of training around planning now that NP has been adopted.

16. Date and time of the next meeting

20 November 2023 at the Memorial Hall at 7:00 pm

Louise Ash
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