

**Little Den Early Learning Center
ENROLLMENT CONTRACT**

Please initial next to each item. We want to be sure you understand and agree to these policies.

_____ I/we have received a copy of the **Little Den Early Learning Center** therein. I/we further understand that if the policies outlined in this handbook were not adhered to, it would be sufficient cause for the removal of the child/children from the daycare program.

_____ I/we also agree to give a minimum of two weeks written notice (ten full daycare days) of my/our intent to withdraw my/our child/children from the daycare program. If two weeks' notice is not given, I/we agree to make full tuition payment for the final two weeks. Unpaid vacation/sick days cannot be applied to the final two-week period.

_____ I/we understand that I/we must provide a completed medical form and immunization record to the daycare.

_____ I/we understand daycare payment is due the first day of care each week. Late fees are \$5.00 per day after

_____ I/we understand the late pickup/early drop off fee is \$1.00 per minute.

_____ I/we understand the pick up policy.

_____ I/we understand the illness policy.

_____ I/we understand the meal policy.

_____ I/we understand the behavior policy and I/we have read and shared the daycare rules with my/our child/children.

_____ I/we understand the returned check policy.

_____	_____	_____
Parent's written name	Parent's	Signature
Date		