



Jenkinsburg Water Department  
Jenkinsburg, GA 30234  
Office: 770.775.4850  
Fax: 770.775.7669

### Jenkinsburg Water Department Account Information

Customer Name: \_\_\_\_\_ Spouse \_\_\_\_\_ Date: \_\_\_\_\_

Service Address: Subdivision Lot Number (if any): \_\_\_\_\_

Street: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Spouse-Cell \_\_\_\_\_

Work \_\_\_\_\_ E-mail \_\_\_\_\_

Mailing Address (if different from service address):

Name: \_\_\_\_\_

Street of P.O. Box: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Type Use:  Residential  Commercial  Industrial  Other

Property Owner:  Yes  No; if Yes:  Proof of ownership attached

Rental:  Yes  No; if Yes: Landlord: \_\_\_\_\_ Phone#: \_\_\_\_\_

Copy Rental Agreement:

Driver's License – Rental or Homeowner

#### (For departmental use only)

Customer Account #: \_\_\_\_\_ Meter #: \_\_\_\_\_ Deposit Paid By:  Check  Cash  Credit Card

Tap Size: \_\_\_\_\_ Date Purchased: \_\_\_\_\_ Credit Card Pmt. Posted to CUSI  QuickBooks

Date: \_\_\_\_\_ Deposit \_\_\_\_\_ Tap Fee \_\_\_\_\_ Back Flow \_\_\_\_\_

Meter Reading: \_\_\_\_\_ Disconnect Date: \_\_\_\_\_

Amt Deposit Refund: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Final Meter Reading: \_\_\_\_\_ Forwarding Address: \_\_\_\_\_



City of Jenkinsburg  
211 Maple Drive  
Jenkinsburg, Ga 30234  
Office: 770-775-4850  
Fax: 770-775-7669

March 1<sup>st</sup>, 2023

## Jenkinsburg Water Department

Re: Water Bill, Meter Reading and Shut-off Procedures.

In order to maintain efficient bookkeeping and records management, the following procedures have been adopted.

- 1.) Water meters will be read from the 8<sup>th</sup> but no later than the 14<sup>th</sup> of each month. Water bills will be mailed on or before the 1<sup>st</sup> of each month.
- 2.) Water bills must be paid by the 15<sup>th</sup> of each month. If not paid a late fee will incur on the 16<sup>th</sup> of each month. If payment is not made by the 20<sup>th</sup> of the month, service will be discontinued on the 21<sup>st</sup> and a reconnection fee of \$35.00 will be charged. Service calls to reconnect water will only be done during normal working hours. No second notice will be given.

**CUSTOMERS ARE NOT ALLOWED TO TAMPER WITH METERS WHICH INCLUDES RECONNECTING WATER. IF A METER HAS BEEN TAMPERED WITH A FINE OF \$200 WILL BE CHARGED TO YOUR ACCOUNT, AND THE METER WILL BE SUBJECT TO REMOVAL.**

- 3.) Any correspondence concerning water bills or service should be directed to City Hall Water Department, not the service personnel.

City Hall Water Department: 770-775-4850

After Hours Emergency: 470-303-0788

City Hall: Office Hours: Monday – Friday  
8:00 AM to 12:00 PM  
1:00 PM to 5:00 PM

---

Customer Signature



## City of Jenkinsburg Water Department

Effective February 1, 2023 the water rates for the City of Jenkinsburg Water Department will increase and will be reflected on the March 1, 2023 billing.

**Rates for customers residing inside Butts County will be as follows:**

\$14.00 for 2,000 gallons  
\$6.50 for every 1,000 gallons thereafter

**Rates for customers residing outside of Butts County will be as follow:**

\$17.00 for 2,000 gallons  
\$7.25 for every 1,000 gallons thereafter

**Water Account Deposit Fee**

\$100.00

**Returned Check/NSF Fee**

Fee per check/NSF \$35.00

**Reconnect Service Fee:**

During Normal Work Hours Only - \$35.00

**Meter Tampering:**

Penalty: Removal of Meter – \$200.00

**Inside Butts County Tap Fees will be as follows: (Back Flow - \$40.00)**

¾ Tap – \$1,200.00 - 1” Tap - \$1,450.00 - 2” Tap - \$3,000.00 plus materials

**Outside Butts County Tap Fees will be as follows: (Back Flow - \$30.00)**

¾ Tap – \$1,450.00 - 1” Tap - \$1,600.00 - 2” Tap - \$3,250.00 plus materials

The rates were adopted 11/28/22 by the Jenkinsburg City Council.