

**Shorewood Estates Civic Association (SECA)  
Board of Directors Meeting  
December 11, 2021 at Don Ruth's House**

Ed called the Meeting to order at 8:45AM

**Attendees:** Ed Oceanic, Don Ruth, Cindy Hamilton, Linda Gaydos, Joan Skloot, Doug Uhl

**Agenda Items:**

- Treasurer Report
- Membership Report
- 2022 Budget Recommendation
- 2022 Membership Dues Recommendation
- 2022 Slip Lottery and Dues Recommendation
- Slate for 2022 Board of Directors
- Boat Dock Expansion Potential
- Community Maintenance and Improvement Plan
- Community Sign Replacement, Neighborhood Watch
- Storage Racks Sticker System
- Beach/Picnic Area and Tables
- Shorewood Rd Vehicle Speed
- Spring Clean-up Dates
- New Business
- Review Open Action Items

**Treasurer Report (Cindy)**

- Review current balances (as of 12/11/21)
  - Checking = \$488.44
  - Savings = \$16,860.36
  - Total = \$17,348.80
- One new resident paid dues
- Last mowing in November; Sam Smith agreed to keep us as a client for 2022
- Budgeted for Biggs Landscaping but not used; Retain for potential emergency services and maintenance
- Doug motioned to accept proposed 2022 Budget; Joan 2<sup>nd</sup> motion; All attendees agreed w/ 'aye'

**Membership Report (Linda)**

- 2021 Membership Dues paid by 57 of 80 residents/property owners = 71.3% (77.5% in 2020, 77.5% in 2019, 70.9% in 2018)
- Several Members generously donated an additional \$1125 w/ their Dues

**2022 Budget Recommendation**

- Recommend we retain Membership Dues and Slip Dues at 2021 rates for 2022
- Increase amount for Insurance (rate increase) and Enhancements expenses; Ramp to boat dock needs work, possibly replacing (consider new marine-grade material, wider, new footers, etc.); Handrail needs to be replaced; Price-out aluminum ramp; Ask Mark McCool about a new ramp
- Do holes in pilings where dock structure was raised need to be filled to prevent rotting? Ask Mark McCool for recommendation
- Website - How many views? Linda will investigate

**2022 Membership Dues Recommendation**

- Currently \$150 (\$100=2015-2019, \$150=2020-2021)
- Recommend we retain \$150 for 2022

**2022 Slip Lottery and Dues Recommendation**

- Currently \$6750 for 9 slips (1=\$650, 2=\$700, 2=\$750, 4=\$800); \$100/year increase for 3 years (2019-2021)
- Recommend we retain 2021 Slip Dues for 2022

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**Slate for 2022 Board of Directors**

- All current Board Members offered to return for 2022 – Ed Oceanic (President), Don Ruth (Vice President), Cindy Hamilton (Treasurer), Linda Gaydos (Secretary), John Lytwynec, Joan Skloot, RoseMarie Tate, Doug Uhl (Members-at-Large)
- Recommend we add 2 more Members-at-Large positions (up to six) based on other resident's desire to be involved; Linda will distribute new By-Laws wording to Board for approval to be voted on by Membership prior to Annual Meeting

**Boat Dock Expansion Potential**

- Delay any further potential boat dock expansion until 2024-2025
- Post at top of Boat Dock access road will be moved toward pond to widen area, and to prevent driving around post to avoid chain
- Determine whether bollards preventing vehicles crossing dam at pond can be moved 2-4 feet toward Boat Dock to provide more maneuverability for boat launch
- Add bollard to middle of Beach access road to prevent pick-up trucks and trailers from entering Beach area; Only golf-cart type vehicles will be allowed at beach

**Community Maintenance and Improvement Plan**

- Ed ordered Barley Straw for pond to deploy in Spring – may help control algae
- Liriope Hill – community vs Biggs Growing Solutions clean-up? Add to Spring Clean-up activities
- Boat Ramp improvement/maintenance – cut, cloth, stone (6", 2", crush & run), redesign, move bollards
- Investigate adding bulkhead to Beach to prevent boat launching; Talk w/ MDE
- Boat dock access road improvement – perf-pipe & stone, rent excavator @ \$500 (total cost = ~\$6K?)
- Trail access around pond - Doug will talk w/ Bob Hodge; Investigate landscaper removing cleared brush
- Need more zip ties for piling protectors; Linda will order

**Community Sign Replacement**

- Joan contacted county – no new permit needed unless illuminated or substantial change in size (42'x24')
- Move sign to vacant lot between first house and airfield; Flag-style sign to allow easy mowing around/under sign; Flag-style sign (~\$4K) w/ event announcement section below

**Storage Racks Sticker System**

- Property owner (Bob Hodge) doesn't want personal watercraft laying on ground around racks
- Consider conducting a Rack Lottery for spaces; Consider limiting number of spaces per household to 2; Should we continue w/ 2021 sticker system trial, and if so, needs to be enforced

**Beach/Picnic Area and Tables**

- Clean-up; Purchase 2 new resin picnic tables and remove all existing wood tables (auction-off to residents?)

**Shorewood Rd Vehicle Speed**

- Don – speed test activated w/ and w/out sign from 10/5-10/12 on Shorewood Rd; Data not as granular as initially thought; Overall, recorded typical speeds 25-35mph; 15mph advisory speed is too slow
- Initial 30mph speed at beginning of Shorewood Rd from Wilson Point Rd seems OK; Suggest changing speed to 20mph instead of 15mph before curve and thru neighborhood
- MD State speed on residential county roads = 25mph; Don will pursue changing speed w/ Kent County

**Spring Clean-Up Dates**

- Saturday 4/23 w/ rain-date 4/24 @8:30AM

**New Business**

- Shed doors – May need to install trim and stopper to close tighter (Doug will investigate)
- Mailboxes – Replace older rail-system plastic mailboxes w/ metal boxes over next 3-4 years as needed
- Anchorage Rd – Resident asked to transition private road to county road; No further response from SECA

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**Action Items (All)**

- Review open items and new items

Meeting adjourned at 11:30AM

**Action Items 2021**

#	Action Item	Responsible Party	Status / Comment
1	Post notices announcing Community Events on event sign board prior to each event		On-going
2	Send quarterly financial report to Board by 15 <sup>th</sup> of month at end of each quarter	Cindy Hamilton	On-going
3	Organize & communicate Annual Community Clean-up	RoseMarie Tate	Open 6/2/21
4	Create comprehensive plan for Beach area including access, motored boat launching, picnic tables, pavilion, sand	Don Ruth	Open 6/2/21
6	Buy 2 new resin picnic tables & create designated table area as part of new Beach Area Plan (Sand, Tables, Launch Area, Access); Remove wooden tables if new tables are functional	Don Ruth	Open 6/2/21
8	Communicate to residents need to keep Brush/Debris area clear to provide access for all	Doug Uhl	On-going
9	Investigate potential/existing path at pond & effort to keep it clear	Bryan Matthews, Doug Uhl	Open 6/2/21
10	Investigate re-design/configuration of boat launch area for better launch incline/maneuverability	Linda Gaydos	Open 6/2/21
11	Move right side bollard on Boat Dock access road to improve maneuverability & prevent falling-off hill	Linda Gaydos	Open 6/2/21
12	Install a few solar lights & American flag on Boat Dock	Linda Gaydos, Charles MacLean	Open 6/2/21
15	Investigate required permits for proposed Boat Dock slip expansion	Linda Gaydos, Ed Oceanic	Open 6/2/21
16	Determine requirements to replace ramp to Boat Dock	Ed Oceanic, John Lytwynec	Open 6/2/21
18	Investigate establishing/installing No Wake Zone sign in Swantown Creek w/ DNR	Linda Gaydos	Open 6/2/21
#	Completed Action Items 2021	Responsible Party	Status / Comment
19	Confirm DNR is aware of catamaran debris hazard	Cindy Hamilton	Open 6/2/21 <b>CLOSED 6/3/21</b>
14	Link ShoreRivers SwimGuide to shorewoodestates.com website	Linda Gaydos	Open 6/2/21 <b>CLOSED 6/11/21</b>
7	Stake-out area from Mallard Lane cul de sac to airfield to improve storm water flow & access; Obtain permission/assistance from Bob Hodge	Doug Uhl	Open 6/2/21 <b>CLOSED 6/17/21</b>
5	Contact Kent Cnty to review CAC regulations for adding sand to Anchorage Beach	Don Ruth Linda Gaydos	Open 6/2/21 <b>CLOSED 7/19/21 (MDE)</b>
13	Research design & permits required to replace missing Shorewood Estates sign	Joan Skloot	Open 6/2/21 <b>CLOSED 7/21</b>
17	Investigate installing 'Your Speed Is...' alert sign & data collector on Shorewood Rd	Ed Oceanic, Don Ruth	Open 6/2/21 <b>CLOSED 10/21</b>

Respectfully submitted,  
Linda Gaydos, SECA Secretary