

Pioneer Quilters Guild Bulletin Board

1. **Summary description of position/committee responsibilities** – to keep Bulletin Board updated with upcoming quilting events and information provided by whomever is designated to pick up the mail and fellow quilters or quilting establishments

2. **Approximate time commitment:** Monthly – 10-20 minutes – before each meeting to set up and after to take down

3. **Number of members on position/committee.** 1

4. **Detailed description of tasks/responsibilities:**

Monthly tasks – update Bulletin Board and place in a position where guild members can gather information during the monthly guild meetings

5. **Financial Information**

Budget – I'm not sure – certainly not much – just enough to replace something or streamline – probably \$25 to \$40

6. **Transition**

December or January meeting