**Food Truck Fridays™**

**Start Date May 3rd Fridays 5 pm to 9 pm**

**Dear Participating Vendor:** Thank you for inquiring about the Food Truck Fridays™ in Levittown. All Vendors will have their social media posted on our website and social media for one week prior to our events.

**Location: Veterans of Foreign Wars Post 9592**

**55 Hickory Lane Levittown NY 11756**

**Event time: 5 pm to 9 pm**

**Check-in** & **Setup:**  Between 4:00 pm and 4:30 pm

**ALL Vendor Vehicles must be parked off premises immediately after unloading BEFORE setting up.**

**Breakdown Start time:** 9:00 pm  
You may begin packing by 8:30 PM. However, vehicles will not be allowed to enter the fair space until 9 pm.

**Departure time:** Must be off site by 10:00 pm

**THREATENING WEATHER? TUNE INTO OUR FACEBOOK PAGE:**

Visit <https://www.facebook.com/ftfpeople> for forecast updates.

***Vendor Layout and Policies:***

FTF Events exercises many considerations regarding vendor placement. We take steps to avoid placing vendors with identical or similar merchandise next to each other.

**First come first serve:** Applications are time-stamped based on postmarks or credit card processing dates.

***Cleanliness***You are responsible to make sure your space is clean before departing. All garbage created by you; the vendor must be taken off premise with you. No garbage is to be left behind.

**Tent vendors must always have tent weights.**For your safety, your neighboring vendors, attendees, and your merchandise, you need to have weights on each leg of tent to hold down your tent in the event of wind. Every event regardless of weather.

**Food Sampling is NOT PERMITED without proper permits. It is the vendor’s responsibility to know the laws surrounding the permits they need to attend this type of event along with the Nassau County Department of Health rules and guidelines on sampling.**

County Health Department inspectors visit every one of our events. If an inspector visits your booth and instructs you to put away your samples or tells you to stop selling, you will not be issued a refund. All permits must be submitted and approved to organizer prior to attendance.

***EARLY DEPARTURES & NO-SHOWS***

**Vendors are expected to attend the event and stay the duration of the event.**The appearance of the fair impacts our event. Vacant spots are eyesores and communicate a poor image of the event to attendees. We strive for continuity of vendors booths and a feeling of completeness.

**Early departures:** Vendors are discouraged from departing early. Early departers must cart their materials to their parked vehicles off the event grounds. If you still plan to depart early, you must inform organizers before the event.

**NO SHOWS:** If you are not going to show up, you need to notify the organizer that you will not be attending so that we may amend the layout.

***Refund Policy***

**Rain dates are offered to tent vendors only.** Rain dates are executed when weather forces cancellation of the initial event date. **REFUNDS...** Issued only when a vendor withdraws minimum one week before the event.

**NO REFUNDS** within 5 days before show, after a show, or if a rain date is executed.

**2024 VENDOR APPLICATION Start Date May 3rd**Food Truck Fridays™- Levittown Edition • Fridays 5 pm to 9 pm

BUSINESS NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONTACT PERSON \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE NUMBER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SOCIAL MEDIA LINKS:**

INSTAGRAM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FACEBOOK\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TIK TOK\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WEBSITE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

VENDOR INFORMATION

**Handmade Crafters / Artisans** \_\_\_\_\_\_$50 **Food Trucks / Food Tents:** \_\_\_\_\_\_\_ $100

**NON-PROFIT**: \_\_\_\_\_\_\_\_\_\_\_\_ $25 Participation is subject to consideration and approval of host organization.

**VENDORS ARE RESPONSIBLE for their own TENTS, TABLES & CHAIRS.**

**Please provide answers to the following questions to avoid potential conflicts...**

1. What Will You Be Selling or Promoting? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Do You Plan to Offer Food as Promotion? \_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Will You Give Anything Away for Free?

If yes, please indicate here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Do You Plan to Offer Food as Promotion?

If yes, please indicate here please: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2024 VENDOR APPLICATION**Food Truck Fridays • Every Friday 5 pm to 9 pm

***All vendors are required to complete the following agreement for insurance purposes.  
A contract without this signature is not deemed complete and will not reserve your space (even if payment is included).***

We/I agree to protect, indemnify and save and keep harmless the ***VETERANS OF FOREIGN WARS POST 9592 LEVITTOWN ISLAND TREES & Wendy Lantigua 1924 Webster St Merrick***, from any accident or other occurrence on or about said premises, causing injury to any person or property whomsoever and whatsoever and will protect, indemnify and save and keep harmless the above-mentioned parties from any and all claim, costs or expenses arising out of our use of the aforesaid premises.

**By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Questions? Please call or text Wendy Lantigua 516-448-5126

**Payment Information**

**MAKE CHECKS PAYABLE TO: *Wendy Lantigua* or Venmo (FRIENDS) @ftfpeople**

**Send Application to: Food Truck Fridays c/o Wendy Lantigua 1924 Webster Street Merrick NY 11566 OR Email photos of application and insurance to foodtruckfridaypeople@gmail.com**

**Which initial the dates would you like to attend: All dates must be approved prior to attendance.**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **5/3** | **5/10** | **5/17** | **5/24** | **5/31** | **6/7** | **6/14** | **6/21** |
| **6/28** | **7/5** | **7/12** | **7/19** | **7/26** | **8/2** | **8/9** | **8/16** |
| **8/23** | **8/30** | **9/6** | **9/13** | **9/20** | **9/27** | **10/4** | **10/11** |
| **10/18** | **10/25** | **11/1** | **11/8** | **11/15** | **11/22** |  |  |