



## Student Referral Form

I request this Referral be confidential

NOTE: You must check this box if you want your name to be CONFIDENTIAL and not disclosed

### Referral Guidelines

1. To refer a student, please complete this form and scan/email it, along with a copy of the current attendance sheet and any correspondence of mediation or attempted mediation to [jco.court@meskwakicourt.org](mailto:jco.court@meskwakicourt.org).
2. Students with truancy, chronic tardiness, and behavioral issues are eligible for a Referral.
3. The referral source will not be confidential unless specified by checking the "Confidential" box in the upper right-hand corner of this form.
4. Once a referral is made, the JCO (Juvenile Corrections Officer) will attempt to contact the student/family for mediation. If any further attendance updates are needed, the JCO will request the information from the referral source or school officials.
5. If a restorative plan is developed with the student/family, or if the case is referred to the Tribal Prosecutor, then the JCO will notify the referral source.

### Student Information

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Student Grade: \_\_\_\_\_ Parent Name: \_\_\_\_\_  
 Student Address: \_\_\_\_\_ Parent/Guardian Phone: \_\_\_\_\_

### Current Concern

Please describe concern: *(attach additional pages and/or documents as needed)*

Referral Source Name: \_\_\_\_\_

Date of Referral: \_\_\_\_\_

### For Probation Use Only Below This Line

Date Received: _____	Interviewed: _____
Signature JCO: _____	Interview Date: _____

**Alanna Holiday-Brown**  
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CASE# \_\_\_\_\_