

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday February 24th, 2021 @ 10:00 AM

Remote ZOOM Meeting

Attendance

Board Members: Chet Makinster; Kurt Sacha; Jim Kambeitz; Joe Gardner; Brad Thurman; Andy Hamilton; Alan Headley; Vic Leatzow; Ralph Herrera

Staff: Dave Storaker; Rachael Fair; Frank Randolph (general counsel); Jerry Jensen; Deanna Wells;

Guests: Chris Smith; Robert Huhta; Bill LeMonds

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Joe Gardner called the meeting to order at 10:00 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented.

Sacha made a motion to approve the agenda as presented. Hamilton seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

Recommended Action: A motion to approve the meeting minutes from 02/10/2021

Headley made a motion to approve the meeting minutes as presented. Makinster seconded; all in favor, motion carried.

4. Public Comment

- A. The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 02/19/21	191-226	\$ 120,497.00
Claims 02/12/21	174-187	\$ 123,319.76
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TOTAL		\$243,816.76

Recommended Action: Motion to approve the payables as presented

Thurman made a motion to approve the payables as presented. Hamilton seconded; all in favor, motion carried.

6. Board Comments/Board Committee Reports

- A. LAW TAC Update: There is a meeting scheduled for March. No Update
- B. FIRE TAC Update: There is a meeting scheduled for March. Last meeting discussion was around preload of data and run cards and a timeline for training with the new CAD.

7. Director's Report

- A. **Staff Update:** We have 21 dispatchers and 1 supervisor with an authority to hire up to 23 dispatchers and 2 supervisors. So, we have three vacancies. We will be moving forward to get a new hire in here ASAP. That will give us 4 trainees at various stages of training.

We did power through a moment in time where we had 2 COVID quarantines along with several Dispatchers out with various ailments

- B. **Facility Update:** Rachael has made contact with a company who will do a deep cleaning of the facility (hopefully, sometime in early March 2021).

Ground breaking is set for March 1, 2021 at 10 am. We would like Dispatchers to be there and have sent out a notification. Shelly will take photos and we will social distance and have masks available if you forgot them

- C. **Radio Infrastructure**

Three of our projects have moved forward since the last authority meeting.

Baker's Corner:

The permit that needs to be signed has moved from the fire station to Mark Pallans for review. Mark Pallans is in town and meeting with our team and Deanna. Next it is scheduled to go to the City of Longview for approval.

Woodland Site.

We have identified an alternate site on Scott Hill Road, but it may be cost prohibitive to run power and build an outbuilding. We would also need FAA approval & Mark Pallans needs to confirm the coverage map. As suggest at the meeting, we will revisit the original plan to piggyback on existing towers, just move them slightly to comply with their security fears.

Kalama Radio Work

Our Kalama Radio work has been prioritized and work with Chris from Day wireless is set to begin tomorrow. This includes Hall of Justice installation, but the actual completion date is yet to be determined.

8. Old Business

9. Executive Session (if needed): Not Held

10. Adjournment

Meeting adjourned at 10:13 AM

11. Closed Meeting (If Needed): Not held



Joe Gardner, Chair

ATTEST:



Rachael Fair, Clerk of the Cowlitz 911 Board