

Cowlitz 911 Public Authority Board of Directors
Meeting Minutes
Wednesday June 23rd, 2021 @ 10:00 AM
Remote ZOOM Meeting

Attendance

Board Members: Jim Kambeitz; Joe Gardner; Brad Thurman; Andy Hamilton; Alan Headley; Ralph Herrera; Vic Leatzow

Staff: Dave Storaker; Briana Harvill; Frank Randolph (general counsel); Jerry Jensen; Deanna Wells; Janelle Edwards

Guests: Scott Neves; Darr Kirk; Bill LeMonds

Board Members Absent and No Alternate: Chet Makinster; Kurt Sacha

1. Call to Order and Introductions

Joe Gardner called the meeting to order at 10:01 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented. Agenda was amended to move the executive session before item 10.

Alan made a motion to approve the agenda as amended. Thurman seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

A. 06/09/21

Recommended Action: A motion to approve the meeting minutes from 06/09/21

Change the seconded on the motion to approve meeting minutes 05/26/21 from Neves to Hamilton. Headley made a motion to approve the meeting minutes as amended. Hamilton seconded; all in favor, motion carried.

4. Public Comment

- A. The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 06/18/21	681-715	\$ 124,981.09
Claim 06/11/21	666-680	\$ 257,420.58
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TOTAL		\$ 382,401.67

Recommended Action: Motion to approve the payables as presented

Thurman made a motion to approve the payables as presented. Headley seconded; all in favor, motion carried.

6. Financial Report (information only)

7. Policy -010 Board Appeals Policy

Recommended Action: Motion to approve Policy 010 Board Appeals Policy.

Thurman made a motion to approve Policy 010 Board Appeals Policy. Hamilton seconded; all in favor, motion carried.

8. Board Comments/Board Committee Reports

- A. LAW TAC Update: No update
- B. FIRE TAC Update: Fire Tac was supposed to meet and the meeting was canceled. House Bill 1310 and its impacts on Law enforcement and how it may flow into Fire.

9. Director's Report

- A. **Staff Update:** 16 dispatchers and 2 trainees July 1st. One is still off long term illness. Supervisory staff in process of filling dispatcher academy starting July 26th. Would like a board member to sit in on August 26th 4-7 pm for supervisory orals.
- B. **Climate and Culture:** Good working relationship with the guild and management at the comm center. Liasons are getting good feedback.
- C. **Facility Update:** Met with contractor and Norm to scope out a place to put a security camera during the construction. We believe that we have a location selected about 25 ft up. It will give us a static view of the location. We will need to locate a camera for this purpose and get it set up. Contractor believes to be complete on January 4th, 2022.
- D. **Radio Infrastructure**
 - i. Microwave links continue to be stable
 - ii. Kalama Radio: Testing failed to produce result needed. Will need to climb the towers to adjust the antennae.
 - iii. HOJ: backdated order is currently scheduled for July 9th.
 - iv. Castle Rock High Tower: Building permit has been applied for and the electrical permit will be done by Day Wireless. We are doing some testing to troubleshoot the Castle Rock radio issues near mile marker 49. County main issue.
 - v. Columbia County site: Continue to move forward. This was the alternative we had for Deer Island.
 - vi. Bakers Corner: Now that special use permit has been obtained. We will apply for building and electrical permits.
- E. **Analytics** (*provided at the first meeting of the month*)

10. Executive Session (If Needed): Potential Litigation/Employee Appeal.

- A. They entered executive session for 5 minutes. Started at 10:19 and come out at 10:24. No decisions were made.

11. Old Business

A. MOU on definition of Anniversary date

Recommended Action: Motion to approve the MOU as presented.

Headley made a motion to approve the MOU as presented. Thurman seconded; all in favor, motion carried.


Good of the order: Budget meeting. There will be another on July 20th.

12. Executive session for review of a public employee

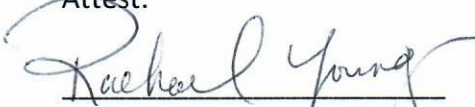
A. Entered Executive session at 10:28 for 10 minutes. They will come out at 10:38. No decisions were made.

13. **Adjournment:** 10:41 am.

14. **Closed Meeting (If Needed):**


Alan Headley, Vice Chair

Attest:


Rachael Young, Clerk of the Board