

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday March 9th, 2022 @ 10:00 AM

Remote ZOOM Meeting

yAttendance

Board Members: Mike Wallin (Alternate, voting); Kurt Sacha; Jim Kambeitz; Dennis Weber; Brad Thurman; Andy Hamilton; Alan Headley; Bill Lemonds; Ralph Herrera (arrived after approval of payables)

Staff: Norm Krehbiel; Briana Harvill; Jerry Jensen; Janelle Edwards; Frank Randolph (general council); Don Turrentine

Guests: Chris Smith; Robert Huhta; Troy Brightbill; Darr Kirk; Scott Neves; Jim Kelly (Alternate; voting)

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Brad Thurman called the meeting to order at 10:02 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented.

Headley made a motion to approve the agenda as amended. Kambeitz seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

A. 02/23/2022

Recommended Action: A motion to approve the meeting minutes from 02/23/2022

Sacha made a motion to approve the meeting minutes. Headley seconded; all in favor, motion carried.

4. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

5. Payables:

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Claims 02/28/22	252-262	\$ 56,912.44
Payroll 03/04/22	263-299	\$126,486.57
TOTAL		\$ 183,399.01

Recommended Action: Motion to approve the payables as presented

Headley made a motion to approve payables as presented. Kelly seconded; all in favor, motion carried.

6. Board Comments/Board Committee Reports

A. LAW TAC Update- Next meeting will hopefully be next week. CAD training starts on March 22nd. Motorola is supplying 300 training slots.

B. FIRE TAC Update- No update; next meeting is this week

7. Director's Report

- A. **Staffing Update-** 17 dispatchers and 3 trainees. We are currently recruiting 3 more dispatchers through Public Safety Testing and Indeed. We are looking at a start date of the end of April or beginning of May.
- B. **Climate and Culture-** Everyone is anxious to complete the director search and hiring process.
- C. **Facility Update-** Norm had some pictures to show the board of the current state of the project. 3 areas were highlighted: the entry way for staff, the hallway, and the dispatch floor. April 21st is substantial completion. Norm informed the board that we have a \$426,000 construction change order contingency for the project and we have used \$82,000 of these funds and have a remainder of \$282,000. Bob Gregory included a 10% contingency on the entire project when he was putting together the budget and bond. This equvalates to about \$1.4 million. Overall, we are in really good shape financially given that there are very little things to make changes on at this point in the project. The changes are almost entirely related to security and access for the facility. Card access will be used for the HR, Director and Reception offices, which will allow us to see who is accessing those spaces and when. The access doors for the tech equipment, computer and electrical will also have card access. 50 cards will be provided by the contractor, and we will be able to modify the access control cards after the start up.

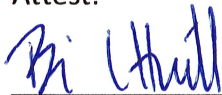
D. **Radio Update** – No update

- 8. **Executive Session:** Not Needed
- 9. **Adjournment:** Meeting adjourned at 10:31
- 10. **Closed Meeting:** Not Needed



Brad Thurman, Chair

Attest:



Briana Harvill, Acting Clerk of the Board