

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday May 11th, 2022 @ 10:00 AM

Hybrid - HOJ EOC & ZOOM

Attendance

Board Members: Ruth Kendall; Kurt Sacha; Robert Huhta (alternate,voting); Brad Thurman; Andy Hamilton; Alan Headley; Sammy Brown; Ralph Herrera

Staff: John Diamond; Frank Randolph (general counsel); Don Turrentine; Janelle Edwards; Rachael Young; Briana Harvill; Deanna Wells; Brandon Poff; Charlie Worley; Richard Underdahl

Guests: Darr Kirk; Bill LeMonds;

Board Members Absent and No Alternate: Dennis Weber

1. Call to Order and Introductions

Brad Thurman called the meeting to order at 10:00 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented.

Added under New Business: Quote for Image Trend

Added under Old Business: Approval of new position for Facility Manager

Headley made a motion to approve the agenda as amended. Sacha seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

A. 04/27/2022

Recommended Action: A motion to approve the meeting minutes from 04/27/2022

Sacha made a motion to approve the meeting minutes. Brown seconded; all in favor, motion carried.

4. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

5. Payables:

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Claims 04/29/22	482-488	\$ 432,167.14
Payroll 05/05/22	501-537	\$ 118,879.61
TOTAL		\$ 551,046.75

Recommended Action: Motion to approve the payables as presented

Headley made a motion to approve payables as presented. Brown seconded; all in favor, motion carried.

6. Board Comments/Board Committee Reports

A. LAW TAC Update- Worked on Radio Manual and Spillman Training

B. FIRE TAC Update- Met on Monday. Updates to fire manual continued and run cards for Spillman

7. Director's Report

A. **Staffing Update-** 8 admin, 19 signed off dispatchers, 2 in training

- B. **Climate and Culture-** "One Team, One Mission"- serving member agencies together and getting proper supports in place. It takes the board, the Executive Director and Admin staff.
- C. **Facility Update-** Still scheduled for substantial completion on June 22nd. Watson to install consoles on June 30th.
- D. **Radio Update-** Castle Rock, Bakers Corner, Abernathy most of the equipment is in. Waiting on one part from Motorola.

8. **Executive Session:** Not needed

9. **New Business**

- A. **ImageTrend-** Co-Op agreement with ImageTrend and 911 would get billed and split between participating agencies. Board gave the ok to move ahead with getting this quote.

10. **Old Business**

- A. **Approval for a new position-** Diamond requested approval to hire a new position. Diamond presented information about the new role.
Headley made a motion to approve the new position. Huhta seconded; all in favor, motion carried.

Canceled the second May meeting. Board would like to go to one meeting a month. They will go to the 3rd Wednesday of the month. Next meeting is June 15th.

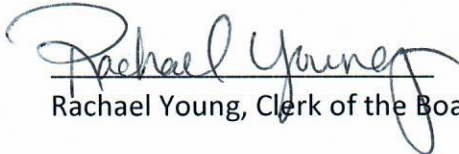
11. **Adjournment:** Meeting adjourned at 10:35

12. **Closed Meeting:** Not Needed



Brad Thurman, Board Chair

Attest:



Rachael Young, Clerk of the Board