

Cowlitz 911 Public Authority Board of Directors
Meeting Minutes
Wednesday September 21st, 2022 @ 10:00 AM
Hybrid – Boat House & ZOOM

Attendance

Board Members: Ruth Kendall; Kurt Sacha; Jim Kambeitz; Dennis Weber; Brad Thurman; Darr Kirk (alternate, voting); Alan Headley; Bill Lemonds; Ralph Herrera; Jim Kelly (alternate, voting)

Staff: John Diamond; Frank Randolph (general counsel); Rachael Young; Briana Harvill; Deanna Wells; Jerry Jensen

Guests: Tom Chavez; Kristina Swanson; Robert Huhta; Troy Brightbill; Darr Kirk; Scott Neves

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Thurman called the meeting to order at 10:00 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented.

Kelly made a motion to approve the agenda as presented. Sacha seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

A. 08/17/22

Recommended Action: A motion to approve the meeting minutes from 08/17/22

Kirk made a motion to approve the meeting minutes. Headley seconded; all in favor, motion carried.

4. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

5. Payables:

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 08/19/22	1024-1061	\$ 132,970.35
Claims 08/26/22	1067-1085	\$ 83,581.66
Payroll 09/02/22	1131	\$ 10,026.72
Claims 09/02/22	1088-1125	\$ 121,697.13
TOTAL		\$348,275.86

Recommended Action: Motion to approve the payables as presented

There was a question about the shed that was purchased. Young responded that it was a shed for the new facility manager to place his tool and equipment in at the new facility.

Sacha made a motion to approve payables as presented. Headley seconded; all in favor, motion carried.

6. Financial Report for August 2022- No action needed

7. Board Comments/Board Committee Reports

- A. LAW TAC Update: Met August 31st. Talked about Beyond Look Out protocol. Discussed issue with reopening calls and other users of Spillman have what is called a follow-up event. Meet next sometime in late October.
- B. FIRE TAC Update: Brown stated that they were looking into Pulse Point. Discussed Image trend and regionalizing. Worked on the manual.

Sacha asked a question about whether we have looked into and gotten a firm answer on whether money spent prior to getting the grant would be reimbursable expenses. Wells stated the response was not to purchase with the assumption that we would be able to reimburse ourselves for the already purchased equipment.

8. Director's Report


- A. **Staffing Update:** 21 dispatchers, 20 signed off, 1 in training, 3 in the background check phase of hiring- and with that we will have 24. However, we do have 2 retirements between now and April and potentially a third.
- B. **Climate and Culture:** Our team is struggling a little bit with the change. Trying our best to not implement more changes as they are settling in and getting comfortable with all the changes that have already happened.
- C. **Facility Update:** Made pretty good progress in the last couple weeks. A VP will be on site Monday. Will request from the HR department to have a couple more people on site to help complete the project.
- D. **Radio Update:** Going to set up a server to monitor the battery banks following a Rainier failure. Moving ahead with the \$1,000,000. Complaints of some static at one of the sites, Day went up there and noted a GTR going out. They replaced it with a GTR they had at the shop so it should be working properly now.
Woodland site: still working on finding a location.
Having Day work with Brannon on visiting the different radio sites so he is familiar and help with the HVAC and generator maintenance visits.
Deer Island: just waiting on language back from WCIA for the contract
Back up room is much further along than they had anticipated.
Brown mentioned a digital system that may provided additional redundancy for the county.
Wells will look into this.

9. Old Business

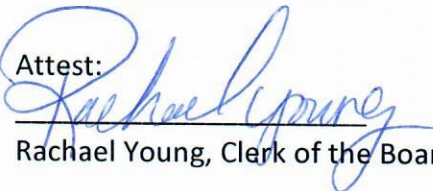
10. Executive Session: No session

11. Adjournment: Meeting was adjourned at 10:38

12. Closed Meeting: Not Held



Brad Thurman, Board Chair

Attest:


Rachael Young, Clerk of the Board