

Cowlitz 911 Public Authority Board of Directors
Meeting Minutes
Wednesday January 18, 2023 @ 10:00 AM
Hybrid – BoatHouse & ZOOM

Attendance

Board Members: Ruth Kendall; Kris Swanson (alternate, voting); Jim Kambeitz; Brad Thurman; Darr Kirk (alternate, voting); Alan Headley; Bill LeMonds; Jim Kelly

Staff: John Diamond; Frank Randolph (general counsel); Rachael Young; Briana Harvill; Deanna Wells; Jerry Jensen; Don Turrentine;

Guests: Troy Brightbill; Marisa Hutcheson; Charlie Worley; John Reeves

Board Members Absent and No Alternate: Rick Dahl

1. Call to Order and Introductions

Thurman called the meeting to order at 10:00 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented.

RFM Approval for amendment # 13 was added under the financial report

Kelly made a motion to approve the agenda as amended. Kirk seconded; all in favor, motion carried.

3. Nomination and Selection of Board Chair

Thurman was nominated to serve as Board Chair. Kelly made a motion to appoint Thurman as the board chair. Headley seconded; all in favor, motion carried.

4. Nomination and Selection of Vice Chair

Headley was nominated to serve as Vice Chair. Kelly made a motion to appoint Headley as the vice chair. LeMonds seconded; all in favor, motion carried.

5. Approval of Meeting Minutes

A. 11/16/22 & 12/14/22

Recommended Action: A motion to approve the meeting minutes from 11/16/22 and 12/14/22

Kendall made a motion to approve the meeting minutes from 11/16/22 and 12/14/22. Kirk seconded; all in favor, motion carried.

6. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

7. Payables:

The following transactions are approved as presented

Payroll 12/09/22	12110-12129	\$(68,315.04)
Payroll 12/09/22	1568-1588	\$88,123.76
Payroll 12/12/22	1607-1625	\$67,981.06
Payroll 12/20/22	1628-1665	\$124,600.64
Payroll 01/05/23	1-41	\$135,487.95
Claims 12/09/22	1589-1604	\$ 95,715.80
Claims 12/22/22	1668-1688	\$287,651.15
Claims 01/06/23	48	\$124,517.70
Claims 01/13/23	59-88	\$ 197,867.43
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TOTAL		1,053,630.45

Recommended Action: Motion to approve the payables as presented

LeMonds made a motion to approve payables as presented. Kelly seconded; all in favor, motion carried.

8. Financial Report for December 2022- No action needed

Young presented the year end financials.

9. Approval of Rice Fergus Millers Amendment #13

Recommended Action: A motion to approve the Rice Fergus Miller Amendment #13.

Headley made a motion to approve the Rice Fergus Miller Amendment #13. Kirk seconded; all in favor, motion carried.

10. Pulse Point Presentation and decision:

Brown was not in attendance. Table for next meeting.

11. Approval of MOU Adding Juneteenth as a recognized holiday

Recommended Action: Motion to approve the MOU adding Juneteenth as a recognized holiday. Non-represented staff to follow guild contract.

Kambeitz made a motion to approve the MOU adding Juneteenth as a recognized holiday. Kirk seconded; all in favor, motion carried.

12. Board Comments/Board Committee Reports

A. LAW TAC Update:

B. FIRE TAC Update:

C. User Fee Committee Formation: Diamond asked for committee members who would like to be on the committee. Swanson, Dahl, and LeMonds via email would like to be on the committee.

13. Director's Report


A. Staffing Update

- B. **Climate and Culture:** Spillman is failing and we may be looking to go out for an RFP
- C. **Facility Update:** Progress but still quite a few issues
- D. **Radio Update:** Approved for DOJ Grant. More to come. Working on a few issues. Replacing 2 HVAC units at Speelyai.
- E. **Reminder:** Board Members and alternates will need to provide proof of OPMA training to the Clerk: clerk asked to resend email for members.
- F. There was discussion on the new dispatch schedule. Diamond addressed the changes.

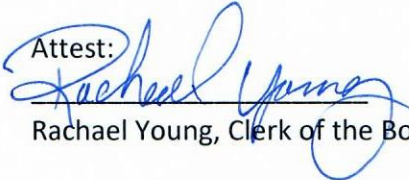
14. Executive Session: RCW 42.30.110(1)(i) Potential Litigation

The board entered executive session 11:00 am for 15 minutes and will return at 11:15. Requested a 5 min extension to return at 11:20. Board returned at 11:20 no decisions were made.

15. Adjournment: Meeting was adjourned at 11:22



Brad Thurman, Board Chair

Attest: 

Rachael Young, Clerk of the Board