

Chelsea Place Townhome Owner's Association

www.chesleacircletownhomes.com

Board Meeting Minutes

November 16, 2021

The CPTOA Board of Directors conducted the November 2021 Chelsea Circle HOA Board Meeting by phone. Prior to the start of the meeting owners Gail Hansen and Greg Bailey addressed the board concerning completion of the building repairs by Inside Out. Concern also regarding condition of the lumber and paint left outside for months in the elements. The board will check with API regarding any updates. The meeting was called to order at 7:42pm.

Board Members Attending:

Frank Alberts, John Fikejs, Dave Griffith, and Mike Young.

Approval of Minutes:

A motion was made to approve the minutes of the October meeting by Dave Griffith. The motion was seconded by Mike Young, and approved

Treasurer's Report: Treasurer's report was presented by John Fikejs. A motion was made to approve by Mike Young. Motion was seconded by Dave Griffith, and approved.

Business Discussed:

Late fees and fines assessed to HOA fees not being paid in full or reoccurring bylaw violations. This will be discussed at a later date.

Landscapers contractual obligation to cut down Hydrangeas and final leaf collection. Final cleanup will result in an additional charge.

Next meeting will be held on December 1, 2021 at approximately 8:00pm after the in person owners meeting being held at the offices of API.

Motion to adjourn made by Dave Griffith. Motion was seconded by John Fikejs.

Meeting was adjourned at 9:01pm.

Submitted,

Michael Young, Secretary