



159 Monroe Street  
Prospect, PA 16052  
REORGANIZATION MEETING

**January 2, 2024**

Mayor Jim Butler to swear in the newly elected members: Eric Hilliard, Sam Wagner, and Tim Lutz.

- 1. CALL TO ORDER**
- 2. A SALUTE TO THE FLAG**
- 3. PRAYER by:**
- 4. ROLL CALL**

Brian Taylor _____	Sam Wagner _____	Todd Wilson _____	Tim Lutz _____
Eric Hilliard _____	Brandon Grossman _____	George Simcic _____	Sam Gibson _____
Andy Menchyk _____	Jim Butler _____	Nick Vaccarello _____	Heather Nyberg _____

**Nomination for President:** \_\_\_\_\_  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**Nomination for Vice President:** \_\_\_\_\_  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-01 Appoint Vacancy Board:** GEORGE SIMCIC  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-02 Appoint Auditor:** BONUS ACCOUNTING  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-03 Appoint Open Records Officer:** HEATHER NYBERG  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-04 Appoint Secretary:** HEATHER NYBERG  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-05 Appoint Assistant Secretary:** CATHY BAKER  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-06 Appoint Treasurer:** HEATHER NYBERG  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-07 Appoint Assistant Treasurer:** CATHY BAKER  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-08 Appoint Solicitor:** STEPHANIAN & MENCHYK, LLP LAW OFFICE (ANDREW MENCHYK)  
 1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-09 Appoint Depository: FIRST NATIONAL BANK**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-10 Appoint Newspaper: BUTLER EAGLE**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-11 Appoint Pension Plan: PMRS**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-12 Appoint Zoning Enforcement Officer: RICHARDSON INSPECTION SERVICES**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-13 Appoint Sewage Enforcement Officer: DOUG DUNCAN**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-14 Appoint Engineer: KLH**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**2024-15 Appoint Tax Collector: KERI RAISLEY**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**5. MOTION FOR APPROVAL OF 12/04/2023 MINUTES:**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**6. TREASURER’S REPORT:**

	<b>CHECKING TOTAL</b>	<b>SAVINGS TOTAL</b>	<b>GRAND TOTAL</b>
General Fund	23,588.76	36,425.50	60,014.26
Sewer Fund	14,464.53	39,087.72	53,552.25
Fire Tax Fund	909.37	00.00	909.37
Infrastructure Fund	120,180.10	00.00	120,180.10
Capital Fund	00.00	82,838.15	82,838.15
Highway Fund	3,566.77	12,469.84	16,036.61
ACT 13	00.00	61,370.71	61,370.71
Savings/Dental	00.00	2,173.13	2,173.13
		<b>TOTAL</b>	<b>397,074.58</b>

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**VISITORS TO BE HEARD:** *Each visitor has three minutes unless the Council overrides.*

**7. LIBRARY/RECREATION:**

Todd Wilson, Chair; Sam Wagner, Vice Chair; Nick Vaccarello

**8. INSURANCE/FINANCE:**

Brian Taylor, Chair; \_\_\_\_\_(Bill Katz), Vice Chair; Jim Butler; Brandon Grossman

➔ Vote to pass Tax Increase Ordinance No. 2024-1

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**9. PUBLIC SAFETY:**

Brandon Grossman, Chair; Sam Wagner, Vice Chair; Jim Butler

**10. PLANNING COMMITTEE:**

Alan Vagasky, Chair; George Simcic, Brian Taylor, Teddy Davis, Gus Guenther

**11. STORM WATER MANAGEMENT/STREETS:**

Brian Taylor, Chair; \_\_\_\_\_(Bill Katz), Vice Chair; Eric Hilliard

**12. BUILDING & GROUNDS/MAINTENANCE & FACILITY:**

Brian Taylor, Chair; Brandon Grossman, Vice Chair; \_\_\_\_\_(Bill Katz), Eric Hilliard

**13. PERSONNEL:**

\_\_\_\_\_ (Bill Katz), Chair; Brian Taylor; Vice Chair; Eric Hilliard, Jim Butler (Police Dept Only)

**14. MAYOR/POLICE DEPARTMENT:**

**15. SEWAGE:**

Brian Taylor, Chair; \_\_\_\_\_(Bill Katz), Vice Chair; Brandon Grossman

\* **SET SEWAGE MEETING DATE:**

**16. KLH, SAM GIBSON:**

➔ 2024 KLH Consulting Engineer Retainer and Hourly Rates.

**17. SOLICITOR, ANDY MENCHYK:**

➔ 2024 Stephanian & Menchyk Law hourly rates.

**18. EMERGENCY MANAGEMENT:** Jim Butler, Chair; Eric Hilliard, Vice Chair

**19. MISCELLANEOUS:**

➔ 2024 Richardson Inspection Services fee schedule.

➔ 2024 Doug Duncan Sewage Enforcement Officer fee schedule.

**Executive Session:**

Time Leaving:

Time Returned:

**BILLS TO BE PAID:**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.

**ADJOURN MEETING:**

1<sup>st</sup> Motion: \_\_\_\_\_, 2<sup>nd</sup> Motion: \_\_\_\_\_, Opposed: \_\_\_\_\_.