



159 Monroe Street
Prospect, PA 16052

REORGANIZATION MEETING

January 2, 2024

Mayor Jim Butler to swear in the newly elected members: Eric Hilliard, Sam Wagner, and Tim Lutz.

- 1. CALL TO ORDER**
- 2. A SALUTE TO THE FLAG**
- 3. PRAYER by:**
- 4. ROLL CALL**

| | | | | | | | |
|---------------|--------------|------------------|--------------|-----------------|--------------|----------------|--------------|
| Brian Taylor | <u> X </u> | Sam Wagner | <u> X </u> | Todd Wilson | <u> X </u> | Tim Lutz | <u> X </u> |
| Eric Hilliard | <u> X </u> | Brandon Grossman | <u> X </u> | George Simcic | <u> X </u> | Sam Gibson | <u> X </u> |
| Andy Menchyk | <u> X </u> | Jim Butler | <u> X </u> | Nick Vaccarello | <u> X </u> | Heather Nyberg | <u> X </u> |

Nomination for President: BRIAN TAYLOR

1st Motion: Sam Wagner, 2nd Motion: Eric Hilliard, Opposed: Nick Vaccarello.

Nomination for Vice President: BRANDON GROSSMAN

1st Motion: Eric Hilliard, 2nd Motion: Sam Wagner, Opposed: None.

2024-01 Appoint Vacancy Board: GEORGE SIMCIC

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: None.

2024-02 Appoint Auditor: BONUS ACCOUNTING

1st Motion: Sam Wagner, 2nd Motion: Eric Hilliard, Opposed: None.

2024-03 Appoint Open Records Officer: HEATHER NYBERG

1st Motion: Sam Wagner, 2nd Motion: Eric Hilliard, Opposed: None.

2024-04 Appoint Secretary: HEATHER NYBERG

1st Motion: Sam Wagner, 2nd Motion: Eric Hilliard, Opposed: None.

2024-05 Appoint Assistant Secretary: CATHY BAKER

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: None.

2024-06 Appoint Treasurer: HEATHER NYBERG

1st Motion: Sam Wagner, 2nd Motion: Eric Hilliard, Opposed: None.

2024-07 Appoint Assistant Treasurer: CATHY BAKER

1st Motion: Eric Hilliard, 2nd Motion: Tim Lutz, Opposed: None.

2024-08 Appoint Solicitor: STEPHANIAN & MENCHYK, LLP LAW OFFICE (ANDREW MENCHYK)

1st Motion: Sam Wagner, 2nd Motion: Tim Lutz, Opposed: Nick Vaccarello.

2024-09 Appoint Depository: FIRST NATIONAL BANK

1st Motion: Eric Hilliard, 2nd Motion: Sam Wagner, Opposed: None.

2024-10 Appoint Newspaper: BUTLER EAGLE

1st Motion: Brandon Grossman, 2nd Motion: Tim Lutz, Opposed: None.

2024-11 Appoint Pension Plan: PMRS

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: None.

2024-12 Appoint Zoning Enforcement Officer: RICHARDSON INSPECTION SERVICES

1st Motion: Brandon Grossman, 2nd Motion: Tim Lutz, Opposed: None.

2024-13 Appoint Sewage Enforcement Officer: DOUG DUNCAN

1st Motion: Eric Hilliard, 2nd Motion: Sam Wagner, Opposed: None.

2024-14 Appoint Engineer: KLH

1st Motion: Sam Wagner, 2nd Motion: Brandon Grossman, Opposed: None.

2024-15 Appoint Tax Collector: KERI RAISLEY

1st Motion: Tim Lutz, 2nd Motion: Todd Wilson, Opposed: None. Abstain: Sam Wagner

5. MOTION FOR APPROVAL OF 12/04/2023 MINUTES:

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: None.

6. TREASURER’S REPORT:

| | CHECKING TOTAL | SAVINGS TOTAL | GRAND TOTAL |
|---------------------|-----------------------|----------------------|--------------------|
| General Fund | 23,588.76 | 36,425.50 | 60,014.26 |
| Sewer Fund | 14,464.53 | 39,087.72 | 53,552.25 |
| Fire Tax Fund | 909.37 | 00.00 | 909.37 |
| Infrastructure Fund | 120,180.10 | 00.00 | 120,180.10 |
| Capital Fund | 00.00 | 82,838.15 | 82,838.15 |
| Highway Fund | 3,566.77 | 12,469.84 | 16,036.61 |
| ACT 13 | 00.00 | 61,370.71 | 61,370.71 |
| Savings/Dental | 00.00 | 2,173.13 | 2,173.13 |
| | | TOTAL | 397,074.58 |

1st Motion: Brandon Grossman, 2nd Motion: Sam Wagner, Opposed: None.

VISITORS TO BE HEARD: *Each visitor has three minutes unless the Council overrides.*

7. LIBRARY/RECREATION:

Todd Wilson, Chair; Sam Wagner, Vice Chair; Nick Vaccarello

NO REPORT

8. INSURANCE/FINANCE:

Brian Taylor, Chair; _____(Bill Katz), Vice Chair; Jim Butler; Brandon Grossman

➔ Vote to pass Tax Increase Ordinance No. 2024-1

1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: Nick Vaccarello & Todd Wilson.

9. PUBLIC SAFETY:

Brandon Grossman, Chair; Sam Wagner, Vice Chair; Jim Butler

NO REPORT

10. PLANNING COMMITTEE:

Alan Vagasky, Chair; George Simcic, Brian Taylor, Teddy Davis, Gus Guenther

➔ Planning Commission Report:

- I. Planning Commission met December 18, 2023, at 7 pm
- II. The Planning Commission reviewed the sample alternate energy ordinance from Connoquenessing Twp. as well as the Butler County Planning Commission. After a brief discussion, it was decided the Connoquenessing ordinance would meet the Borough needs with the following alterations.
 - A. Commercial solar production should be limited to the Agricultural Highway Commercial zoning districts.
 - B. Commercial solar production should be a permitted use.
 - C. Permission for individual on-sight homeowner solar will be developed by Planning Commission with input from Borough Council and interested homeowners.
 - D. After discussion, motion passed by voice vote.

Meeting was adjourned at 7:55pm

11. STORM WATER MANAGEMENT/STREETS:

Brian Taylor, Chair; _____(Bill Katz), Vice Chair; Eric Hilliard

NO REPORT

12. BUILDING & GROUNDS/MAINTENANCE & FACILITY:

Brian Taylor, Chair; Brandon Grossman, Vice Chair; _____(Bill Katz), Eric Hilliard

NO REPORT

13. PERSONNEL:

_____(Bill Katz), Chair; Brian Taylor; Vice Chair; Eric Hilliard, Jim Butler (Police Dept Only)

NO REPORT

14. MAYOR/POLICE DEPARTMENT:

NO REPORT

15. SEWAGE:

Brian Taylor, Chair; _____(Bill Katz), Vice Chair; Brandon Grossman

* **SET SEWAGE MEETING DATE: Friday, January 19th at 9am**

➔ Force Main Sewage Line coming from Wilson Rd is fixed.

16. KLH, SAM GIBSON:

- ➔ 2024 KLH Consulting Engineer Retainer and Hourly Rates.
1st Motion: Brandon Grossman, 2nd Motion: Sam Wagner, Opposed: None.
- ➔ ENGINEERS REPORT:
 - 450-02 – CIPP LINING PROJECT
CIPP lining work is complete. Lateral grouting is expected to be completed within the next couple of weeks. A punch list was sent to Insight Pipe Contracting. Final payment will be approved and forwarded to the funding agencies upon completion of the remaining work under the contract and punch list.
 - 450-22 – MCNAUGHTON PUMP STATION UPGRADES
Upgrades to the McNaughton Pump Station are complete

17. SOLICITOR, ANDY MENCHYK:

- ➔ 2024 Stephanian & Menchyk Law hourly rates.
1st Motion: Eric Hilliard, 2nd Motion: Tim Lutz, Opposed: None.

18. EMERGENCY MANAGEMENT: Jim Butler, Chair; Eric Hilliard, Vice Chair **NO REPORT**

19. MISCELLANEOUS:

- ➔ 2024 Richardson Inspection Services fee schedule.
1st Motion: Eric Hilliard, 2nd Motion: Brandon Grossman, Opposed: None.
- ➔ 2024 Doug Duncan Sewage Enforcement Officer fee schedule.
No motion was made due to fee schedule needs to be updated.

Executive Session:

Time Leaving: 7:34pm

Time Returned: 7:47pm

BILLS TO BE PAID:

1st Motion: Brandon Grossman, 2nd Motion: Tim Lutz, Opposed: None.

ADJOURN MEETING:

1st Motion: Eric Hilliard, 2nd Motion: Sam Wagner, Opposed: None.