



159 Monroe Street
 Prospect, PA 16052
 Regular Council Meeting Agenda
 OCTOBER 2, 2023

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. PRAYER BY: PASTOR BEN
4. ROLL CALL

Bill Katz	<u> X </u>	Sam Wagner	<u> X </u>	Eric Hilliard	<u> X </u>	Nick Vaccarello	<u> X </u>
Todd Wilson	<u> X </u>	Brandon Grossman	<u> X </u>	Brian Taylor	<u> X </u>	Sam Gibson	<u> X </u>
Andy Menchyk	<u> X </u>	Jim Butler	<u> X </u>	George Simcic	<u> X </u>	Heather Nyberg	<u> X </u>

5. **MOTION FOR APPROVAL OF 9/5/2023 MINUTES:**

Motion To Approve: SAM WAGNER, 2nd By: BRIAN TAYLOR, Opposed: NONE.

6. **TREASURER'S REPORT:**

	CHECKING TOTAL	SAVINGS TOTAL	GRAND TOTAL
General Fund	26,983.48	65,732.11	92,715.59
Sewer Fund	18,427.27	68,493.76	86,921.03
Fire Tax Fund	907.73	00.00	907.73
Infrastructure Fund	119,985.55	00.00	119,985.55
Capital Fund	00.00	93,761.15	93,761.15
Highway Fund	4,823.64	96,260.93	101,084.57
ACT 13	00.00	60,535.86	60,535.86
Savings/Dental	00.00	5,617.42	5,617.42
		TOTAL	561,528.90

➤ *Motion To Approve: BRANDON GROSSMAN, 2nd By: SAM WAGNER, Opposed: NONE.*

VISITORS TO BE HEARD: *Each visitor has three minutes unless the Council overrides.*

- Nick Vaccarello:
 - Spoke about the bushes that were cut down and now the trash needs to be cleaned up.
 - Mention old Code Book was outdated in the Library.
 - Ask about increasing the donation money to the Library.

7. LIBRARY/RECREATION-Todd Wilson, Chair; Sam Wagner, Vice Chair; Nick Vaccarello

NEW BUSINESS: Flayer attached.

8. INSURANCE/FINANCE-Brian Taylor, Chair; Bill Katz, Vice Chair; Jim Butler; Brandon Grossman

NEW BUSINESS:

- **Budget Meeting Date:** Friday, October 6th at 10am
- Vote to Donate \$100.00 to Prospect Fire Dept. for Halloween candy. **Motion was to increase the amount to \$200.00.**

Motion To Approve: BRANDON GROSSMAN, **2nd By:** ERIC HILLIARD, **Opposed:** NONE.

- Disbursement of the VFRA ACT 205 Funds (Volunteer Fire Relief Association) was paid to Prospect Fire Dept. in the amount of \$6,689.18 on 9/21/2023.
- Municipal Pension System State Aid ACT 205 Funds (Municipal Pension Plan Funding & Recovery Act) was deposited in the amount of \$10,220.16.

9. PUBLIC SAFETY- Brandon Grossman, Chair; Sam Wagner, Vice Chair; Jim Butler

NEW BUSINESS: Bill Katz asked if he could put flares on the road by his house for Trick-or-Treat night to help slow down the cars.

10. PLANNING COMMITTEE -Alan Vagasky, Chair; George Simcic, Brian Taylor, Teddy Davis, Gus Guenther

NEW BUSINESS:

- Planning Commission Meeting Notes attached.
- Variance to pass George Wagner's plan.

Motion To Approve: ERIC HILLIARD, **2nd By:** BRIAN TAYLOR, **Opposed:** NONE.

- Variance to pass Jerry Huf's plan.

Motion To Approve: BRIAN TAYLOR, **2nd By:** ERIC HILLIARD, **Opposed:** NONE.

- Alan Vagasky recommends that the Boro updates the Ordinance /Code Book to use either Deed Book, volume, page # and/or Instrument #.

11. STORM WATER MANAGEMENT/STREETS-Brian Taylor, Chair; Bill Katz, Vice Chair; Eric Hilliard

NEW BUSINESS: NO REPORT

12. BUILDING & GROUNDS/MAINTENANCE & FACILITY-

Brian Taylor, Chair; Brandon Grossman, Vice Chair; Bill Katz, Eric Hilliard

NEW BUSINESS:

- Fence Quotes for Borough Building: *Approved Contractor:* Mr. Fence
 1. Penn Fencing \$20,066.08
 2. **Mr. Fence \$11,980.00**
 3. No 3rd quote was received-several companies contacted.

Motion To Approve: ERIC HILLIARD, **2nd By:** BRANDON GROSSMAN, **Opposed:** NONE.

Abstain: BRIAN TAYLOR

- Vote to put 2021 Construction Grade Gravity Tilt Trailer on Municibid. (Reserve amount \$4,000.00)

Motion To Approve: BRANDON GROSSMAN, **2nd By:** SAM WAGNER, **Opposed:** NONE.

- Vote to change Uniform Companies. Average cost per week- Cintas \$50.02; Unifirst \$37.00. With Unifirst a total savings of \$677.04 a year.

Motion To Approve: BRANDON GROSSMAN, **2nd By:** BRIAN TAYLOR, **Opposed:** NONE.

- Letters from DCS Contacting Services were mailed out to residents regarding the grass issues. Borough Council did not approve the letter DCS mailed out to residents.

13. **PERSONNEL**-Bill Katz, Chair; Brian Taylor; Vice Chair; Eric Hilliard, Jim Butler (Police Dept Only)

NEW BUSINESS: NO REPORT

14. **MAYOR/POLICE DEPARTMENT**

NEW BUSINESS:

- Trick-or-Treat will be Tuesday, October 31st from 6pm-7:30pm. Costume Contest at the Firehall: sign ups from 5-5:30pm and judging from 5:30-6pm
- Mayor Jim Butler Thanked the Boro for letting Rotary use the Road Closed Signs.
- Mayor attended the Butler County Tax Collection Committee Meeting and the Boroughs cost allocation for next year is \$72.66.

15. **SEWAGE**-Brian Taylor, Chair; Bill Katz, Vice Chair; Brandon Grossman

- **SET SEWAGE MEETING DATE: Thursday, October 12th @ 9am**

NEW BUSINESS:

- Fence Quotes McNaughton Pump Station: *Approved Contractor: **Mr. Fence***
 1. Penn Fencing \$12,877.16
 2. **Mr. Fence \$11,440.00**
 3. No 3rd quote was received-several companies contacted.

Motion To Approve: ERIC HILLIARD, 2nd By: BRANDON GROSSMAN, Opposed: NONE.

16. **KLH. SAM GIBSON**

NEW BUSINESS:

1. **McNaughton Pump Station Upgrades-** The pumps and control panel have been delivered to the Borough. Awaiting start date from Contractor.
2. **2023 Paving-** A Notice to Proceed was issued to Youngblood Paving effective 7/10/23. Awaiting start date from Contractor.
3. **Gerald Huf II and Logan Subdivision-** The Subdivision Plan is under review. We expect to have it reviewed ahead of the 10/2/23 meeting.

17. **SOLICITOR. ANDY MENCHYK**

NEW BUSINESS: NO REPORT

18. **EMERGENCY MANAGEMENT**- Jim Butler, Chair; Eric Hilliard, Vice Chair

NEW BUSINESS: NO REPORT

19. **MISCELLANEOUS-**

NEW BUSINESS:

- Parts-A-Rama late fee payment was received in the amount of \$372.97. Prospect Boro amount \$279.73; Franklin Twp. amount \$93.24.

Executive Session:

Time Leaving: 7:51pm

Time Returned: 8:06pm

BILLS TO BE PAID:

Motion To Approve: BRANDON GROSSMAN, 2nd By: ERIC HILLIARD, Opposed: NONE.

ADJOURN MEETING:

Motion To Approve: ERIC HILLIARD, 2nd By: BRANDON GROSSMAN, Opposed: NONE.