



159 Monroe Street  
 Prospect, PA 16052  
 Regular Council Meeting Agenda  
**DECEMBER 4, 2023**

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. PRAYER
4. ROLL CALL

Bill Katz	<u>  X  </u>	Sam Wagner	<u>  X  </u>	Eric Hilliard	<u>  X  </u>	Nick Vaccarello	<u>  X  </u>
Todd Wilson	<u>  X  </u>	Brandon Grossman	<u>  X  </u>	Brian Taylor	<u>  X  </u>	Sam Gibson	<u>  X  </u>
Andy Menchyk	<u>  X  </u>	Jim Butler	<u>  X  </u>	George Simcic	<u>  X  </u>	Heather Nyberg	<u>  X  </u>

5. **MOTION FOR APPROVAL OF 11/6/2023 MINUTES:**

Motion To Approve: BRIAN TAYLOR, 2nd: ERIC HILLIARD, Opposed: NONE.

6. **TREASURER'S REPORT:**

	CHECKING TOTAL	SAVINGS TOTAL	GRAND TOTAL
General Fund	38,701.01	36,425.50	75,126.51
Sewer Fund	11,879.64	14,087.72	25,967.36
Fire Tax Fund	1,009.70	00.00	1,009.70
Infrastructure Fund	120,180.10	00.00	120,180.10
Capital Fund	00.00	83,058.15	83,058.15
Highway Fund	5,728.08	12,469.84	18,197.92
ACT 13	00.00	61,370.71	61,370.71
Savings/Dental	00.00	673.13	673.13
		<b>TOTAL</b>	<b>385,583.58</b>

Motion To Approve: ERIC HILLIARD, 2nd: SAM WAGNER, Opposed: NONE.

**VISITORS TO BE HEARD:** *Each visitor has three minutes unless the Council overrides.*

- Shari and Suzanne from the Library would like to introduce themselves to the Council.
- Dean Convery- would like to know all sewage information- was advised by Council to come into office during normal business hours and fill out a Right-to-Know.
- Nick Vaccarello asked where his survey pins were and if they were placed back in the middle of the road that marks his property line.  
 He was advised by Council it is against the law to hammer anything into the road and if he does, he will receive a bill for the damage to the road.

## **7. LIBRARY/RECREATION:**

Todd Wilson, Chair; Sam Wagner, Vice Chair; Nick Vaccarello

### ***NEW BUSINESS:***

- Prospect Library Statistics from January 1, 2023 to November 30, 2023:

#### **Collection & Circulation:**

- 2,223 physical and digital items added to the collection
  - increase of 15% from Nov. 30, 2022
- 27,202 items circulated throughout PA
  - Increase of 5% from Nov. 30, 2022
  - Total circulation for Prospect Borough only – 1,751
  - Over 75% of those checkouts are patrons aged 18-55

#### **Programming & Attendance:**

- 9,225 patron visits
  - Increase of 2% from Nov. 30, 2022
- 71 new library cards issued.
  - Increase of 17% from Nov. 30m 2022
- 195 distinct programming events for all ages
  - Age breakdown- 73 for birth to pre-k, 31 for elementary age, 22 for teenagers, and 69 for adults
- 211 total registrants for 2023 Summer Reading Program (144 were children up to age 11)
- 34 distinct programs held over the course of 10 weeks.

## **8. INSURANCE/FINANCE:**

Brian Taylor, Chair; Bill Katz, Vice Chair; Jim Butler; Brandon Grossman

### ***NEW BUSINESS:***

- Approve the 2024 Budget.

**Motion To Approve: SAM WAGNER, 2nd: ERIC HILLIARD, Opposed: NICK VACCARELLO.**

- Vote to Advertise Ordinance to raise Tax Increase 3 mils.

**Motion To Approve: BRIAN TAYLOR, 2nd: ERIC HILLIARD, Opposed: NICK VACCARELLO.**

## **9. PUBLIC SAFETY:**

Brandon Grossman, Chair; Sam Wagner, Vice Chair; Jim Butler

### ***NEW BUSINESS:***

- Saturday, December 9<sup>th</sup> Santa making stops on the Firetruck: (times are approximate)
  - 1<sup>st</sup> Stop- Prospect Pizza 5:30 pm
  - 2<sup>nd</sup> Stop- Raisley Funeral Home 5:50 pm
  - 3<sup>rd</sup> Stop- Franklin Township Bldg. 6:10 pm
  - 4<sup>th</sup> Stop- Mt. Chestnut Presbyterian Church 6:30 pm
  - 5<sup>th</sup> Stop- Morain Elementary School 7:00 pm

## **10. PLANNING COMMISSION:**

Alan Vagasky, Chair; George Simcic, Brian Taylor, Teddy Davis, Gus Guenther

### ***NEW BUSINESS:***

- Planning Commission report from 11/20/23:
  1. No visitors were present nor were any plans presented.
  2. Future work may involve Josh Reinert and Brian Taylor.
  3. Will have information for January meeting regarding Solar Energy development.
  4. Alan Vagasky was reappointed Chairman; Gus Guenther was reappointed Secretary.

➤ Vote on the 2024 Planning Commission Meeting Dates to be advertised in the Butler Eagle and approved.

**Motion To Approve: ERIC HILLIARD, 2nd: BRIAN TAYLOR, Opposed: NONE.**

#### **11. STORM WATER MANAGEMENT/STREETS:**

Brian Taylor, Chair; Bill Katz, Vice Chair; Eric Hilliard

**NEW BUSINESS: NONE**

#### **12. BUILDING & GROUNDS/MAINTENANCE & FACILITY:**

Brian Taylor, Chair; Brandon Grossman, Vice Chair; Bill Katz, Eric Hilliard

**NEW BUSINESS:**

➤ Vote to purchase a new computer for Heather but not to exceed \$1,000.00.

**Motion To Approve: ERIC HILLIARD, 2nd: SAM WAGNER, Opposed: NONE.**

#### **13. PERSONNEL:**

Bill Katz, Chair; Brian Taylor; Vice Chair; Eric Hilliard, Jim Butler (Police Dept Only)

**NEW BUSINESS: NONE**

#### **14. MAYOR/POLICE DEPARTMENT:**

**NEW BUSINESS: NONE**

#### **15. SEWAGE:**

Brian Taylor, Chair; Bill Katz, Vice Chair; Brandon Grossman

**\* SET SEWAGE MEETING DATE: WEDNESDAY, DECEMBER 27<sup>TH</sup> AT 9AM**

**NEW BUSINESS: NONE**

#### **16. KLH, SAM GIBSON:**

**NEW BUSINESS:**

- 1. **McNaughton Pump Station Upgrades-** Work is completed aside from final punch list work. The conduit and wire from the utility pole to the pump station required replacement at an additional cost of \$4,190.95.
- 2. **2023 Paving-** Paving work is complete, and the final invoice has been paid.

#### **17. SOLICITOR, ANDY MENCHYK:**

**NEW BUSINESS: NONE**

#### **18. EMERGENCY MANAGEMENT:**

Jim Butler, Chair; Eric Hilliard, Vice Chair

**NEW BUSINESS: NONE**

#### **19. MISCELLANEOUS:**

**NEW BUSINESS:**

➤ Vote on the 2024 Council Meeting Dates to be advertised in the Butler Eagle and approved.

**Motion To Approve: BRIAN TAYLOR, 2nd: SAM WAGNER, Opposed: NONE.**

➤ Sam Wagner suggested a committee be made to organize the 200-year Celebration.

Brian Taylor and Mayor Jim Butler THANKED Bill Katz for the service he has provided to the Borough while serving on Council.

**Executive Session:**

Time Leaving: 7:22PM  
Time Returned: 7:40PM

**BILLS TO BE PAID:**

Motion To Approve: ERIC HILLIARD, 2nd: SAM WAGNER, Opposed: NONE.

**ADJOURN MEETING:**

Motion To Approve: ERIC HILLIARD, 2nd: BRIAN TAYLOR, Opposed: NONE.