



159 Monroe Street  
 Prospect, PA 16052  
 Regular Council Meeting  
 MINUTES  
 June 7, 2021

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. PRAYER by Pastor Ben Oesterling
4. ROLL CALL

Bill Katz	<u>  X  </u>	Janice Boice	<u>  X  </u>	Eric Hilliard	<u>  X  </u>
Nick Vaccarello	<u>  X  </u>	Todd Wilson	<u>  X  </u>	Brandon Grossman	<u>  X  </u>
Brian Taylor	<u>  X  </u>	Sam Gibson	<u>  X  </u>	Andy Menchyk	<u>  X  </u>
Jim Butler	<u>  X  </u>	George Simcic	<u>  X  </u>	Cathy Baker	<u>  X  </u>

5. MOTION FOR APPROVAL OF 5/3/21 MINUTES AND 5/21/21 SPECIAL MEETING MINUTES: Janice Boice, Seconded by Erik Hilliard and None Opposed

6. MOTION FOR APPROVAL FOR TREASURER’S REPORT:  
 Erik Hilliard, Seconded by Janice Boice and None Opposed

	Checking Total	Savings Total	Grand Total
General Fund	73,754.59	94,104.44	167,859.03
Sewer Fund	28,289.86	87,268.91	115,558.77
Capital Fund	-	33,341.86	33,341.86
Highway Fund	53,867.20	28,080.35	81,947.55
Act 13	-	42,388.47	42,388.47
Savings/Dental	3,440.00	-	<u>3,440.00</u> 444,535.68

**VISITORS TO BE HEARD:** Each visitor has three minutes unless Council overrides.

Cheryl Jones and Jim Gerber spoke of their desire to open a smoke shop in the Roxy's space and requested Council's approval. The Council is fine with proceeding and going through Richardson Inspection Services for required permits.

Pat and Morris Scafede discussed whether a neighbor is permitted to use an excavator on Sundays due to noise and if a permit is required to move dirt. Butler County and Prospect Borough do not have an Ordinance for excavating on specific days. There is a building permit in place for the address with the dirt.

Bill Marciniak addressed two issues. The first was to discuss the Complaint filed against him regarding his swimming pool water draining on a neighbor's property. The swimming pool water is no longer draining on the neighbor's property and Bill wanted to clarify that. The second issue was to inquire if someone needs a special permit for moving dirt. Andy Menchyk suggested contacting Richardson Inspection Services. Jeff Richardson confirmed this issue would fall under the Storm Water Management Ordinance created in 2015. The Ordinance does not state a special permit is needed to move dirt.

**7. LIBRARY/RECREATION-Todd Wilson,Chair; Vice Chair, Nick Vaccarello**

OLD BUSINESS: None

NEW BUSINESS:

Todd Wilson confirmed there will be a pancake breakfast on September 18, 2021 at the Fairgrounds Market.

**8. INSURANCE/FINANCE-Brian Taylor, Chair; Bill Katz, Vice Chair; Jim Butler; Brandon Grossman**

OLD BUSINESS: Fee Schedule

NEW BUSINESS:

Ratify the "Fire Tax Ordinance." The Borough may levy up to two (2) mills for the funding of fire protection services.

MOTION TO APPROVE: Brian Taylor, Seconded by Nick Vaccarello and None Opposed

**8. INSURANCE/FINANCE-Brian Taylor, Chair; Bill Katz, Vice Chair; Jim Butler; Brandon Grossman**

NEW BUSINESS:

Bills to ratify for payment

MOTION TO APPROVE: Erik Hilliard, Seconded by Janice Boice and None Opposed

Discuss auto draft for monthly utility payments.

MOTION TO APPROVE: Erik Hilliard, Seconded by Janice Boice and None Opposed

**9. PUBLIC SAFETY-Janice Boice, Chair; Brian Grossman, Vice Chair; Jim Butler; Nick Vaccarello**

OLD BUSINESS: None

NEW BUSINESS: None

**10. PLANNING COMMISION-Alan**

OLD BUSINESS: None

NEW BUSINESS:

Discuss Cheryl Dick's plans.

MOTION TO APPROVE: Brian Taylor, Seconded by Janice Boice and None Opposed

Discuss Rob Damico's plans

MOTION TO APPROVE: Erik Hilliard, Seconded by Brian Taylor and None Opposed

**11. STORM WATER MANAGEMENT/STREETS-Brian Taylor, Chair; Eric Hilliard, Vice Chair;  
Bill Katz**

OLD BUSINESS: None

NEW BUSINESS:

Vote to put tar and chip on Crown Hill, Kennedy and East Stoney Batter Road and put out to bid.  
The estimated cost is \$26,309.00.

MOTION TO APPROVE: Erik Hilliard, Seconded by Brandon Grossman and None Opposed

**11. STORM WATER MANAGEMENT/STREETS**-Brian Taylor, Chair; Eric Hilliard, Vice Chair;  
Bill Katz

NEW BUSINESS:

Vote to put Monroe Street upgrade out to bid.

MOTION TO APPROVE: Brandon Grossman, Seconded by Janice Boice and opposed by Nick Vaccarello. Motion Carried.

**12. BUILDING & GROUNDS/MAINTENCE & FACILITY-**  
Brian Taylor, Chair; Eric Hilliard, Vice Chair, Brandon Grossman, Bill Katz

OLD BUSINESS: None

NEW BUSINESS:

Alaina's Cleaning Service gave notice effective 4/30/21 due to financial reasons. George spoke with Alaina and requested her to submit a new bid. Alaina is unable to continue with the cleaning due to scheduling. George Simcic will put the cleaning service out to bid.

Plate compactor picked up on 5/27/21 at a reduced cost. Initial cost was \$2,600.00 and the amount paid was \$2,200.00. The 2021 budget amount is \$2,500.00.

Brian Taylor will contact American Tower to have the maintenance done on the tower on the Borough property.

Police office remodel completed and Mayor Jim Butler was given the keys.

**13. PERSONNEL**-Bill Katz, Chair; Janice Boice, Vice Chair; Brian Taylor

OLD BUSINESS: None

NEW BUSINESS:

Deb Perry will no longer be attending the council meetings. Cathy Baker will be attending and preparing the Agendas and Minutes. Cathy Baker's title has changed from Office Manager to Secretary/Treasurer.

MOTION TO APPROVE: Janice Boice, Seconded by Brian Taylor and None Opposed

Discuss the purchase of second computer screen for Cathy to be able to work more efficiently. Cost comparison shows Mobile Tech Computers is more reasonable at \$99.99.

MOTION TO APPROVE: Brian Taylor, Seconded by Erik Hilliard and None Opposed

**14. MAYOR/POLICE DEPARTMENT**

OLD BUSINESS: None

NEW BUSINESS:

The borough received income from the state in the amount of \$246.36 for May 2021 fines issued in Prospect Borough. Jessica was acknowledged for doing a great job on organizing the parade.

Mayor Jim Butler will check out the Corner Store parking situation. Janice Boice explained the parking is a hazard with not being able to clearly see oncoming traffic when looking to the left.

May 2021 Monthly Police Activity Report confirms 4 complaint calls, 4 traffic citations issued and 7 traffic warnings given. The total police hours worked is 85.25 and 200 miles were patrolled.

**15. SEWAGE-Brian Taylor, Chair; Janice Boice, Vice Chair; Bill Katz**

OLD BUSINESS: None

NEW BUSINESS:

Contract signed and security cameras to be installed at Wilson Pump Station. Total cost is \$2,775.00. The depth sensor is not working. The cost to replace is between \$200-\$300.00.

MOTION TO APPROVE \$500.00 MAXIMUM FOR NEW EQUIPMENT: Erik Hilliard, Seconded by Brian Taylor, None Opposed.

The next sewage meeting is June 16, 2021 at 9AM

**16. SAM GIBSON, KLH**

OLD BUSINESS: None

NEW BUSINESS:

Consulting Engineer's Report dated June 7, 2021 presented to Council members.

**17. ANDY MENCHYK, SOLICITOR**

OLD BUSINESS: Adoption of proposed Fire Tax Ordinance (2021-5)

NEW BUSINESS:

Adoption of proposed Fire Tax Ordinance (2021-5) was finalized.

**17. ANDY MENCHYK, SOLICITOR**

**NEW BUSINESS:**

Discuss Petition To Reduce The Number of Members Of Council Of the Borough Of Prospect From Seven To Five that would be effective with the next election.

**MOTION TO APPROVE:** Brian Taylor, Seconded by Janice Boice, Opposed by Erik Hilliard, Todd Wilson and Nick Vaccarello. Motion Carried.

Sanitary Sewer Right Of Way Through Lands of Michael & Nina Mamula and Joseph & Mary Ann McNaughton. Additional information needed, did not discuss.

Vaccarello Easement and Crab Run Culvert Replacement Project Easement for project to begin.

**MOTION TO APPROVE:** Janice Boice, Seconded by Erik Hilliard and Nick opposed. Motion Carried.

**18. EMERGENCY MANAGEMENT**

Not Required.

**Executive Session:** Time Leaving: 8:20PM      Time Returned: 8:45PM

**MOTION TO ADJOURN:** Janice Boice, Seconded by Nick Vaccarello