



159 Monroe Street  
Prospect, PA 16052  
Regular Council Meeting  
April 1, 2019

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. A PRAYER by
4. ROLL CALL - Nick \_\_\_ Bill \_\_\_ Gus \_\_\_ Janice \_\_\_ Todd \_\_\_ Eric \_\_\_ Mary \_\_\_ Mayor \_\_\_  
Judy \_\_\_ Terry- \_\_\_ Sam \_\_\_ Solicitor \_\_\_ George \_\_\_
5. APPROVAL OF MINUTES                      Motion                                      2<sup>nd</sup>
6. APPROVAL OF TREASURER'S REPORT – Bills that were paid during the month.
  - a. GENERAL FUND –
  - b. SEWAGE FUND –
  - c. VEHICLE FUND –
  - d. HIWAY FUND –
  - e. ACT 13 IMPACT FEE FUND -

VISITORS TO BE HEARD (Each Visitor has 3 minutes limit unless Council overrides)

1. LIBRARY/RECREATION – Todd & Eric
2. PUBLIC SAFETY – Janice, Mary, Gus & Jim  
OLD BUSINESS  
  
NEW BUSINESS
3. PLANNING COMMISSION - Alan
4. STORM WATER MANAGEMENT & STREETS – Nick, Gus & Eric  
OLD BUSINESS

**NEW BUSINESS**

New price from Connoquenessing Township for snow plowing of Kennedy Road - \$19.73 up from \$17.61.

Tar & Chip this year

Appraisal of Right of Way Property – Tree Removal Price

**5. BUILDING & GROUNDS/MAINTENANCE & FACILITY – Gus, Eric, Nick & Bill**  
**OLD BUSINESS**

**NEW BUSINESS**

Clean up Days – May 3<sup>rd</sup> from 9 to 5 and May 4<sup>th</sup> 9 to noon. – 1<sup>st</sup> motion  
2<sup>nd</sup> motion

Memorial Day Parade – May 25, 2019 at 11:00 a.m. 1<sup>st</sup> motion  
2<sup>nd</sup> motion

**6. PERSONNEL – Janice, Eric, Bill, Gus & Jim**  
**OLD BUSINESS**

**NEW BUSINESS**

**7. MAYOR/ POLICE DEPARTMENT**  
**OLD BUSINESS**

**NEW BUSINESS**

Open bids for police car

Meeting with School Board April 4 at 6:30 about police officer at school morning and evening

**8. SEWAGE – Mary, Janice, & Bill**  
**OLD BUSINESS**





COUNCIL MEETING MINUTES  
MARCH 4, 2019 @7:00 PM  
159 MONROE STREET  
PROSPECT, PA 16052

**CALL TO ORDER:** President Bill Katz called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag and Nick Vaccarello said a prayer. The following council members were present: Todd Wilson, Nick Vaccarello, Gus Guenther, Janice Boice, Mayor Jim Butler, Mary Harmon, Eric Hilliard, Stephanian & Menchyk, LLP Solicitor, Andy Menchyk and KLH Engineer, Sam Gibson, George Simcic, Judy Stoops, Terry Beck, and Police Chief Terry Hilton were also in attendance.

**APPROVAL OF MINUTES:** Eric Hilliard made a motion to approve the February 4, 2019 minutes as presented. 2<sup>nd</sup> motion by Gus Guenther. All in favor, motion carried and approved.

**APPROVAL OF TREASURER'S REPORT:**

Gus Guenther made a motion to accept the treasurer's checking report for General Fund from last month with ending balance of \$48,704.19. 2<sup>nd</sup> motion by Eric Hilliard. All in favor, motion is carried and approved.

Eric Hilliard made a motion to accept the treasurer's checking report for Sewage Fund from last month with ending balance of \$9,982.42. 2<sup>nd</sup> motion by Gus Guenther. All in favor, motion is carried and approved.

Eric Hilliard made a motion to accept the treasurer's checking report for Vehicle Fund with ending balance of \$228.86. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion is carried and approved.

Gus Guenther made a motion to accept the treasurer's checking report for Highway Fund with ending balance of \$73,892.08. 2<sup>nd</sup> motion by Eric Hilliard. All in favor, motion is carried and approved.

Eric Hilliard made a motion to accept the treasurer's checking report for Act 13 Impact Fee Fund from last month with ending balance of \$4,000.00. 2<sup>nd</sup> motion by Gus Guenther. All in favor, motion is carried and approved.

**VISITORS:** Dawn Szymoniak from Prospect Area Preservation Society says thank you for the annual donation. She also said that dirt is washing down into her garage drains. Can you please do something to stop it.

Jim Gallagher – 150 S. Franklin St. – his culvert pipe is crimped on one end and the alley is in horrible condition and needs some attention. Eric Hilliard said let's wait till People's Gas Company is done with installing new gas line and then we can see what can be done.

There was lots of discussion as whether Harmon Lane is owned by Borough or if it is a private Lane. People's Gas is wanting right of ways to install new gas lines. Mary Harmon said we get no liquid fuels money for it, but the Borough has always maintained it. Sam Wagner and Alan Vagasky had more discussion about it. This was tabled till executive session.

**LIBRARY/RECREATION:** Jill Hambley is working on getting ready for summer reading program. She gave Judy Stoops the information about it for our newsletter.

**PUBLIC SAFETY:** Janice Boice asked if the Fire Department is going to be a warming center. Eric Hilliard explained for it to be a warming center, you need to have cots, blankets, food, water, generator, special insurance and have building inspected. Bill Katz asked if the Borough generator would work and Eric Hilliard said no, it is not big enough. The Fire Department can not afford to do all of this or have the room to store this equipment. If you call 211 on your phone, they can tell you where the closest warming center is to your area.

Eric Hilliard made a motion to adopt the Proclamation for PA 811 Safe Digging Month for April. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion is carried and approved.

**PLANNING COMMITTEE:** Alan Vagasky reported no meeting. It was postponed.

**STORMWATER MANAGEMENT AND STREETS:** Nick Vaccarello reported the discharge on Wilson Road is eroding worse and needs to be fixed. Also, there are small potholes on Kennedy Road. Nick Vaccarello made a motion for George to go and get 2 bags of asphalt patch at Lowes at approximately \$15.00 each to repair them. 2<sup>nd</sup> motion by Gus Guenther. All in favor, motion is carried and approved.

Liquid Fuels Allocation for 2019 for \$42,387.65 was received on March 1, 2019. Eric Hilliard made a motion to move \$50,000.00 to PLGIT Prime for more interest. We have \$73,892.08 in checking account now. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion is carried and approved.

Eric Hilliard made a motion for George Simcic to get another load of salt. 2<sup>nd</sup> motion by Nick Vaccarello. All in favor, motion is carried and approved.

**BUILDING AND GROUNDS/MAINTENANCE FACILITY:**

**Old Business:** Eric Hilliard told George Simcic to meet him at Lowes on Wednesday because he is getting materials for his wall donated but he will need George Simcic to pick up the materials.

George Simcic reported that the fire extinguisher box is done, and the new sewage drop box is here. He will install the new box as soon as weather gets warmer.

George Simcic handed out packets with the new Grasshopper 623T Zero Turn Lawn Mower. It has 3-year commercial warranty with unlimited hours. Cost is \$9,597.00. This was from Vernon Dell Tractor Supply (former Smardt Equipment) on New Castle Road. Eric Hilliard made the motion to purchase it. 2<sup>nd</sup> motion by Nick Vaccarello. All in favor, motion is carried and approved.

**PERSONNEL:** Mayor Butler reported that the interview with Hannah Covert went well and would like to have our solicitor draw up a contract for her to sign. Eric Hilliard made a motion

to hire her pending the contract term and her clearances. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion is carried and approved.

Dental insurance for George Simcic (was discussed in executive session) and motion by Janice Boice to allot George Simcic \$1,500.00 per year. Amount not used would carry over to the next year. 2<sup>nd</sup> motion by Eric Hilliard. All in favor, motion is carried and approved.

**MAYOR & POLICE:** Mayor Butler reviewed the monthly police report. 199 miles patrolled, 1 warning was issued, and 1 citation was written. 117.35 hours were worked in the month of February.

Chief Hilton put the Dodge Charger police car for \$2,500.00 minimum bid on Munibid: and has had 9 people interested and a couple of bids so far.

Chief Hilton and George Simcic have been working on prices for 4 new cell phones. They are going to meet with the representative next week again to finalize the new plan.

**SEWAGE:**

**Old Business:** Sam Gibson informed council that the Corrective Action Plan was submitted to the DEP on December 31, 2018. Final revisions will follow loan acquisition.

A request was sent to DCNR for \$17,864.40 for credit for 1st and 2nd quarters surcharge fees. This credit will be used to complete rehab of manhole 101, located between Borough meter and DCNR meter on Park Road. No response has been received yet.

DCNR existing agreement requires DCNR to approve taps. A copy of the Engineering report was sent to them.

**New Business:** Eric Hilliard made the motion to ratify the phone vote on 2-13-19 to purchase a new pump for Wilson Road. \$2,543.00 plus approx. \$600.00 in freight. 5 yes – left messages for Nick and Todd. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion is carried and approved.

Eric Hilliard made the motion for the signers on loan from FNB to be Bill Katz, President, Janice Boice, Vice President, and Terry Beck, Sewage Treasurer. 2<sup>nd</sup> motion by Gus Guenther. All in favor, motion is carried and approved.

Next sewage meeting will be March 11 at 9:00 a.m.

**SOLICITOR:** Solicitor Andy Menchyk said that at the next meeting he will have the resolution ready for the sewage loan provided the CPA has the debt statement and borrowing base certificate filled out and returned to him.

**OLD BUSINESS:** Nothing to Report

**NEW BUSINESS:** Eric Hilliard made a motion to approve the 2019 newsletter and to mail it out. 2<sup>nd</sup> motion by Nick Vaccarello. All in favor, motion is carried and approved.

**Executive Session:** at 7:45 p.m. for purposes of real estate litigation and personnel issues. Meeting continued at 8:20 p.m. Eric Hilliard made a motion for Glen Dalton Jr. to pay full amount or it will carry onto the next sheriff sale. 2<sup>nd</sup> motion by Nick Vaccarello. All in favor except Mary Harmon abstained, motion is carried and approved.

Eric Hilliard made a motion to have Solicitor Andy Menchyk talk to People's Gas about the replacement of gas lines on Harmon Lane and to draft a letter to all the residents on Harmon Lane to move any plowing obstructions, bushes, trees, autos, and any other thing that is obstructing the right of way. Mary Harmon had a survey done and George Simcic has a copy of it. 2<sup>nd</sup> motion by Janice Boice. All in favor, except Mary Harmon abstained, motion is carried and approved.

**PAY BILLS:** General Fund bills totaling \$2,020.00. Eric Hilliard motioned to pay these bills. 2<sup>nd</sup> motion by Janice Boice. All in favor. Motion carried and approved.

Sewage Fund bills totaling \$2,183.38. Janice Boice motioned to pay these bills. 2<sup>nd</sup> motion by Eric Hilliard. All in favor. Motion carried and approved.

**ADJOURN:** Eric Hilliard made a motion to adjourn the meeting at 8:30 pm. 2<sup>nd</sup> motion by Todd Wilson. All in favor, motion carried and approved.

Judith A. Stoops – Secretary  
Terry L. Beck –Treasurer/Assistant Secretary

**Prospect Borough  
General Treasurer's Report  
As of April 1, 2019**

| Date                               | Num   | Name                   | Memo                          | Paid Amount      | Balance          |
|------------------------------------|-------|------------------------|-------------------------------|------------------|------------------|
| <b>100.010 · General Checkbook</b> |       |                        |                               |                  | 53,893.25        |
| 03/05/2019                         |       |                        | Deposit - EIT Tax             | 526.81           | 54,420.06        |
| 03/05/2019                         | 1280  | ARMSTRONG              | phone                         | -152.90          | 54,267.16        |
| 03/05/2019                         | 1281  | Bureau of Motor Veh... | trailer registration          | -11.00           | 54,256.16        |
| 03/05/2019                         | 1282  | WEST PENN POW...       | st lights                     | -944.78          | 53,311.38        |
| 03/05/2019                         | 1289  | Vernon dell tractor    | deposit on new lawnmower      | -2,000.00        | 51,311.38        |
| 03/06/2019                         | 1283  | Beck, Terry L          | Payroll                       | -468.33          | 50,843.05        |
| 03/06/2019                         | 1284  | Covert, Timothy        | Payroll                       | -328.18          | 50,514.87        |
| 03/06/2019                         | 1285  | Hilton, Terry E        | Payroll                       | -356.07          | 50,158.80        |
| 03/06/2019                         | 1286  | Leach, Robert J        | Payroll                       | -965.53          | 49,193.27        |
| 03/06/2019                         | 1287  | Simcic III, George     | Payroll                       | -1,296.07        | 47,897.20        |
| 03/06/2019                         | 1288  | Stoops, Judith A       | Payroll                       | -293.56          | 47,603.64        |
| 03/06/2019                         | 1290  | ANDREW M. MENC...      | Attorney                      | -2,020.00        | 45,583.64        |
| 03/06/2019                         | 1291  | CANON                  | Copier Lease                  | -60.19           | 45,523.45        |
| 03/06/2019                         |       |                        | Funds Transfer - lawnm...     | 2,000.00         | 47,523.45        |
| 03/11/2019                         |       |                        | Deposit - Tax Claim           | 426.92           | 47,950.37        |
| 03/11/2019                         |       |                        | Deposit - Fines               | 38.57            | 47,988.94        |
| 03/11/2019                         | 1299  | VERIZON WIRELESS       | jet packs                     | -80.02           | 47,908.92        |
| 03/18/2019                         | 1300  | AUTO PARTS SER...      | garage supplies               | -78.28           | 47,830.64        |
| 03/18/2019                         | 1294  | PROSPECT BORO ...      | Sept. Sewage                  | -72.00           | 47,758.64        |
| 03/18/2019                         | E-pay | United States Treas... | 25-1336442 QB Tracking...     | -2,205.76        | 45,552.88        |
| 03/18/2019                         | E-pay | PA DEPT OF REVE...     | 16834426 QB Tracking # ...    | -297.10          | 45,255.78        |
| 03/18/2019                         | 1301  | PROSPECT BORO ...      | to correct printing on wro... | -4,213.45        | 41,042.33        |
| 03/19/2019                         |       |                        | Deposit - March Sewage ...    | 4,425.81         | 45,468.14        |
| 03/20/2019                         | 1295  | Beck, Terry L          | Payroll                       | -532.90          | 44,935.24        |
| 03/20/2019                         | 1296  | Covert, Timothy        | Payroll                       | -528.54          | 44,406.70        |
| 03/20/2019                         | 1297  | Hilton, Terry E        | Payroll                       | -352.11          | 44,054.59        |
| 03/20/2019                         | 1298  | Leach, Robert J        | Payroll                       | -913.78          | 43,140.81        |
| 03/20/2019                         | 1299  | Simcic III, George     | Payroll                       | -1,286.03        | 41,854.78        |
| 03/20/2019                         | 1300  | Stoops, Judith A       | Payroll                       | -491.58          | 41,363.20        |
| 03/20/2019                         | EFT   | PA UC FUND             | 1st qtr 19 UC Taxes           | -721.86          | 40,641.34        |
| 03/20/2019                         | EFT   | BERKHEIMER             | 1st qtr 19 EIT Taxes          | -302.09          | 40,339.25        |
| 03/20/2019                         | 1302  | UPMC HEALTH PLAN       | George Health Insurance       | -707.81          | 39,631.44        |
| 03/20/2019                         |       |                        | Deposit - EIT Tax             | 2,460.09         | 42,091.53        |
| 03/21/2019                         |       |                        | Deposit- Tower Rental         | 1,603.26         | 43,694.79        |
| 03/25/2019                         | 1303  | BOORY'S BUSINES...     | Copier M/a                    | -95.78           | 43,599.01        |
| 03/25/2019                         | 1304  | TRI-COUNTY INDU...     | Garbage                       | -64.80           | 43,534.21        |
| 03/25/2019                         | 1305  | Vernon dell tractor    | Zero Turn mower               | -7,747.00        | 35,787.21        |
| 03/25/2019                         |       |                        | Funds Transfer                | 7,747.00         | 43,534.21        |
| 03/25/2019                         | 1306  | FNB COMMERCIAL...      | gas, phone case, stamps       | -457.12          | 43,077.09        |
| 03/25/2019                         | 1307  | PEOPLES NATURA...      | Heat                          | -159.45          | 42,917.64        |
| 03/25/2019                         | 1308  | STAPLES CREDIT ...     | office supplies               | -138.43          | 42,779.21        |
| 03/25/2019                         | 1309  | LEXIS NEXIS/MATT...    | Police Book                   | -81.08           | 42,698.13        |
| 03/25/2019                         |       |                        | Deposit - EIT Tax             | 2,932.26         | 45,630.39        |
| Total 100.010 · General Checkbook  |       |                        |                               | -8,262.86        | 45,630.39        |
| <b>TOTAL</b>                       |       |                        |                               | <b>-8,262.86</b> | <b>45,630.39</b> |

**Prospect Borough  
PLGIT PRIME Treasurer's Report  
As of April 1, 2019**

| Date                                   | Num | Name | Memo | Paid Amount | Balance           |
|----------------------------------------|-----|------|------|-------------|-------------------|
| <b>106.000 · PLGIT - Prime Savings</b> |     |      |      |             | 101,478.12        |
| Total 106.000 · PLGIT - Prime Savings  |     |      |      |             | 101,478.12        |
| <b>TOTAL</b>                           |     |      |      |             | <b>101,478.12</b> |



| <b>LIST OF BILLS TO BE PAID AT THIS MEETING</b> |                       | <b>GENERAL FUND</b> |
|-------------------------------------------------|-----------------------|---------------------|
| <b>VENDOR</b>                                   | <b>WHAT</b>           | <b>AMOUNT</b>       |
| Andy Menchyk                                    | Attorney              | \$ 1,309.74         |
|                                                 |                       |                     |
|                                                 |                       |                     |
|                                                 |                       |                     |
|                                                 |                       |                     |
|                                                 |                       |                     |
|                                                 |                       |                     |
| <b>Total</b>                                    |                       | \$ 1,309.74         |
|                                                 |                       |                     |
|                                                 |                       |                     |
|                                                 |                       |                     |
|                                                 |                       |                     |
| GENERAL CHECKBOOK BALANCE                       |                       | \$45,630.39         |
| PLGIT SAVINGS ACCOUNT                           |                       | \$ 101,478.12       |
|                                                 | <b>SUBTRACT BILLS</b> | \$ (1,309.74)       |
| <b>GRAND TOTAL</b>                              |                       | <b>\$148,418.25</b> |

**Prospect Borough - Sewage Fund Checkbook  
Treasurer's Report  
As of April 1, 2019**

| Date                             | Num  | Name                    | Memo                       | Paid Amount      | Balance          |
|----------------------------------|------|-------------------------|----------------------------|------------------|------------------|
| <b>100.010 · Sewage FNB Fund</b> |      |                         |                            |                  | 10,257.51        |
| 03/05/2019                       | 1093 | WEST PENN POWER         | plant                      | -1,251.72        | 9,005.79         |
| 03/05/2019                       | 1094 | Battery Warehouse Pl... | 12v battery                | -40.00           | 8,965.79         |
| 03/05/2019                       | 1095 | WEST PENN POWER         | Wilson Pump                | -362.85          | 8,602.94         |
| 03/05/2019                       |      |                         | Deposit                    | 13,459.00        | 22,061.94        |
| 03/05/2019                       |      |                         | Deposit                    | 4,057.17         | 26,119.11        |
| 03/06/2019                       | 1096 | ANDREW M. MENCH...      | 404.314                    | 2,084.00         | 28,203.11        |
| 03/06/2019                       | 1097 | KLH ENGINEERING I...    | 408.313                    | -774.41          | 27,428.70        |
| 03/06/2019                       | 1098 | Triangle Gasoline Co... | diesel                     | -1,408.97        | 26,019.73        |
| 03/06/2019                       | 1099 | WEST PENN POWER         | pump station               | -736.59          | 25,283.14        |
| 03/07/2019                       |      |                         | Deposit                    | -247.02          | 25,036.12        |
| 03/07/2019                       |      |                         | Deposit                    | 2,704.00         | 27,740.12        |
| 03/11/2019                       |      |                         | Deposit                    | 936.00           | 28,676.12        |
| 03/11/2019                       | 1100 | AMTRUST NORTH A...      | Workers comp - Gener...    | 432.00           | 29,108.12        |
| 03/11/2019                       | 1101 | AUTO PARTS SERVI...     | deicer, min lap - Gener... | -1,942.00        | 27,166.12        |
| 03/11/2019                       | 1102 | KLH ENGINEERING I...    | Monthly - General fund     | -8.36            | 27,157.76        |
| 03/11/2019                       | 1103 | United Refining         | Gas - General Fund         | -200.00          | 26,957.76        |
| 03/11/2019                       | 1104 | LOWE'S                  | shop supplies - Genera...  | -243.87          | 26,713.89        |
| 03/11/2019                       | 1105 | SPECIALTY INSURA...     | Insurance - General fund   | -33.82           | 26,680.07        |
| 03/11/2019                       | 1106 | WEST PENN POWER         | Street light - General     | -1,322.00        | 25,358.07        |
| 03/12/2019                       |      |                         | Deposit                    | -463.40          | 24,894.67        |
| 03/12/2019                       |      |                         | Deposit                    | 5,564.00         | 30,458.67        |
| 03/12/2019                       | EFT  | FNB COMMERCIAL ...      | Deposit                    | 2,592.00         | 33,050.67        |
| 03/14/2019                       |      |                         | 1,000 checks               | -299.88          | 32,750.79        |
| 03/14/2019                       |      |                         | Deposit                    | 2,635.00         | 35,385.79        |
| 03/16/2019                       |      |                         | Deposit                    | 720.00           | 36,105.79        |
| 03/17/2019                       |      |                         | Deposit                    | 72.00            | 36,177.79        |
| 03/17/2019                       |      |                         | Deposit                    | 72.00            | 36,249.79        |
| 03/18/2019                       | 1107 | AUTO PARTS SERVI...     | tailgate hinge             | 72.00            | 36,321.79        |
| 03/18/2019                       |      |                         | Deposit                    | -33.08           | 36,288.71        |
| 03/18/2019                       |      |                         | Deposit                    | 6,552.00         | 42,840.71        |
| 03/18/2019                       | 1108 | PROSPECT BORO G...      | Deposit                    | 72.00            | 42,912.71        |
| 03/18/2019                       |      |                         | March Payroll              | -4,425.81        | 38,486.90        |
| 03/19/2019                       |      |                         | Deposit                    | 72.00            | 38,558.90        |
| 03/20/2019                       |      |                         | Deposit                    | 3,380.00         | 41,938.90        |
| 03/21/2019                       |      |                         | Deposit - General Fund...  | 4,213.45         | 46,152.35        |
| 03/22/2019                       |      |                         | Deposit                    | 730.20           | 46,882.55        |
| 03/25/2019                       |      |                         | Deposit                    | 158.40           | 47,040.95        |
| 03/25/2019                       |      |                         | Deposit- XTO Escrow        | 4,200.00         | 51,240.95        |
| 03/25/2019                       |      |                         | Deposit - XTO permit fee   | 300.00           | 51,540.95        |
| 03/25/2019                       | 1109 | FIRST NATIONAL B...     | Loan                       | -6,405.11        | 45,135.84        |
| 03/26/2019                       |      |                         | Deposit                    | 1,088.00         | 46,223.84        |
| 04/01/2019                       | EFT  | PENNVEST                | Loan                       | -1,697.85        | 44,525.99        |
| 04/01/2019                       | EFT  | PENNVEST                | Loan                       | -5,047.47        | 39,478.52        |
| Total 100.010 · Sewage FNB Fund  |      |                         |                            | 29,221.01        | 39,478.52        |
| <b>TOTAL</b>                     |      |                         |                            | <b>29,221.01</b> | <b>39,478.52</b> |

**Prospect Borough - Sewage Fund  
Treasurer's Report - PLGIT  
As of April 1, 2019**

| Type                         | Date | Num | Name | Memo | Amount | Balance          |
|------------------------------|------|-----|------|------|--------|------------------|
| <b>106.000 · PLGIT Prime</b> |      |     |      |      |        |                  |
| Total 106.000 · PLGIT Prime  |      |     |      |      |        | 50,516.36        |
| <b>TOTAL</b>                 |      |     |      |      |        | <b>50,516.36</b> |

| <b>LIST OF BILLS TO BE PAID AT THIS MEETING</b> |                            | <b>SEWAGE</b>      |
|-------------------------------------------------|----------------------------|--------------------|
| <b>VENDOR</b>                                   | <b>WHAT</b>                | <b>AMOUNT</b>      |
| Andrew Menchyk                                  | Attorney                   | \$ 1,375.50        |
| KLH Engineers                                   | Sewage Meeting             | \$1,269.02         |
| KLH Engineers                                   | CAP                        | \$ 704.00          |
|                                                 |                            |                    |
|                                                 |                            |                    |
|                                                 |                            |                    |
| <b>Total</b>                                    |                            | \$ 3,348.52        |
|                                                 |                            |                    |
|                                                 |                            |                    |
|                                                 |                            |                    |
|                                                 |                            |                    |
| SEWAGE CHECKBOOK BALANCE                        |                            | \$39,478.52        |
| SEWAGE PLGIT SAVINGS ACCOUNT                    |                            | \$ 50,516.36       |
|                                                 | <b>SUBTRACT BILLS</b>      | \$ 3,348.52        |
|                                                 | <b>SUBTRACT XTO ESCROW</b> | \$ 4,200.00        |
| <b>GRAND TOTAL</b>                              |                            | <b>\$82,446.36</b> |



| LIST OF BILLS TO BE PAID AT THIS MEETING |                | VEHICLE FUND       |
|------------------------------------------|----------------|--------------------|
| VENDOR                                   | WHAT           | AMOUNT             |
|                                          |                |                    |
|                                          |                |                    |
|                                          |                |                    |
|                                          |                |                    |
| <b>Total</b>                             |                | \$ -               |
|                                          |                |                    |
|                                          |                |                    |
| VEHICLE CHECKBOOK BALANCE                |                | \$482.25           |
| VEHICLE PLGIT SAVINGS ACCOUNT            |                | \$ 10,318.43       |
|                                          | subtract bills |                    |
| <b>GRAND TOTAL</b>                       |                | <b>\$10,800.68</b> |

**Prospect Borough- Vehicle Fund Checkbook  
Treasurer's Report  
As of October 1, 2018**

| Date                                          | Num  | Name             | Memo                     | Amount        | Balance       |
|-----------------------------------------------|------|------------------|--------------------------|---------------|---------------|
| <b>101.000 · Capital - Vehicle CLASS-CKBK</b> |      |                  |                          |               | 229.25        |
| 03/06/2019                                    |      |                  | Funds Transfer           | 2,000.00      | 2,229.25      |
| 03/06/2019                                    |      |                  | Funds Transfer - lawn... | -2,000.00     | 229.25        |
| 03/11/2019                                    | 1003 | BUTLER COUNTY... | police radios            | -4,786.29     | -4,557.04     |
| 03/11/2019                                    | 1004 | L-Tron Corp.     | police printer           | -355.78       | -4,912.82     |
| 03/18/2019                                    |      |                  | Funds Transfer           | 5,000.00      | 87.18         |
| 03/18/2019                                    | EFT  | PLGIT            | transfer because chec... | 5,142.07      | 5,229.25      |
| 03/20/2019                                    |      |                  | Funds Transfer           | -5,000.00     | 229.25        |
| 03/25/2019                                    |      |                  | Funds Transfer to Gen... | 8,000.00      | 8,229.25      |
| 03/25/2019                                    |      |                  | Funds Transfer from V... | -7,747.00     | 482.25        |
| Total 101.000 · Capital - Vehicle CLASS-CKBK  |      |                  |                          | 253.00        | 482.25        |
| <b>TOTAL</b>                                  |      |                  |                          | <b>253.00</b> | <b>482.25</b> |

**Prospect Borough- Vehicle Fund Savings  
Treasurer's Report  
As of October 1, 2018**

| Date                                           | Num | Name | Memo            | Amount            | Balance          |
|------------------------------------------------|-----|------|-----------------|-------------------|------------------|
| <b>101.100 · Capital Res - Vehicle Savings</b> |     |      |                 |                   | 20,318.43        |
| 03/06/2019                                     |     |      | Funds Transfer  | -2,000.00         | 18,318.43        |
| 03/18/2019                                     |     |      | Funds Transfer  | -5,000.00         | 13,318.43        |
| 03/20/2019                                     |     |      | Funds Transfer  | 5,000.00          | 18,318.43        |
| 03/25/2019                                     |     |      | Funds Transf... | -8,000.00         | 10,318.43        |
| Total 101.100 · Capital Res - Vehicle Savings  |     |      |                 | -10,000.00        | 10,318.43        |
| <b>TOTAL</b>                                   |     |      |                 | <b>-10,000.00</b> | <b>10,318.43</b> |

| <u>LIST OF BILLS TO BE PAID AT THIS MEETING</u> |             | <u>ACT 13 IMPACT FUND</u> |
|-------------------------------------------------|-------------|---------------------------|
| <b>VENDOR</b>                                   | <b>WHAT</b> | <b>AMOUNT</b>             |
|                                                 |             |                           |
|                                                 |             |                           |
|                                                 |             |                           |
|                                                 |             |                           |
|                                                 |             |                           |
| <b>Total</b>                                    |             | \$ -                      |
|                                                 |             |                           |
|                                                 |             |                           |
|                                                 |             |                           |
| ACT 13 IMPACT FEE CHECKBOOK BALANCE             |             | \$361.86                  |
| ACT 13 IMPACT FEE PLGIT SAVINGS ACCOUNT         |             | \$ 3,156.57               |
| subtract bills                                  |             |                           |
| <b>GRAND TOTAL</b>                              |             | <b>\$3,518.43</b>         |

**Prospect Borough - Act 13 Money  
Treasurer's Report - Prime Savings**

03/25/19

| <u>Date</u>                         | <u>Num</u> | <u>Name</u> | <u>Memo</u>    | <u>Amount</u>    | <u>Balance</u>  |
|-------------------------------------|------------|-------------|----------------|------------------|-----------------|
| 106.000 · PLGIt Prime Savings       |            |             |                |                  | 4,656.57        |
| 03/11/2019                          |            |             | Funds Transfer | -1,500.00        | 3,156.57        |
| Total 106.000 · PLGIt Prime Savings |            |             |                | -1,500.00        | 3,156.57        |
| <b>TOTAL</b>                        |            |             |                | <b>-1,500.00</b> | <b>3,156.57</b> |

**Prospect Borough - Act 13 Money  
Treasurer's Report - checking**

03/25/19

| <u>Date</u>                    | <u>Num</u> | <u>Name</u>  | <u>Memo</u>              | <u>Paid Amount</u> | <u>Balance</u> |
|--------------------------------|------------|--------------|--------------------------|--------------------|----------------|
| 100.010 · PLGIT Checking       |            |              |                          |                    | 4,003.93       |
| 03/11/2019                     |            |              | Funds Transfer           | 1,500.00           | 5,503.93       |
| 03/18/2019                     | ACH        | Capital Fund | police radios, & printer | -5,142.07          | 361.86         |
| Total 100.010 · PLGIT Checking |            |              |                          | -3,642.07          | 361.86         |
| <b>TOTAL</b>                   |            |              |                          | <b>-3,642.07</b>   | <b>361.86</b>  |





# PROSPECT BOROUGH POLICE DEPARTMENT

## Monthly Police Activity Report for March 2019

|                               | Monthly Comparison |           | YTD Comparison |          | Yearly Comparison |        |
|-------------------------------|--------------------|-----------|----------------|----------|-------------------|--------|
|                               | Mar. 2018          | Mar. 2019 | YTD 2018       | YTD 2019 | 2017              | 2018   |
| Complaints/Calls              | 5                  | 12        | 8              | 26       | 18                | 48     |
| Domestic                      | 0                  | 0         | 0              | 0        | 0                 | 0      |
| Thefts                        | 0                  | 0         | 0              | 0        | 0                 | 0      |
| Traffic Citations Issued      | 0                  | 0         | 0              | 5        | 6                 | 3      |
| Warnings                      | 2                  | 6         | 2              | 13       | 16                | 16     |
| Crimes Codes Citations Issued | 0                  | 0         | 0              | 0        | 1                 | 0      |
| Other Citations               | 0                  | 0         | 0              | 0        | 0                 | 0      |
| Total Hours                   | 29.75              | 137.5     | 135.25         | 394.85   | 652               | 734.75 |
| Total Miles Patrolled         | 65                 | 212       | 414            | 945      | 2,468             | 1,152  |

Hours by Police Officer: Terry: 73.25 Tim: 64.25



*Prospect Borough*

159 Monroe Street; Prospect, PA 16052  
 724.865.2799  
 Fax 724.865.2320





## PROSPECT BOROUGH

Consulting Engineer's Report  
April 1, 2019

### SEWAGE PROJECTS

1. **Corrective Action Plan (CAP)** - The Engineering Evaluation Report was submitted to DEP on 12/31/18. Final revisions will follow loan acquisition. Planning and permitting to be completed after the Wilson Road Pump Station upgrades are complete.
2. **DCNR Engineering Evaluation** - The existing Agreement requires DCNR approval of taps. A copy of the Engineering Evaluation Report was sent to DCNR.
3. **Manhole 101 & Adjacent Sewer Rehabilitation** - No response has been received to date regarding the Borough's request for a credit on the 1<sup>st</sup> and 2<sup>nd</sup> Quarter 2018 surcharge fees in the amount of \$17,864.40.

### STORMWATER PROJECTS

4. **GIS Storm Sewer System Mapping** - GIS mapping showing all information currently available for the storm sewer system was provided to the Borough. KLH will meet with Borough personnel upon request to review the GIS mapping of the storm sewer system.

### MISCELLANEOUS ENGINEERING

5. **Monroe Street** - Right-of-way information was provided to the Borough solicitor. Preliminary plans were provided to the Borough.
6. **Developer Reviews** - None completed this month.

**End of Consulting Engineer's Report**

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Samuel R. Gibson", is written over a horizontal line.

Samuel R. Gibson, P.E.  
KLH Engineers, Inc.

# Prospect Borough

## Planning Commission Report to Council

- I. The regular meeting of the Prospect Borough Planning Commission meeting was held on March 18, 2019. Present were Alan Vagasky, Brian Taylor, and Gus Guenther. Teddy Davis and Bruce Finke were excused. Called to order at 7:01 PM.
- II. The following information was reviewed:
  - A. Comprehensive Plan aspects were discussed.
    1. Some grant moneys may be available to aid in the revision/development.
    2. Goal is to preserve small town feel of Prospect while permitting structured development.
  - B. Topics to be considered.
    1. Alternate electrical energy generation
    2. 5G cellular development
    3. Wise land usage
    4. Protection of adjacent property owners/users
    5. Recreational spaces
- III. Meeting adjourned at 8:05 PM. Next meeting will be April 15, 2019.