



159 Monroe Street
Prospect, PA 16052
Regular Council Meeting
May 7, 2018

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. A PRAYER by Pastor Ben Oesterling
4. ROLL CALL - Nick ___ Bill- ___ Bob- ___ Janice ___ Todd ___ Eric ___ Mary ___ Mayor ___
Judy ___ Terry- ___ Sam ___ Solicitor ___
5. APPROVAL OF MINUTES Motion 2nd

VISITORS TO BE HEARD (Each Visitor has 3 minutes limit unless Council overrides)
XTO Energy – Brian Lantz

1. LIBRARY/RECREATION – Todd & Eric
See enclosed report

2. PUBLIC SAFETY – Janice, Mary, Bob, & Jim
OLD BUSINESS

NEW BUSINESS

3. PLANNING COMMISSION - Alan
Mark Pavkovich

William Rodgers and Estate of Joan Critchlow Rodgers

4. STORM WATER MANAGEMENT & STREETS – Nick, Bob, & Eric
OLD BUSINESS

Pipe at 162 Bear Creek Road – What to do with it?

NEW BUSINESS
Backhoe Repairs

Crack Sealer –

Street Sweeper

**5. BUILDING & GROUNDS/MAINTENANCE & FACILITY – Bob, Eric, Nick, & Bill
OLD BUSINESS**

NEW BUSINESS

Top Soil and flowers for signs

**6. PERSONNEL – Janice, Eric, Bill, & Jim
OLD BUSINESS**

NEW BUSINESS

**7. MAYOR/ POLICE DEPARTMENT
OLD BUSINESS**

Hiring two new police officers

NEW BUSINESS

See Police Chart

**8. SEWAGE – Mary, Janice, & Bill
OLD BUSINESS**

144 N. Franklin St. Sewage Lien - \$1,709.06

Extension of CAP by DEP

NEW BUSINESS

Steel Dragon Lifting Magnet Hoist - \$279.99

Class – Robert & George – 7-10-18 – Operator Health & Safety Survival Guide - \$95.00 ea
Motion 2nd Motion

Class – Chase & George 7-19-18 – Collection System Operations - \$95.00 each
Motion 2nd Motion

**9. SOLICITOR - ANDY MENCHYK
OLD BUSINESS**

Codification of Books update

Floodplain Ordinance 2018-2 – Motion
2nd Motion

Business License Ordinance – 2018-3
2nd motion

OLD BUSINESS:

Motion to appoint _____ to vacancy board- Resolution 2018-20

NEW BUSINESS:

Executive Session
John Huff – Street Complaint

PAY BILLS:

General Fund total - \$1,579.80	1 st motion	2 nd motion
Sewage Fund total - \$	1 st motion	2 nd motion
Highway Fund total - \$2,892.29	1 st motion	2 nd motion

Motion to ADJOURN: **2nd motion**

Current Balances in checkbooks

General	\$112,091.64
Highway Aid	\$ 97,710.15
Sewage	\$ 113,856.73



COUNCIL MEETING MINUTES
APRIL 9, 2018 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER:

Vice-President Janice Boice called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag and Pastor Steve Cort said a prayer. The following council members were present: Mary Harmon, Bill Katz, Eric Hilliard, Janice Boice, Todd Wilson and Mayor Jim Butler. Stephanian & Menchyk, LLP Solicitor, Andy Menchyk and KLH Engineer, Shawn Rosensteel and Sam Gibson were also in attendance. Bob Boice and Nick Vaccarello was absent.

APPROVAL OF MINUTES: Eric Hilliard made a motion to approve the March 5, 2018 minutes as presented; Bill Katz 2nd. All in favor, motion carried and approved.

VISITORS: Mark Pavkovich from 540 Main St., wanted to see if planning commission approved his lot line revision.

Virginia Wagner – 374 Main St. – complaining about neighbor's chickens running on her property and causing a health hazard.

LIBRARY/RECREATION: Nothing to report.

PUBLIC SAFETY: Nothing to report.

PLANNING COMMITTEE: Alan Vagasky

Alan Vagasky reported that the Lot line revision of William D. Rodgers and Estate of Joan Crichlow Rodgers was reviewed and found no issues and recommends that Council approves it. Eric Hilliard made a motion to approve it. 2nd motion by Mary Harmon. All in favor, motion is carried and approved.

Mark Pavkovich wants to combine 2 lots into one. The Borough Engineer needs to review his plans.

Eric Hilliard made a motion to pay \$50.00 for a planning commission member to attend a training. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

Eric Hilliard made a motion to adopt Resolution 2018-19 – To rescind Sam Wagner as alternate to planning commission because he resigned. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

STORMWATER MANAGEMENT AND STREETS:

Eric Hilliard made a motion to rent a water jetter up to \$150.00 for two days to clean out Keith Gallagher (162 Bear Creek Road) culvert. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

Eric Hilliard made motion to ratify the purchase a load of limestone. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

BUILDING AND GROUNDS/MAINTENANCE FACILITY:

Old Business: Security System: Mary Harmon made a motion to purchase system from SSA for \$3,582.00 and they will install and train. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

New Business: Eric Hilliard made a motion to have Clean Up Days on Friday May 11 from 9 to 5 and Saturday May 12 from 9 to noon. Also, to have a police officer there to check ID's. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

Mary Harmon made a motion to have Memorial Day Parade on Saturday, May 26 at 11:00 a.m. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

Janice Boice made a motion to have Rube's Run 5 K Walk/Run on July 28. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

PERSONNEL: See executive session below.

MAYOR & POLICE: I want to say thank you to George Simcic for changing the seasonal banners and to Judy Stoops for attending the EIT meeting.

The police cars still need servicing.

Bill Katz made a motion to place ad in Butler Eagle to hire 2-part time police officers. 2nd motion by Eric Hilliard. All in favor, motion is carried and approved.

SEWAGE:

Old Business:

Shawn Rosensteel presented the Corrective Action Plan (CAP).

New Business: The next Sewage Committee meeting will be scheduled for April 18 at 8 am.

Bill Katz made a motion for George Simcic to purchase safety glasses. 2nd motion by Eric Hilliard. All in favor, motion is carried and approved.

Bill Katz made a motion to adopt Resolution 2018-17 – Collecting and Leining Sewer Accounts. 2nd motion by Mary Harmon. All in favor, motion is carried and approved.

Shawn Rosensteel also said that he took another job and Sam Gibson will be his replacement. The Borough thanked him for all his hard work for us.

Mary Harmon made a motion to allocate the money from Curtis & Thiel (\$29,496.44) for Flow Meter Rental of \$7,111 per month for minimum of 2 months and maximum of 6 months. 2nd motion by Eric Hilliard. All in favor, motion is carried and approved.

SOLICITOR Andrew Menchyk:

Old Business: Codification of Books: General Code is starting now with the process. Andy Menchyk sent General Code 22 pages of revisions.

Armstrong Cable renewal update: Eric Hilliard made a motion to adopt the agreement. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

Floodplain Ordinance: Bill Katz made a motion to advertise to adopt at May meeting. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

Bill Katz made a motion to advertise to adopt business license ordinance at May meeting. 2nd motion by Mary Harmon. All in favor, motion is carried and approved.

OLD BUSINESS:

Audit is completed and submitted. Report is in your mailboxes.

Bill Katz made a motion to have Kerr Electric put in a transfer switch for the generator to work to power the building for \$575.00. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

NEW BUSINESS:

Eric Hilliard made a motion to adopt Resolution 2018—18 – To Rescind resolution 2018-12 – Sam Wagner resigned from vacancy board. 2nd motion by Bill Katz. All in favor, motion is carried and approved. Appointing a new person will be tabled till May.

Eric Hilliard made a motion to up the treasurer's bonds from \$50,000 to \$500,000.00 for approx. \$830.00. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

Executive Session: Solicitor Andy Menchyk announced during an executive session they discussed personnel, and real estate.

Eric Hilliard made a motion to hire Chase Gill as a part time, at will worker at the rate of \$10.00 per hour. With no more than 28 hours a week. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

Eric Hilliard made a motion to ratify the approval of George Simcic health, eye and dental insurance. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

PAY BILLS:

General Fund bills totaling \$3,965.51. Eric Hilliard motioned to pay these bills. 2nd motion by Bill Katz. All in favor, motion carried and approved.

Sewage Fund bills totaling \$2,639.50. Eric Hilliard motioned to pay these bills. 2nd motion by Bill Katz. All in favor, motion carried and approved.

Highway Fund total: \$294.67. Eric Hilliard motioned to pay these bills. 2nd motion by Bill Katz. All in favor, motion is carried and approved.

ADJOURN: Janice Boice made a motion to adjourn the meeting at 8:58pm. 2nd motion by Eric Hilliard. All in favor, motion carried and approved.



Judith A. Stoops – Secretary/Assistant Treasurer
Terry L. Beck – Treasurer/Assistant Secretary

April 9, 2018

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Amount	Date	Name	Description
150,972.86	04/03/2018	BEGINNING BALANCE	
R E C E I P T S:			
Deposits	Date	Project# Name	Description
5,270.44	04/03/2018	FIRST NATIONAL BANK	Proceeds from CD #101355296
10,112.18	04/03/2018	FIRST NATIONAL BANK	Proceeds from CD #101446202
3,222.64	04/03/2018	BERKHEIMER	EARNED INCOME TAX
628.81	04/03/2018	BERKHEIMER	EARNED INCOME TAX
10.00	04/03/2018	FIRST NATIONAL BANK	Deposit
13,377.19	04/03/2018	FIRST NATIONAL BANK	Deposit
158.07	04/04/2018	BERKHEIMER	EARNED INCOME TAX
704.32	04/09/2018	BUTLER COUNTY TAX CLAIM BUREAU	REAL ESTATE TAX DEL
564.07	04/09/2018	BERKHEIMER	EARNED INCOME TAX
250.24	04/12/2018	FIRST NATIONAL BANK	Deposit
10,045.79	04/16/2018	FIRST NATIONAL BANK	Proceeds from CD #101477834
695.80	04/16/2018	BUTLER COUNTY RECORDER OF DEEDS	TRANSFER TAX
573.62	04/18/2018	BERKHEIMER	EARNED INCOME TAX
3,306.51	04/18/2018	FIRST NATIONAL BANK	Deposit
1,433.06	04/23/2018	BERKHEIMER	EARNED INCOME TAX
1,551.81	04/25/2018	BERKHEIMER	EARNED INCOME TAX
1,603.26	04/30/2018	AMERICAN TOWER	Tower
1,085.81	04/30/2018	BERKHEIMER	Earned Income Tax
54,593.62	05/07/2018	TOTAL RECEIPTS	

D I S B U R S E M E N T S:

Amount	Date	Check#	Project# Name	Description
21.26	04/03/2018	14072	PETTY CASH	REPLENISH PETTY CASH
497.72	04/04/2018	14067	TERRY L BECK	Net Wages
328.57	04/04/2018	14068	TERRY E. HILTON	Net Wages
391.91	04/04/2018	14069	ROBERT J LEACH	Net Wages
1,199.61	04/04/2018	14070	GEORGE SIMCIC III	Net Wages
436.53	04/04/2018	14071	JUDITH A STOOPS	Net Wages
56.10	04/04/2018	14073	ARMSTRONG	PHONE/INTERNET
146.20	04/04/2018	14074	ARMSTRONG	PHONE/INTERNET
60.19	04/09/2018	14075	CANON	COPIER/PRINTER
355.74	04/09/2018	14076	WEST PENN POWER	ELECTRIC
99.50	04/09/2018	14077	BUTLER EAGLE	AUDIT AD
34.00	04/09/2018	14078	BUTLER EAGLE	MEETING RESCHEDULED
210.01	04/09/2018	14079	KWIK FILL (UNITED REFINING)	Fuel
1,295.71	04/11/2018	14080	ANDREW M. MENCHYK, JR.	Solicitor Fees
1,250.00	04/11/2018	14081	JOHN FARINELLI AUDITOR	AUDIT 2017
46.00	04/11/2018	14082	KLH ENGINEERING INC	MCGOWAN/BERRY SUB Engineering
1,257.25	04/11/2018	14083	KLH ENGINEERING INC	Engineering Services
116.55	04/11/2018	14084	FIRE FIGHTER SALES & SERVICE	Fire Extinguishers/Inspections
76.00	04/11/2018	14085	LEXIS NEXIS/MATTHEW BENDER	Police Handbook
200.00	04/16/2018	14092	KLH ENGINEERING INC	Engineering Services
100.16	04/16/2018	14093	VERIZON WIRELESS	#242046797-00001Communication/
516.00	04/18/2018	14086	TERRY L BECK	Net Wages
283.59	04/18/2018	14087	TERRY E. HILTON	Net Wages

D I S B U R S E M E N T S :

Amount	Date	Check#	Project#	Name	Description
401.70	04/18/2018	14088		ROBERT J LEACH	Net Wages
553.05	04/18/2018	14089		JUDITH RAISLEY	Net Wages
1,121.99	04/18/2018	14090		GEORGE SIMCIC III	Net Wages
516.82	04/18/2018	14091		JUDITH A STOOPS	Net Wages
1,898.00	04/20/2018	14094		AMTRUST NORTH AMERICA	#17597309 Workman's Compensati
25.00	04/20/2018	14095		PA STATE ASSOCIATION OF BOROS	MANAGEMENT CAUCUS DUES
10.00	04/20/2018	14096		GEORGE SIMCIC III	PRESCRIPTION
230.01	04/25/2018			PA DEPT OF REVENUE	APRIL 2018 State Taxes
482.86	04/25/2018			EFTPS	APRIL 2018 941 Taxes Fed
464.51	04/25/2018			EFTPS	APRIL 2018 941 Taxes FICA
464.51	04/25/2018			EFTPS	APRIL 2018 941 Taxes FICA
108.64	04/25/2018			EFTPS	APRIL 2018 941 Taxes FICA
108.64	04/25/2018			EFTPS	APRIL 2018 941 Taxes MEDICARE
64.90	04/30/2018	14102		KENMAC RENTAL & SALES	WATER JETTER RENTAL
60.00	04/30/2018	14103		TRI-COUNTY INDUSTRIES, INC.	Rubbish Removal
72.00	05/01/2018	14104		PROSPECT BOROUGH SEWER FUND REVENUE ACCT	SEWAGE - MAY
189.35	05/01/2018	14105		BUTLER EAGLE	Legal Notice / POLICE AD
3,582.00	05/01/2018	14106		SECURITY SYTEMS OF AMERICA	VIDEO SYSTEM INSTALLAATION
95.15	05/01/2018	14107		STAPLES CREDIT PLAN	Office Supplies
47.01	05/01/2018	14108		BOORY'S BUSINESS MACHINES	#12714 Copies Printed
128.87	05/01/2018	14109		PEOPLES NATURAL GAS	#200001982020 Util-Gas
260.59	05/02/2018	14097		TERRY L BECK	Net Wages
243.82	05/02/2018	14098		TERRY E. HILTON	Net Wages
393.88	05/02/2018	14099		ROBERT J LEACH	Net Wages
989.13	05/02/2018	14100		GEORGE SIMCIC III	Net Wages
248.20	05/02/2018	14101		JUDITH A STOOPS	Net Wages

 21,739.23 05/07/2018

T O T A L D I S B U R S E M E N T S

 Amount Date

Name

Description

 183,827.25 05/07/2018

E N D I N G B A L A N C E

General Fund

May 2018

Bills To Be Approved at Meeting:

Walsh Equipment - Private Drive Sign	\$39.90
KLH - William Rodgers Lot Line	\$162.50
Walsh Equipment - 2 signs	\$182.40
Genral Code - annual m/a	\$1,195.00
Andrew Menchyk	

Total Amount \$1,579.80

MONIES SET ASIDE FOR FUTURE EXPENSES

2015-2016 Shadrack's (19,591.09)	\$64,307.63
2016-2017 Shadrack's (19,333.92)	
CD's (25,382.62)	
Minus price of new truck	(\$39,382.13)
Total Monies left over in Vehicle Fund	\$24,925.50

Impact Fees (Police Radios -

\$4,786.30 approved) Balance

\$1,062.88 to use \$5,848.18

***Ending Balance as of May 7, 2018:**

\$112,091.64

* Does not include Interest Earned For April 2018

Galls Credit Memo 153.17 (Police)

Amount	Date	Name	Description	
121,184.03	04/03/2018	BEGINNING BALANCE		
R E C E I P T S:				
Deposits	Date	Project# Name	Description	
869.20	04/03/2018	FIRST NATIONAL BANK	Deposit	
2,952.00	04/03/2018	FIRST NATIONAL BANK	Deposit	
1,224.00	04/05/2018	FIRST NATIONAL BANK	Deposit	
2,808.00	04/10/2018	FIRST NATIONAL BANK	Deposit	
5,502.20	04/10/2018	FIRST NATIONAL BANK	Deposit	
4,009.00	04/12/2018	FIRST NATIONAL BANK	SEWAGE REVENUE	
300.00	04/12/2018	FIRST NATIONAL BANK	Deposit	
2,311.20	04/17/2018	FIRST NATIONAL BANK	Deposit	
4,248.00	04/17/2018	FIRST NATIONAL BANK	Deposit	
8,745.59	04/20/2018	FIRST NATIONAL BANK	Deposit	
2,368.20	05/01/2018	FIRST NATIONAL BANK	Deposit	

35,337.39	05/07/2018	TOTAL RECEIPTS		
D I S B U R S E M E N T S:				
Amount	Date	Check#	Project# Name	Description
1,059.01	04/03/2018	5603	WEST PENN POWER	TREATMENT PLANT
240.31	04/03/2018	5604	WEST PENN POWER	WILSON PUMP STATION
900.32	04/04/2018	5605	WEST PENN POWER	STREET LIGHTS
214.00	04/04/2018		FIRST NATIONAL BANK	NSF check returned
32.13	04/09/2018	5607	WEST PENN POWER	ELECTRIC
8.78	04/11/2018	5608	AUTO PARTS SERVICE	HEAT SHRINK/NYLON TIE
1,266.25	04/11/2018	5609	ANDREW M. MENCHYK, JR.	Solicitor Fees
140.25	04/11/2018	5610	SUSQUEHANNA FIRE EQUIPMENT	METER CALIBRATION
1,024.01	04/11/2018	5611	KLH ENGINEERING INC	Engineering Services
1,233.00	04/11/2018	5612	KLH ENGINEERING INC	GRANT APP Engineering Services
25.00	04/12/2018	5613	DONALD RAISLEY	REFUND OF MAINENANCE FEE 4/12/
72.00	04/13/2018		FIRST NATIONAL BANK	MATTHEW HUTCHISON - NSF CHECK
72.00	04/13/2018		FIRST NATIONAL BANK	NSF check returned
2,995.35	04/18/2018	5614	-3224.51 PROSPECT BORO GENERAL FUND REVE	APRIL SEWAGE PAYROLL
185.72	04/18/2018	5614	-3224.51 PROSPECT BORO GENERAL FUND REVE	APRIL SEWAGE PAYROLL
43.44	04/18/2018	5614	-3224.51 PROSPECT BORO GENERAL FUND REVE	APRIL SEWAGE PAYROLL
50.00	04/18/2018	5615	GEORGE SIMCIC III	FAST ER CARE CO PAY FOR TICK
50.00	05/01/2018	5616	GEORGE SIMCIC III	CELL PHONE MAY
287.27	05/01/2018	5617	WEST PENN POWER	WILSON ROAD PUMP STATION
6,033.60	05/01/2018	5618	FIRST NATIONAL BANK	LOAN PAYMENT
560.52	05/01/2018	5619	WEST PENN POWER	SEWER TREATMENT PLANT
139.68	05/01/2018	5620	-657.03 UYFNB COMMERCIAL CREDIT CARD	INSURANCE/GLASSES/BUG SPRAY
517.35	05/01/2018	5620	-657.03 FNB COMMERCIAL CREDIT CARD	INSURANCE/GLASSES/BUG SPRAY
255.00	05/01/2018	5621	PENN DETROIT DIESEL ALLSION LLC	KOHLER Yearly Agreement Fee
295.00	05/01/2018	5622	PENN DETROIT DIESEL ALLSION LLC	300 KOHLER Yearly Agreement Fe
175.00	05/01/2018	5623	PENN DETROIT DIESEL ALLSION LLC	ONAN Yearly Agreement Fee
5,022.70	05/01/2018		FIRST NATIONAL BANK	P33000799-102 PennVest Loan Pa
1,697.85	05/01/2018		FIRST NATIONAL BANK	Penn Vest Loan
100.00	05/02/2018	5624	COMMONWEALTH OF PENNSYLVANIA	ROW SEWAGE AT MORaine

24,695.54	05/07/2018		TOTAL DISBURSEMENTS	
Amount Date Name Description				

131,825.88	05/07/2018		ENDING BALANCE	

Sewage Fund

May-18

Bills To Be Approved To Pay:

KLH - Sewage Committee Meeting	\$	901.46
Galco Ind. Electronics - Counter	\$	67.69

Total Amount	\$	969.15
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PV LOAN \$1,000.00 Monthly Payment (Jan. 2017 - May 2018)	\$	17,000.00
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Ending Balance as of May 7, 2018	\$	113,856.73
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* Does not include Interest Earned For April 2018

Payables Highway Aid Fund Checkbook

Amount	Date	Name	Description
101,883.78	04/03/2018	BEGINNING BALANCE	

0.00	05/07/2018	TOTAL RECEIPTS	
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DISBURSEMENTS:

Amount	Date	Check#	Project#	Name	Description
431.11	04/11/2018	292		MCCLYMONDS SUPPLY & TRANSIT CO., INC.	LIMESTONE
244.10	04/11/2018	293		BOICE AUTO SALES	TIRE
46.28	04/11/2018	294		AUTO PARTS SERVICE	BLOWER MOTOR FOR TRUCK
4.29	04/11/2018	295		AUTO PARTS SERVICE	BELT FOR BACKHOE
15.76	04/11/2018	296		LOWE'S	LEAK STOP.CONCRETE
539.80	05/02/2018	297		WILTROUT OIL	200 GAL DIESEL

1,281.34	05/07/2018	TOTAL DISBURSEMENTS	
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Amount	Date	Name	Description
100,602.44	05/07/2018	ENDING BALANCE	

Highway Aid Fund

May-18

Bills To Be Approved To Pay:

Franklin Twp - Salt & Winter Mix	\$	2,892.29
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Total Amount	\$	2,892.29
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*Ending Balance as of May 7, 2018:	\$97,710.15
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* Does not include Interest Earned For April 2018



Prospect Borough Police Department

Monthly Police Activity Report for April 2018

	Monthly Comparison		YTD Comparison		Yearly Comparison	
	April 2017	April 2018	YTD 2017	YTD 2018	2016	2017
Complaints/Calls	3	15	3	23	23	18
Domestic	0	0	0	0	0	0
Thefts	0	0	0	0	0	0
Traffic Citations Issued	1	0	2	0	46	6
Warnings	3	2	9	4	48	16
Crimes Codes Citations Issued	0	0	1	0	3	1
Other Citations	0	0	0	0	0	0
Drug Task Force	0	0	0	0	23.5	0
Total Hours	29	43.75	179.50	185.75	781.50	652
Total Miles Patrolled	92	59	1,197	473	4,571	2,468

Hours by Police Officer: Terry: 43.75



Prospect Borough

159 Monroe Street; Prospect, PA 16052
 724.865.2799
 Fax 724.865.2320



PROSPECT BOROUGH

Consulting Engineer's Report

May 7, 2018

SEWER SYSTEM IMPROVEMENTS PROJECTS

1. **Control Valve at the EQ Tank** - This continues to be monitored.

2. **Corrective Action Plan (CAP)** - A formal CAP extension request was submitted to DEP on April 19, 2018. DEP provided a response on April 25, 2018, requesting additional items to be included in the CAP schedule. KLH has drafted a response to DEP indicating the following revised schedule:
 - April 2018 – September 2018 – Installation of six (6) flow meters to determine the wet weather impacts to the Wilson Road Pump Station and Park Tank.
 - October 2018 – December 2018 – Engineering evaluation of the data and preparation of design alternatives.
 - December 31, 2018 - Submission of an Engineering Evaluation report to the Department that includes conclusions made from analyzing the flow meter data and identifies the selected design alternatives. The evaluation report will include a schedule that proposes timelines for submission of any necessary planning documents and/or permit applications, and includes anticipated construction dates.
 - January 2019 – September 2019 – Design and permitting of the selected alternative.
 - October 2019 – December 2019 – Funding evaluation (grants and low interest loans).
 - Construction timeframe will be determined and modified based funding availability.
 - Submission of quarterly progress reports by the end of the month following the end of each calendar quarter (i.e., 2nd quarter report will be due by July 31st).

3. **GIS Sanitary Sewer System Mapping** - Per our proposal dated May 31, 2017, KLH has provided a GIS map showing all information currently available for the sanitary sewer system.

STORM SEWER PROJECTS

4. **Wilson Road** - As directed, KLH has placed all storm water projects on hold until further notice.

5. **GIS Storm Sewer System Mapping** - KLH completed the GPS of the features on November 7, 2017. A draft of the map has been provided to the Borough for review and comment before it is finalized.

MISCELLANEOUS ENGINEERING

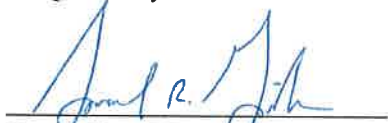
6. **DCNR Engineering Evaluation** - Based on the July 16, 2013, Agreement between Prospect Borough and DCNR, DCNR has indicated that Prospect Borough is required, according to Item 24 of the Agreement, to submit a request for tap-ins to them for approval. Additionally, DCNR is requiring that an engineering evaluation of the Storage System be completed concurrent to the request. This will be completed as part of the revised CAP.
7. **I/I Issues** - Borough crews have located a sanitary sewer with heavy I/I. This line cannot be lined and will need to be replaced. Nothing new to report.
8. **Monroe Street** - Nothing new to report.
9. **PA Small Water & Sewer Grant** - A grant application was prepared and submitted by the February deadline on behalf of the Borough for the replacement of the force main and upgrades to the pump station on Wilson Road.

DEVELOPER REVIEWS

10. **Mark Pavkovich Lot Line Revision** - KLH completed preliminary and final reviews of this lot line revision. A response was sent to the Borough on April 26, 2018.
11. **William D. Rodgers Lot Line Revision** - KLH completed preliminary and final reviews of this lot line revision. A response was sent to the Borough on April 26, 2018.

End of Consulting Engineer's Report

Respectfully Submitted,



Samuel R. Gibson, P.E.

Project Manager

KLH Engineers, Inc.

Prospect Borough

Planning Commission

Report of April 16, 2018 meeting and other information.

- I. The April Planning Commission meeting was held on April 16, 2018. There was no business nor were there any visitors. In the absence of business and a quorum, a general discussion was conducted between Alan Vagasky and Brian Taylor.
- II. XTO Energy through their attorney *Buchanan Ingersoll & Rooney* contacted the Borough via email about a Conditional Use Application and Review. I responded to the Borough Secretary that the Zoning Hearing Board is to be involved under Chapter 27 of our borough code. Borough Council is also to vote on the Conditional Use. Guidance should also come from the Borough Attorney to make sure proper procedures are followed.
- III. Alan Vagasky and Brian Taylor are scheduled to attend the state sponsored Planning Commission workshop on Thursday, May 10, 2018 in Washington, PA.
- IV. The next Planning Commission meeting is scheduled for Monday, May 21, 2018 at 7:30 PM.

PROSPECT COMMUNITY LIBRARY

Statistics for **March 2018**

FRANKLIN TWP.	304
MUDDY CREEK TWP	258
PROSPECT BORO	234
TOTAL PATRON ATTENDANCE	1,130
TOTAL CIRCULATION COUNT	1,968

ACTIVITIES – March 2018

- 1 Ladies Night Out (Project Linus) – 17 A
- 2 Daycare – 15 K 3 A
- 2 Read Across America at Moraine – 50 K 1 A
- 4 STEM – 10 K
- 7 Story Time – 16 K 12 A
- 7 Sewing – 3 A
- 8 Saving for College Workshop – 7 A (did Facebook live with it, also)
- 9 Daycare – 17 K 3 A
- 11 STEM – 7 K
- 12 Book Club (We are all Welcome Here)– 12 A
- 13 Meeting with Todd Wehr about story time at Bear Run this summer
- 14 Story Time – 14 K 12 A
- 15 Cookbook Club – 9 A
- 16 Daycare – 15 K 3 A
- 18 STEM – 3 K
- 19 YouTube/TAB – 10 T (7/3)
- 21 Story Time – Cancelled due to snow
- 23 Daycare – 16 K 3 A
- 25 STEM – 1 K
- 28 Story Time – 20 K 15 A
- 30 CLOSED FOR EASTER

Cataloging Statistics – MARCH 2018

Adult Nonfiction		
Adult Fiction	9	
DVD	2	
Adult Books on CD		TOTAL DVDs PURCHASED:
Music CD	2	Adult - 8
Children's Fiction	5	Juvenile - 2
Children's Nonfiction		
Young Adult		
Children's CD's		
Children's DVD's	1	
TOTAL	19	

LOOKING AHEAD: Book Sale April 20-21, PA Forward (have earned 3 silver stars; will do health for May cookbook club and information during summer reading for tween tech Mondays), met with Bear Run Campground (Todd) and am enlisting volunteers to help, big summer programs will be at fire hall because Moraine principal won't let us use their facilities.

STATISTICS FOR ANNUAL REPORT

Library visits:	1,130
Total Circulation Manual Checkout: (Juv. 13)	75
Total Circulation: (75 + 1,893)	1,968
Total Circulation (Juv/YA): (13 + 974)	987
Volunteer Hours:	33 hr
Continuing Ed Hours:	0
ILL provided to other libraries (lender):	11
ILL received from other libraries (borrower):	25
Programs for children (<12):	13
Programs for YA (12-18):	1
Programs for Adults:	5
Children's Program Attendance:	243
YA Program Attendance:	4
Adult Program Attendance:	48
Gifts (library materials – equip/furn – supplies): Books	\$57



Regular Council Meeting
May 7, 2018

SIGN IN SHEET

Need your name and address:

Janet Eister

Eindi Shattar

Mark Parkovich

Frederick Shingh

Alan Vazquez

Joyce Baller