



Regular Council Meeting
November 5, 2018
SIGN IN SHEET

Need your name and address:

Janet Eisler
Cindi Sharrar
Joyce Ballew
Victor G. Sh...
Myron Zmijowski
Wreagan Bilyk-FNB
RITA VACCARELLA 160 Wilson Rd Prospect, PA 16052



159 Monroe Street
Prospect, PA 16052
Regular Council Meeting
November 5, 2018

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. A PRAYER by
4. ROLL CALL - Nick ___ Bill- ___ Gus ___ Janice ___ Todd ___ Eric ___ Mary ___ Mayor ___
Judy ___ Terry- ___ Sam ___ Solicitor ___ George ___
5. APPROVAL OF MINUTES Motion 2nd

VISITORS TO BE HEARD (Each Visitor has 3 minutes limit unless Council overrides)
Look under sewage part for Meagan from FNB Bank – she needs to go at beginning of meeting

1. LIBRARY/RECREATION – Todd & Eric

2. PUBLIC SAFETY – Janice, Mary, Gus & Jim
OLD BUSINESS

NEW BUSINESS

3. PLANNING COMMISSION – Alan

4. STORM WATER MANAGEMENT & STREETS – Nick, Gus & Eric
OLD BUSINESS

NEW BUSINESS

5. BUILDING & GROUNDS/MAINTENANCE & FACILITY – Gus, Eric, Nick, & Bill
OLD BUSINESS

NEW BUSINESS – air compressor

Executive Session

PAY BILLS:

General Fund total - \$1,077.50	1 st motion	2 nd motion
Sewage Fund total - \$5,309.95	1 st motion	2 nd motion
Highway Fund total - \$0.00	1 st motion	2 nd motion
Vehicle Fund Total - \$0.00	1 st motion	2 nd motion

Motion to ADJOURN:

2nd motion

Current Balances in checkbooks

General & PLGIT	\$160,773.64
Highway Aid & PLGIT	\$ 83,639.16
Sewage & PLGIT	\$184,468.35
Vehicle Fund	\$ 14,827.77



COUNCIL MEETING MINUTES
OCTOBER 1, 2018 @7:00 PM
159 MONROE STREET
PROSPECT, PA 16052

CALL TO ORDER: President Bill Katz called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag and a representative from Mt. Zion Baptist Church said a prayer. The following council members were present: Mary Harmon, Bill Katz, Nick Vaccarello, Gus Guenther, Eric Hilliard, Janice Boice, and Mayor Jim Butler. Stephanian & Menchyk, LLP Solicitor, Andy Menchyk and KLH Engineer, Sam Gibson, George Simcic, Judy Stoops, and Terry Beck were also in attendance. Todd Wilson was absent.

APPROVAL OF MINUTES: Gus Guenther made a motion to approve the September 4, 2018 minutes as presented. 2nd motion by Nick Vaccarello. All in favor, motion carried and approved.

VISITORS: Tracy Malinski from Bear Creek Road, she passed out photos of the water pond at the front of her yard by road. She wanted to know why it was graded and who was going to fix it. She said Nick Vaccarello came out and called her and the neighbors all dumb and said her husband almost decked him. Nick admitted to calling them dumb. Nick said she needs a culvert pipe put in. After much discussion, she doesn't understand what Nick was trying to explain and why this was done.

Vicki Sliker from 111 Kennedy Road, asked can you destroy my yard, this was in regards to the grading of the road? I got my lawnmower stuck and my neighbor had to pull me out. Are my property taxes going down? Borough can do nothing, you just put it onto the resident. Nick Vaccarello tried to explain, and Eric Hilliard said the vegetation was just taken off.

LIBRARY/RECREATION: Mary Harmon made a motion to donate \$118.00 for prize money for Halloween party to the firehall. Prizes are 7 – 1st place of \$10.00, 6 – 2nd place of \$5.00, 6 – 3rd place of \$3.00. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

PUBLIC SAFETY: George Simcic will order the defibrillator that was approved at June meeting.

Mary Harmon made a motion to remove Nathan Blackwood and if there was someone else from the EMA position. 2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

Janice Boice made a motion to appoint Eric Hilliard as the new EMA Coordinator for Prospect Borough. 2nd motion by Nick Vaccarello. All in favor except Eric Hilliard as he abstained. Motion is carried and approved.

Eric Hilliard made a motion to purchase another lock box to hold keys for all pieces of equipment in case of emergencies. 2nd motion by Gus Guenther. All in favor, motion is carried and approved.

Nick Vaccarello is meeting with Conservation District to inspect the Mark IV Farms properties.

Eric Hilliard made a motion for Robert Leach and George Simcic to attend the annual safety days training for a cost of \$10.00 each on October 10, 2018. 2nd motion by Janice Boice. All in favor, motion is carried and approved.

Janice Boice made a motion for Robert Leach and George Simcic to attend the salt and snow management class on October 12. There is no charge for this. 2nd motion by Gus Gunther. All in favor, motion is carried and approved.

PLANNING COMMITTEE: Alan Vagasky asked to change the planning commission meeting back one week. Janice Boice made a motion to change the Planning Commission Meeting from October 15 to October 22 and to advertise it in the Butler Eagle. 2nd motion by Mary Harmon. All in favor, motion is carried and approved.

STORMWATER MANAGEMENT AND STREETS: Nick Vaccarello made a comment that because of all the rain this year, there have been 6 overflows of sewage onto his property and wants to know what the Borough is going to do about it?

Eric Hilliard made a motion to purchase 4 new snow tires and rims for the new Ford pick up truck. 2nd motion by Gus Guenther. All in favor, motion is carried and approved.

BUILDING AND GROUNDS/MAINTENANCE FACILITY:

Old Business: Gus Guenther made a motion to purchase gutters for both buildings for \$1,633.50. 2nd motion by Eric Hilliard. All in favor, motion is carried and approved.

New Business: Gus Guenther made a motion to accept Tri County garbage new agreement for 2019 for \$64.80 per month, up from \$60.00 from last year. 2nd motion from Eric Hilliard. All in favor, motion is carried and approved.

Everest Infrastructure Partners, Inc. is offering another price on Tower Lease, but Council declined offer.

PERSONNEL: Will be gone over in executive session.

Personnel reviews were completed. Mayor said he will be finishing up with the police soon.

MAYOR & POLICE: I received a thank you from Preservation Society thanking the Borough for all their help with Rube's Run.

Thank you to George and Robert for getting fall banners up.

Thank you to Janice Boice for getting police bench made. Great job on it.

2 new cell phones – tabled until Chief Hilton and George can meet with Verizon.

New police vehicle is here and is at IBIS Tek to get all the police equipment installed on it.

Cameras were ordered today for the police car.

A violation letter will be sent out to 410 Main Street for cleanup purposes.

Chief Hilton will be attending fire arms training.

SEWAGE:

Old Business: Sam Gibson from K LH presented his report – they are continuing to develop the hydraulic model and explained about Manhole rehabilitation project and suggested that the Borough make a motion to award bid to PIM Corporation for \$56,526.00 subject to DCNR giving us a credit for

that amount. Motion by Janice Boice and 2nd by Nick Vaccarello. All in favor, motion is carried and approved. Also, Sam explained that Prospect Borough did not receive the PA Small Water and Sewer Grant this year.

New Business: George Simcic explained about the Force Main Repair at the McNaughton Pump Station and about the pump being replaced at the Wilson pump station.

After some discussion, Janice Boice made a motion for the Borough to do a dye test on Duane Leonburg property on Monroe Street to see if sewage lines were terra cotta or proper lines. 2nd motion by Gus Guenther. All in favor, motion is carried and approved.

Next sewage meeting is Monday, October 8 at 9:00 a.m.

SOLICITOR Andrew Menchyk:

Grease Trap Ordinance #2018-6 – Sam from KLH gave Solicitor Menchyk some corrections. Eric Hilliard made a motion to adopt this. 2nd motion by Gus Guenther. All in favor, motion is carried and approved.

Solicitor Menchyk is waiting to hear back from General Code this month to see how codification is coming along.

Solicitor Menchyk sent out letters to neighboring municipalities to see if they were interested in regional police force and the response was no one was interested at this time.

OLD BUSINESS: Nothing to report.

NEW BUSINESS: Three Rivers Van show - \$605.89 in Amusement Tax received.

Executive Session: Was held for litigation and personnel issues. Eric Hilliard made a motion to hire Robert Leach as full time effective immediately at the rate of \$14.00 with no medical benefits at his request, and with the \$625.00 a quarter for pension. 2nd motion by Nick Vaccarello. All in favor, motion is carried and approved.

PAY BILLS: General Fund bills totaling \$2,559.00. Janice Boice motioned to pay these bills. 2nd motion by Eric Hilliard. All in favor, motion carried and approved.

Sewage Fund bills totaling \$9,299.49. Janice Boice motioned to pay these bills. 2nd motion by Eric Hilliard. All in favor, motion carried and approved.

ADJOURN: Janice Boice made a motion to adjourn the meeting at 8:47 pm. 2nd motion by Eric Hilliard. All in favor, motion carried and approved.

Judith A. Stoops – Secretary/Assistant Treasurer
Terry L. Beck – Treasurer/Assistant Secretary

**Prospect Borough
General Treasurer's Report
As of November 5, 2018**

Date	Num	Name	Memo	Paid Amount	Balance
100.001 · Bank Accounts					70,121.67
100.010 · General Checkbook					70,121.67
10/02/2018	1068	BOORY'S BUSINES...	copier m/a	-52.17	70,069.50
10/02/2018	1075	MOBILE TECH CO...	back up drive/service	-154.99	69,914.51
10/02/2018	1076	PA MUNICIPAL RE...	3rd qtr 2018	-625.00	69,289.51
10/02/2018	1077	ANDREW M. MENC...	September	-2,559.00	66,730.51
10/02/2018	1078	BUTLER POWER E...	spindle	-106.30	66,624.21
10/02/2018	1079	ARMSTRONG	phone	-152.90	66,471.31
10/02/2018			Deposit - EIT Tax	2,676.36	69,147.67
10/03/2018	1069	Beck, Terry L	Payroll	-493.56	68,654.11
10/03/2018	1070	Covert, Timothy	Payroll	-115.80	68,538.31
10/03/2018	1071	Hilton, Terry E	Payroll	-207.42	68,330.89
10/03/2018	1072	Leach, Robert J	Payroll	-752.44	67,578.45
10/03/2018	1073	Simcic III, George	Payroll	-1,116.92	66,461.53
10/03/2018	1074	Stoops, Judith A	Payroll	-473.58	65,987.95
10/03/2018	1080	BCATO / Safety Trai...	2 - safety days	-20.00	65,967.95
10/03/2018	1081	BOICE AUTO SALES	police bench	-300.00	65,667.95
10/03/2018	1082	PROSPECT BORO...	Halloween prizes	-118.00	65,549.95
10/03/2018			Deposit - Tax Claim	59.11	65,609.06
10/08/2018	1083	CANON	copier lease	-60.19	65,548.87
10/08/2018	1084	KLH ENGINEERING...	monthly retainer	-200.00	65,348.87
10/08/2018	1085	TRACTOR SUPPLY...	oil filter, blade	-79.98	65,268.89
10/08/2018	1086	WEST PENN POW...	street lights	-164.94	65,103.95
10/08/2018	1087	WEST PENN POW...	st lights	-846.26	64,257.69
10/08/2018			Deposit- Fines/Taxes	876.75	65,134.44
10/08/2018			Deposit - Halloween Don...	50.00	65,184.44
10/08/2018			Deposit - EIT Tax	953.32	66,137.76
10/09/2018	1088	PROSPECT BORO...	Halloween donation	-50.00	66,087.76
10/09/2018			Deposit - Building Permit	20.00	66,107.76
10/09/2018	1089	AMTRUST NORTH ...	workers comp install	-1,942.00	64,165.76
10/09/2018	1090	KWIK FILL (UNITED...	Gas	-269.95	63,895.81
10/09/2018	1091	LOWE'S	supplies	-149.05	63,746.76
10/09/2018	1092	PROSPECT BORO...	donation for halloween	-50.00	63,696.76
10/10/2018			Deposit - Halloween Don...	50.00	63,746.76
10/15/2018	1100	BUTLER EAGLE	ad for planning comm	-32.00	63,714.76
10/15/2018	1101	SPECIALTY INSUR...	adding the polcie car	-166.00	63,548.76
10/15/2018	1102	VERIZON WIRELESS	jet packs	-80.04	63,468.72
10/15/2018	1103	PROSPECT BORO ...	George's insurance	-2,716.08	60,752.64
10/15/2018	1104	PROSPECT BORO...	Halloween donation	-100.00	60,652.64
10/15/2018			Deposit - EIT Tax	1,744.37	62,397.01
10/16/2018	1099	Raisley, Judith	Payroll	-25.97	62,371.04
10/17/2018	1093	Beck, Terry L	Payroll	-520.30	61,850.74
10/17/2018	1094	Covert, Timothy	Payroll	-148.86	61,701.88
10/17/2018	1095	Hilton, Terry E	Payroll	-330.43	61,371.45
10/17/2018	1096	Leach, Robert J	Payroll	-488.09	60,883.36
10/17/2018	1097	Simcic III, George	Payroll	-1,004.95	59,878.41
10/17/2018	1098	Stoops, Judith A	Payroll	-482.86	59,395.55
10/17/2018			Deposit - Halloween dona...	100.00	59,495.55
10/17/2018	1105	PA STATE ASSOCI...	406.420	-246.00	59,249.55
10/17/2018	1106	PROSPECT BORO ...	Sept. Sewage	-72.00	59,177.55
10/17/2018	1107	SPECIALTY INSUR...	installment 5	-1,322.00	57,855.55
10/17/2018			Deposit - EIT Tax	684.81	58,540.36
10/22/2018	1108	BUTLER COUNTY ...	annual dues	-89.66	58,450.70
10/22/2018	1109	TRI-COUNTY INDU...	Garbage	-60.00	58,390.70
10/22/2018			Deposit - Transfer Tax	1,019.20	59,409.90
10/24/2018	1110	BOORY'S BUSINES...	Copier m/a	-57.14	59,352.76
10/24/2018	1111	STAPLES CREDIT ...	office supplies	-110.53	59,242.23
10/24/2018			Deposit - EIT Tax	680.95	59,923.18
10/29/2018			Deposit - Tower Rental	1,603.26	61,526.44
10/29/2018	1118	FNB COMMERCIAL...	truck, notary.water	-1,420.43	60,106.01
10/29/2018	1119	PEOPLES NATURA...	Gas	-43.81	60,062.20
10/29/2018	E-pay	PA DEPT OF REVE...	16834426 QB Tracking # ...	-344.55	59,717.65
10/29/2018	E-pay	United States Treas...	25-1336442 QB Tracking...	-2,441.10	57,276.55
10/29/2018			Deposit - Sewage Payroll	4,627.83	61,904.38
10/29/2018			Deposit - EIT Tax	1,417.34	63,321.72
10/31/2018	1112	Beck, Terry L	Payroll	-493.56	62,828.16
10/31/2018	1113	Covert, Timothy	Payroll	-188.57	62,639.59

**Prospect Borough
General Treasurer's Report
As of November 5, 2018**

Date	Num	Name	Memo	Paid Amount	Balance
10/31/2018	1114	Hilton, Terry E	Payroll	-369.11	62,270.48
10/31/2018	1115	Leach, Robert J	Payroll	-475.86	61,794.62
10/31/2018	1116	Simcic III, George	Payroll	-1,036.56	60,758.06
10/31/2018	1117	Stoops, Judith A	Payroll	-451.99	60,306.07
Total 100.010 · General Checkbook				-9,815.60	60,306.07
Total 100.001 · Bank Accounts				-9,815.60	60,306.07
TOTAL				-9,815.60	60,306.07

**Prospect Borough
PLGIT PRIME Treasurer's Report
As of November 5, 2018**

Date	Num	Name	Memo	Paid Amount	Balance
100.001 · Bank Accounts					100,467.57
106.000 · PLGIT - Prime Savings					100,467.57
Total 106.000 · PLGIT - Prime Savings					100,467.57
Total 100.001 · Bank Accounts					100,467.57
TOTAL					100,467.57

General Fund

Nov. 5 2018

Bills To Be Approved at Meeting: Beginning Balance **\$60,306.07**

Andrew Menchyk - September \$1,077.50

Total Amount \$1,077.50

MONIES SET ASIDE FOR FUTURE EXPENSES

Impact Fees (2017) \$1449.18 left
(2018) \$7359.27 **\$8,808.45**

***Ending Balance as of November 5, 2018:** **\$59,228.57**

* Does not include Interest Earned For October 2018

PLUS PLGIT SAVINGS **\$ 100,467.57**

GRAND TOTAL **\$159,696.14**

**Prospect Borough- Vehicle Fund Checkbook
Treasurer's Report
As of October 1, 2018**

Date	Num	Name	Memo	Amount	Balance
100.001		Bank Accounts			-4,313.57
101.000		Capital - Vehicle CLASS-CKBK			-4,313.57
10/22/2018			Funds Transfer	5,000.00	686.43
		Total 101.000		5,000.00	686.43
		Total 100.001		5,000.00	686.43
		TOTAL		5,000.00	686.43

**Prospect Borough- Vehicle Fund Savings
Treasurer's Report
As of October 1, 2018**

Date	Num	Name	Memo	Amount	Balance
100.001		Bank Accounts			19,141.34
101.100		Capital Res - Vehicle Savings			19,141.34
10/22/2018			Funds Transfer	-5,000.00	14,141.34
		Total 101.100		-5,000.00	14,141.34
		Total 100.001		-5,000.00	14,141.34
		TOTAL		-5,000.00	14,141.34

Vehicle Fund

Nov. 5, 2018

Bills To Be Approved To Pay: Beginning Balance	\$	686.43
Total Amount	\$	-

***Ending Balance as of October 1, 2018:** **\$ 686.43**

* Does not include Interest Earned For October 2018

PLUS PLGIT SAVINGS \$ 14,141.34

GRAND TOTAL **\$14,827.77**

Prospect Borough - Sewage Fund Checkbook
Treasurer's Report
As of November 5, 2018

Date	Num	Name	Memo	Paid Amount	Balance
100.001 · Banks					176,209.76
100.010 · Sewage FNB Fund					176,209.76
10/02/2018	1024	ANDREW M. MENCH...	September	-1,288.34	174,921.42
10/02/2018	1025	INTERSTATE PIPE I...	pipes	-37.45	174,883.97
10/02/2018	1026	KLH ENGINEERING I...	September	-4,710.00	170,173.97
10/02/2018	1027	WEST PENN POWER	Park Road	-639.09	169,534.88
10/02/2018	1028	KLH ENGINEERING I...	408.313	-2,200.00	167,334.88
10/02/2018	1029	WEST PENN POWER	wilson road	-203.92	167,130.96
10/02/2018	1030	KLH ENGINEERING I...	September	-1,101.16	166,029.80
10/02/2018			Deposit	2,808.00	168,837.80
10/04/2018			Deposit	2,132.64	170,970.44
10/08/2018			Deposit	2,016.00	172,986.44
10/08/2018	1031	WEST PENN POWER	pump station	-172.35	172,814.09
10/10/2018			Deposit	5,776.00	178,590.09
10/10/2018			Deposit	798.00	179,388.09
10/15/2018			Deposit	4,471.20	183,859.29
10/15/2018	1032	UPMC HEALTH PLAN	George Health insur...	-517.35	183,341.94
10/16/2018			Deposit	2,885.00	186,226.94
10/16/2018			Deposit	2,376.00	188,602.94
10/16/2018			Deposit	1,224.00	189,826.94
10/16/2018			Deposit - George He...	2,716.08	192,543.02
10/17/2018			Deposit - No Lien 48...	20.00	192,563.02
10/17/2018			Funds Transfer	-100,000.00	92,563.02
10/18/2018			Deposit	4,372.00	96,935.02
10/22/2018			Deposit	1,748.00	98,683.02
10/25/2018			Deposit	1,929.60	100,612.62
10/29/2018			Deposit/credit card	510.00	101,122.62
10/29/2018	1033	FIRST NATIONAL B...	Loan payment	-6,405.11	94,717.51
10/29/2018	1034	WEST PENN POWER	Treatment Plant	-594.33	94,123.18
10/29/2018	1035	PROSPECT BORO G...	October Payroll	-4,627.83	89,495.35
10/29/2018	1037	WEST PENN POWER	pump station	-175.68	89,319.67
10/30/2018			Deposit	1,944.00	91,263.67
11/01/2018	EFT	PENNVEST	Loan	-1,697.85	89,565.82
11/01/2018	EFT	PENNVEST	Loan	-5,047.47	84,518.35
11/01/2018	1036	GEORGE SIMCIC III	November cell phone	-50.00	84,468.35
Total 100.010 · Sewage FNB Fund				-91,741.41	84,468.35
Total 100.001 · Banks				-91,741.41	84,468.35
TOTAL				-91,741.41	84,468.35

Prospect Borough - Sewage Fund
Treasurer's Report - PLGIT
As of November 5, 2018

Type	Date	Num	Name	Memo	Amount	Balance
100.001 · Banks						0.00
106.000 · PLGIT Prime						0.00
Transfer	10/17/2018			Funds Transfer	100,000.00	100,000.00
Total 106.000 · PLGIT Prime					100,000.00	100,000.00
Total 100.001 · Banks					100,000.00	100,000.00
TOTAL					100,000.00	100,000.00

Sewage Fund

Nov. 5, 2018

Bills To Be Approved To Pay: Beginning Balance	\$	184,468.35
Andrew Menchyk - September	\$	2,816.67
KLH - September	\$	2,493.28
Total Amount	\$	5,309.95

Ending Balance as of November 5, 2018 \$ **179,158.40**

* Does not include Interest Earned For October 2018



Prospect Borough Police Department

Monthly Police Activity Report for October 2018

	Monthly Comparison		YTD Comparison		Yearly Comparison	
	Oct. 2017	Oct. 2018	YTD 2017	YTD 2018	2016	2017
Complaints/Calls	3	5	16	45	23	18
Domestic	0	0	0	0	0	0
Thefts	0	0	0	0	0	0
Traffic Citations Issued	0	0	6	0	46	6
Warnings	0	5	16	7	48	16
Crimes Codes Citations Issued	0	1	1	1	3	1
Other Citations	0	0	0	0	0	0
Drug Task Force	0	0	0	0	23.5	0
Total Hours	62	63	528.75	575.25	781.50	652
Total Miles Patrolled	269	-	2,177	587	4,571	2,468

Hours by Police Officer: Terry: 43.5 Tim: 19.5



Prospect Borough

159 Monroe Street; Prospect, PA 16052
724.865.2799
 Fax 724.865.2320

Prospect Borough

Planning Commission Report to Council

- I. October 21, 2018 Prospect Borough Planning Commission meeting was held. Present were Alan Vagasky, Teddy Davis, Brian Taylor, and Gus Guenther. Bruce Finke was absent. Called to order at 7:01 PM.
- II. The following information was reviewed:
 - A. Bowan National Research query as to need for affordable multifamily dwellings.
 1. Review of Multi-Family Dwelling definition and Zoning information. Multifamily dwellings may occur in Highway Commercial Zones. Rationale in 1994 was that district could handle additional increase in traffic plus accessibility for larger numbers of vehicles.
 2. Additional discussion that additional water storage capacity would not necessarily be needed beyond sufficient water wells to handle the number of units.
 - B. Ron Lutz request for septic in lieu of sewage. Noted that Mr. Lutz was referred to the sewer committee. Additionally, concern as to possible wetlands.
 - C. Question arose concerning use of lots that are substandard in size. Noted that Chapter 27 addresses issue: ss.27-401.
 1. “A lot legally recorded before adoption of this Chapter, containing less lot areas and/or lot frontage on a public street than required may be developed for any use permitted in the zone district were the lot is located without application for a variance provided:
 - a. No reduction of front, side, or rear yards is required to accommodate the proposed development.
 - b. The lot does not abut along a common side lot line property in the same ownership.
 - c. If public water and sewer are not available, the Borough Sewage Enforcement Officer certifies the lot as being acceptable for on lot sewage disposal considering the proposed use to be placed on it.”
- III. Adjourned at 8:05 PM.



PROSPECT BOROUGH

Consulting Engineer's Report

November 5, 2018

SEWER SYSTEM IMPROVEMENTS PROJECTS

1. Corrective Action Plan (CAP)

- The 3rd Quarter 2018 CAP Progress Report was submitted to DEP on October 29, 2018.
- KLH continues to develop the hydraulic model of the Borough's sewer system.
- An Engineering Evaluation Report will be prepared to identify and evaluate design alternatives based on the flow monitoring data and the hydraulic model. The report will include a schedule for submission of any necessary planning documents, permit applications, design, and anticipated construction dates. The report will be submitted to DEP by the December 31, 2018, deadline.
- A funding evaluation will need to be completed.

2. **Manhole Rehabilitation Project** - DCNR indicated a credit may be available to the Borough to complete I/I related work in the Borough's sanitary sewer system. Bids were opened for a manhole rehabilitation project on September 6, 2018. The apparent low bidder was PIM Corporation in the amount of \$56,526.00. KLH provided a recommendation for award contingent upon DCNR's guarantee of the credit. The Borough's solicitor made a formal request for a credit in the full amount of \$56,526.00 on September 24, 2018. DCNR responded on October 23, 2018, indicating they will only issue a credit for the surcharge fees totaling \$17,864.40 for the first two quarters of 2018. DCNR has also indicated future credits will require an amendment to the existing service agreement. KLH has since contacted the contractor to see if they may be willing to perform the work in smaller increments, but they are unable to do so. They would be willing to hold their pricing through next year, but there is no guarantee the surcharge fees will be sufficient to complete the work. It is recommended that the contractor be released from his bid obligations.

STORM SEWER PROJECTS

3. **Wilson Lane Stormwater Issues** - KLH provided a preliminary layout of the proposed stormwater improvements along Wilson Lane for submission to the Butler County Conservation District for the grant application under the Low Volume Roads program.
4. **GIS Storm Sewer System Mapping** - GIS mapping showing all information currently available for the storm sewer system was provided to the Borough. KLH will meet with Borough personnel upon request to review the GIS mapping of the storm sewer system.

MISCELLANEOUS ENGINEERING

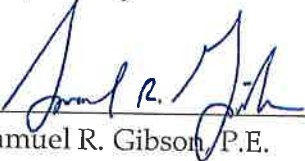
5. **DCNR Engineering Evaluation** - Based on the July 16, 2013, Agreement between Prospect Borough and DCNR, DCNR has indicated that Prospect Borough is required, according to Item 24 of the Agreement, to submit a request for tap-ins to them for approval. DEP will allow taps to be issued in areas not including the areas tributary to the Wilson Road Pump Station. A tap request was submitted to DCNR by the Borough solicitor on June 4, 2018. DCNR is requiring that an engineering evaluation of the storage system be completed. This will be completed as part of the CAP Engineering Evaluation Report.
6. **Monroe Street** - Right-of-way information was provided to the Borough solicitor. Preliminary plans were provided to the Borough.
7. **McNaughton Pump Station Issues** - Borough staff informed KLH that the McNaughton Pump Station has been operating below its capacity. Grease is a known issue at this pump station. The effectiveness of the newly adopted Grease Trap Ordinance will be monitored at the pump station.

DEVELOPER REVIEWS

8. None completed this month.

End of Consulting Engineer's Report

Respectfully Submitted,



Samuel R. Gibson, P.E.

Project Manager

KLH Engineers, Inc.