

# PROSPECT BOROUGH COUNCIL MEETING MINUTES

June 12, 2013 @7:00 PM

159 MONROE STREET

**CALL TO ORDER:** The regular meeting of the Prospect Borough Council was called to order @7:00pm by Vice President Dave Stellfox with a Salute to the Flag. The following Council members were present: Jim Harmon (by conference call), Dave Stellfox, Ed Robinson, Bill Marciniak, Glen Gitzen and Mayor Jim Butler. Pete Bryan and Robert Boice were absent.

**APPROVAL OF MINUTES:** Not completed; will forward to council as soon as possible.

**VISITORS:** Adam Buchanan, Jim Willard, Gail Long, Kurt Miller (conference call) George Rambacher and Nick Vaccarello were present.

Gail Long wanted to see how we could reduce the speeding on Route 488. He suggested a State Targeted Area sign. Solution: Mayor Jim Butler to contact the Police Department and look into it.

Kurt Miller was concerned about sidewalks being overpowered by shrubs and overhanging trees. Solution: to get in touch with Bob Koch, The Code Enforcement Officer. To make official they first need to get complaint forms and to fill out addresses for Bob Koch. Marion and Judy gave them the forms to complete. The Council and a Police Officer would have to be present at the time they address the resident.

**LIBRARY:** Nothing to Report.

**PLANNING COMMISSION:** Nothing to Report.

**PARKS:** Will fix the pavilion after the roof is completed on the school.

**STREETS & STORM WATER:** Per Bob Hixson Dick Knapko would be a liason for us. The state milling paving will be done on 2 feet of each sidewalk off road. This is to be done soon.

Main Street ext., the culvert at stream crossing at the Pizza shop, may be done by Penn Dot. Head walls needed, state should provide.

Main Street storm sewers near Historical Society need curbs on both sides of sidewalk, first locate a line to see if it's our cost. The curbs are ours per Hixson.

Main Street needs swept before paving. State to take care of sweeping.

It was brought up about the grass and leaves blown out into the streets. A couple suggestions were made - May develop a burning ordinance or possibly start a program to collect debris to deposit in a dumpster than to make leaf mulch for the resident's gardens. Once we agree on a solution, to put this in the "Prospector" Newsletter.

**MAINTENANCE OF FACILITY:** Nothing to report.

**PERSONNEL:** We are updating records for the council, paperwork was put in their slots to complete.

Mike Foreman made the changes for Judy allotting her 60 hours to train with Kathy, at Franklin Township. Also possible to add another 10-15 hours more if needed.

Had an incident this week, a dog hit by our truck while running loose. The owner filled out a complaint form. We therefore sent a letter back and included the Dog Ordinance to let the owner know that we were not responsible. Matt also went out and talked to the owner about it. Our Insurance Company was also notified by us and they are to get us a copy of this incident report.

New agenda was to hire another Police Office and to place and Ad for the next 4 weekends. This has been done.

We are looking into placing a bid on a new police car from Evans City. A 2007 Dodge Charger, approx. 71,000 miles, no problems but needs lights, sirens, etc. Accepting bids Mon-Fri 8-3PM, PH: 724-538-8055 Ext. 223. Will take only sealed bids, envelopes marked "Bid For Car", dropped off at the Evans City office. The Kelly Blue Book Value was \$15,000, good \$14,000 and fair \$12,000; also to get a Car Fax. Councilman to go and look at car by next meeting. Motion made to let for Mayor Jim Butler and Bill Marciniak to bid on car by Glen Gitzen, 2<sup>nd</sup> was Ed Robinson.

Summer help, will start interviewing the week of Jun 17<sup>th</sup>.

PRMS – will advertise adoption to Pension Plan. Bill Marciniak to adopt motion. Ed Robinson 2<sup>nd</sup> and Glen Gitzen 3<sup>rd</sup>.

RA Services are ready to install.

Video Taping was discussed and Ed Robinson will look into.

It was discussed about a few properties with high grass on Franklin and Main Street. This must go through the Police Department. Mayor asked for addresses and then he will give these to Marion.

**EMS:** Nothing to Report.

**Public Services:** HRG, Glen and Dave to meet regarding plan for ordinance and discussion on changes from July Monday meeting. Glen to arrange meeting.

Sidewalk Ordinance, to look at the Utilities Waste Plan, need feasible studies done and possibly need grants, raise taxes, etc., also to discuss with our engineer, Jim Willard. Once this is done we will need to advertise the new Sidewalk Ordinance. All councilman plus mayor were to receive the old ordinance with changes. They all received this at the end of the meeting.

Nick V. said "curbs are Penn Dot right away". Have no idea why he stated this right now. Per Hixson in a previous statement the curb are ours. Also was mentioned about extra sidewalks; we would need to look into storm surges and surge basins (drainage); would need to hire a professional engineer.

Sewage: Ventilation fans need addressed. Adam and Ed Robinson talked to the Slippery Rock District Operations Maintenance. Ed informed them we are doing some things different at school. We need to do a dye test at the Moraine Elementary School on the sewage system at school. Costs will go to the school.

Hixson mentioned excessive flow when the school has any event. Need to put them on a pumping system, to charge per gallon. Butler Fair events should be the same, per EDU. School is paying \$30,000/yr. Per Nick V. 6 students equals 1 EDU and therefore 510 students equals 51 EDU. We need to find out from Judith Raisley what we are collecting. If another school closes, Moraine may increase enrollment and teachers. Need to revisit this each year.

School Parking Issue – Need to talk to our engineer. Right of way issues – section 4.

On June 11, 2013 almost had an overflow at pump. Due to residents and a phone call made early the procedure worked (Per Ed Robinson). One of the people was his daughter.

Ed Robinson motioned to have KLH and GTN to finalize the right of ways for the Penn Vest project. Bill Marciniak 2<sup>nd</sup> the motion.

Bill M.	Yes
Glen G.	Yes
Dave Stellfox	Yes
Jim Harmon	Yes
Ed Robinson	Abstain

Nick made a comment about what "Abstain" meant.

Jim Willard (conference call from Pen Vest) – Not to resolve the 3 phase power ext. – Wilson Road pumping station. DEP OK with our proposals. Documents to be in by next week. If not, will delay closing. Closing to be around than the July 23, 24 or 25<sup>th</sup>. Need \$100.000 in cost reductions. Need all council to sign.

There are 447 people in Boro, this is a conservative number. Will need to increase a certain % each year. 1<sup>st</sup> 5 years a lower rate. Again mentioned the School and Fair Events to bill at a pumping meter rate than a flat one.

Comments: Per Nick V. – Need to measure sewage at school, rent picnic shelter, the word "obtain" issue, conflict of interest. Adam will look into the word "abstain" and address it next meeting.

Per George - Where are the existing taps and on what properties. Ed Robinson, 2 councilman and engineer need to get together for a meeting. DEP to govern all. As of right now there are no taps available. Subject to review and there is also a waiting list per Ed Robinson.

**ADJOURN:** No further business at hand, motion was made to adjourn.

Judy Marzullo  
Borough Assistant Secretary

