

December 5, 2011

The regular meeting of the Prospect Borough Council was called to order by President Jim Harmon with a Salute to the Flag. The following Council Members were present: James Harmon, Robert Boice, Edward Robinson, David Stellfox, Glen Gitzen, Gus Guenther and Mayor James Butler. Jon Hiser was absent.

Approval of Minutes: The minutes from the November meeting were approved with an addition...omitted was the motion to accept the Planning Commission's recommendation to make Main St. from Monroe St. to the Borough line East a residential/business district. Motion was made by Ed Robinson and seconded by Bob Boice and all voted yes.

Sewage: The only bid received for gas & oil leasing of Prospect Borough property was South East Land Company.

Atty. Ron Coyer advised council to NOT accept the bid as it did not meet the requirements requested by the Borough. Mr. Coyer will contact them and try to have them modify their bid to come into compliance with the Borough bid requests. Motion by Bob Boice and 2nd by Dave Stellfox to table the lease until Mr. Coyer can make contact with the Company. All voted yes except for Glenn Gitzen. He abstained.

DEP: The Borough met the November 16th 2011 deadline to apply for a PennVest grant. We still have not received the amended permit from DEP which was needed for this grant application.

St. Christopher's Church: Atty: Michael English advised council to forget about past years sewage and tap in fee for their third connection and to continue to collect from here on the required monthly fee for all three taps they currently have. Council took no action at this time on the suggestion.

Bob Koch will meet with the church representative to see if they are in compliance with Borough codes on storm water management.

Parks: Nothing to report, except the Sights and Sounds of Christmas has been cancelled.

Streets: Nothing to report, except regular maintenance is being done.

Police: Mayor Butler reported that five applicants were interviewed for the part-time position and selected Matt Wagner as the best candidate for the Borough needs. Motion was made by Ed Robinson and seconded by Dave Stellfox to hire Wagner for the position and all present voted yes.

Atty: Suzanne Merrick contacted Mayor Butler about the lawsuit against the Borough. The Borough's insurance company would like to make an offer of \$3000.00 to settle the claim out of court. The Borough has a \$1000.00 deductible.

Attorney Michael English, Borough Solicitor, recommended the Borough seek the out of court settlement.

Motion was made by Ed Robinson and seconded by Gus Guenther to take the advice of the insurance company and both solicitors, all present voted yes.

Mayor: Nothing to report.

Personnel: Nothing to report.

Maintenance of Facility: Nothing to report.

Library: A report was presented.

Planning Commission: Nothing to report.

New Business: Motion was made by Ed Robinson and seconded by Dave Stellfox to increase the millage to 7.5 and to notify the County and to have it advertised, all present voted yes except Ed Robinson.

Motion was made by Ed Robinson and seconded by Dave Stellfox to approve the General Fund Budget for 2012 and all present voted except for Ed Robinson.

Motion was made by Ed Robinson and seconded by Glen Gitzen to approve the Sewage Budget for 2012, all present voted yes except for Ed Robinson.

Old Business: A list of Building Permits purchased for 2011 was presented to Council.

Motion was made by Bob Boice and seconded by Ed Robinson to pay the Prospect Vol Fire Department \$7500.00 this year since Council only sent \$6500.00 in 2010. This is to cover the Borough's share of paying for the new truck, all voted yes.

There will be a bill prepared and sent to Franklin Township for their share of the Workman's Comp insurance they owe for the last five years.

Correspondence: A letter was received from the American Legion on why they do not pay amusement tax.

Pay Bills: Motion was made by Dave Stellfox and seconded by Bob Boice to pay the bills from the General Fund and all present voted yes.

Motion was made by Ed Robinson and seconded by Glen Gitzen to pay the bills from the Sewage Fund and all present voted yes.

No further business at hand, meeting was adjourned.

Marion Cannon,
Borough Secretary

SEWAGE FUND

BILLS PAID FOR NOVEMBER 2011

PAYROLL

Robert Hixson	\$384.46
Judith Raisley	\$287.43
Robert Hixson	\$267.05

PROFESSIONAL & LEGAL FEES

Dillon Mccandless King	\$1,261.16
Pioneer Microsystems	\$3,300.00
Pedersen & Pedersen	\$2,126.56
SR Law LLC	\$625.00

SUPPLIES

UTILITIES & TELEPHONE

Century Link (telephone)	\$35.62
West Penn Power	\$747.02
Allegheny Power	\$312.44
Robert Hixson Cell Phone	\$50.00
Prospect Sewage	\$50.00

OTHER

A&A Concrete	\$736.50
Charles Smith	\$200.00
St. John Electric	\$3,008.59
General fund PR Tax Transfer	\$2,443.67

LOAN PAYMENTS

PennVest	\$1,697.85
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EQUIPMENT REPAIR

EQUIPMENT SUPPLIES

TOTAL BILLS PAID

\$17,533.35

MONTH END SEWAGE ACCOUNT BALANCE

\$45,842.31

GENERAL FUND

BILLS PAID FOR NOVEMBER 2011

PAYROLL

Robert Hixson	\$670.04
Marion Cannon	\$699.64
William Osborne	\$583.39
Judy Raisley	\$268.20
Robert Hixson	\$975.04
Marion Cannon	\$767.30
Charles Tatton	\$190.74
William Osborne	\$537.50

PAYROLL TAXES

E-Tides State PR Tax	\$215.17
Federal Tax Payment(EFTPS)	\$1,518.15

INSURANCE

Keystone Health Plan	\$868.45
Erie Insurance	\$2,189.00

LEGAL & ADVERTISING

Dillon McCandless King	\$2,169.90
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MISCELLANEOUS

Sherwin Williams	\$120.84
Trader Horn	\$34.92
James Butler (Holiday Dec)	\$39.20
Interstate Pipe	\$352.58
McClymonds	\$819.18
Trader Horn	\$22.78
Trans Funds to Sew Acct	\$4,500.00

UTILITIES AND TELEPHONE

Armstrong (Police Phone)	\$55.45
Allegheny Power	\$839.58
Armstrong (Off, Fax,Internet)	\$140.30
Peoples Natural Gas	\$58.90
Waste Mgmt	\$54.97

OFFICE SUPPLIES

Walmart	\$65.69
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VEHICLES

United Refining	\$169.85
FNB Backhoe payment	\$365.07

TOTAL BILLS PAID

\$19,291.83

MONTH END GENERAL ACCOUNT BALANCE

\$42,534.25