

PROSPECT BOROUGH COUNCIL MINUTES
JANUARY 7, 2013 @7:00PM
159 MONROE STREET

The regular meeting of the Prospect Borough Council was called to order by President James Harmon with a Salute to the Flag. The following Council Members were present: Jim Harmon, Dave Stellfox, Ed Robinson, Bill Marciniak, Bob Boice, Pete Bryan, Glen Gitzen and Mayor Butler.

Approval of the Minutes: Motion was made by Ed Robinson and seconded by Glen Gitzen to approve the minutes from the December 3rd meeting with corrections.

Visitors: Nick Vaccarello was present to have it corrected in the minutes that he did not state that he owns Wilson Lane and wanted to know if it could be changed to Wilson Road.

There will be procedures regarding Ordinances, Resolutions and Borough Minutes and looking into a PA Municipal Retirement System for the Borough Employees.

Library: See attached reports.

Planning Commission: Alan Vagasky could not attend this meeting but there is a Planning Commission report attached.

Parks: A letter from the Butler County Parks & Recreation Dept will be checked into.

Streets & Storm Water: There will be a sign that states truck only where they cannot turn. The project at Kennedy Rd, Bear Creek Rd and Orchard Dr has water run off and Bob Hixson will check into it.

Sewage: Ed Robinson will get with Tony Colangelo on the ordinance for sewage and have it ready for February or March. The pump station suit will be handled by the Borough Attorneys. Ed Robinson to attend the DECD Meeting in Somerset and was inquiring about the costs of the mileage, meals and hotel. There were some leaks found in the line at McGowan.

Maintenance of Facility: The roof repair at the Borough garage will be started tomorrow. The floor in the Borough Office needs painted.

Personnel: Policy and Procedure Manuel needs read by all employees and they must sign a form stating that it has been read. A copy of the form will be made for Pete Bryan and the personnel files. Bob Hixson needs some clothing, shirts, sweat shirts etc.

Mayor: Nothing to report.

Police: Can they carry an AR Rifle when they have to qualify? It will be checked into with our Insurance Company and the Borough Attorney and will also check into a new Police car. Bill Marciniak will check into grants but we are not able to get tasers. Mary Lou Hines commented on how much better the Borough is since Matt Wagner has been on duty.

Old Business: These are the numbers for a few Borough Ordinances, Real Estate Tax Levy, Adopted 1/3/2012 #2012-1, Chapter 18, Adopted 6/5/2012 #2012-2 and Attorney Fees Collections, adopted 11/5/2012, #2013.3

Bill Marciniak explained why the Block Grant was turned down because of 150 no responses; he will do it again next year. He will also send a news letter about it in February and talk about everyone signing and returning the form so he can apply again. Bill would also like to meet with the Fairgrounds; their meeting is the first of March.

New Business: NTR

There will a re-organizational meeting at 6:00pm, January 16th, 2013

No further business at hand motion was made to adjourn.

Marion Cannon,
Borough Secretary

The next regular Council Meeting will be February 1, 2013.

GENERAL FUND

BILLS PAID IN JANUARY 2013

BEGINNING GENERAL ACCOUNT BALANCE

\$81,443.83

PAYROLL

Robert Hixson	\$774.62
Marion Cannon	\$713.96
Matthew Wagner	\$392.47
Robert Hixson	\$749.66
Judith Raisley	\$72.67
Matthew Wagner	\$424.51
Marion Cannon	\$786.69
William Osborne	\$91.27

PAYROLL TAXES

E-Tides State PR Tax	\$228.19
Federal Tax Payment(EFTPS)	\$1,630.52
Berkheimer Wage Tax	\$245.09
U/C Tax	\$103.73
Berkheimer Wage Tax	\$3.20

INSURANCE

Keystone Health Plan	\$950.95
Erie Insurance	
Specialty Ins	\$2,000.00
CAN Syrety	\$268.75

LEGAL & ADVERTISING

Butler Eagle	\$98.00
Professional Code Ser	\$1,127.50
KLH Engineers	\$1,235.87

MISCELLANEOUS

Petty Cash	\$40.80
Heckmans (Roof)	\$8,726.50
Galls	\$31.48
Matt Wagner (Gas,Car Wash	\$51.00
Trader Horn	\$19.05
Kern auto Parts	\$11.47
TJB Consulting Webpage)	\$255.00
Butler County COG Dues	\$233.00
BCTCC	\$143.85
Insynch (Police)	\$1,080.00
Fire Fighters Ser	\$364.45
Petty Cash	\$40.80
CCAC Police Training	\$118.80

UTILITIES AND TELEPHONE

West Penn Power	\$114.47
Armstrong (Police Phone)	\$55.45
Peoples Natural Gas	\$96.96
Waste Mgmt	\$60.27
West Penn Power	\$704.78
Armstrong (Office)	\$140.30

OFFICE SUPPLIES

Staples	\$40.11
Walmart	\$23.96
Staples	\$268.88

VEHICLES

First National Bank B Hoe	\$365.07
United Refining	\$743.33
Hein Starters	\$129.00
Michaels Garage	\$53.85
Butler Tire	\$817.00
Troy Alan Chev	\$31.05

TOTAL BILLS PAID

\$26,658.33

MONTH END GENERAL ACCOUNT BALANCE

\$54,785.50

SEWAGE FUND

BILLS PAID IN DECEMBER 2012-2013

BEGINNING SEWAGE ACCOUNT BALANCE

\$59,981.80

PAYROLL

Robert Hixson	\$244.69
Judy Raisley	\$280.70
Robert Hixson	\$360.29
Judy Raisley	\$280.70

PROFESSIONAL & LEGAL FEES

William Deemer	\$1,100.00
KLH Engineers	\$10,911.72
Gaitens, Tucceri	\$3,336.00
Gaitens, Tucceri	\$1,984.00

SUPPLIES

Postmaster	\$198.00
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UTILITIES & TELEPHONE

Century Link (telephone)	\$36.35
West Penn Power	\$225.57
Prospect Borough Sewage	\$50.00
Robert Hixson (Cell Phone)	\$50.00
West Penn Power	\$299.54
DCNR	\$12,119.29

OTHER

Minuteman Press	\$641.71
Dick Sporting Goods	\$241.96
Butler County COG Dues	\$100.00

LOAN PAYMENTS

PennVest	\$1,697.85
FNB	\$6,033.60

EQUIPMENT REPAIR

EQUIPMENT SUPPLIES

TOTAL BILLS PAID

\$40,191.97

MONTH END SEWAGE ACCOUNT BALANCE

\$19,789.83