

March 5, 2012

The regular meeting of the Prospect Borough Council was called to order by President James Harmon with a Salute to the Flag. The following Council Members were present: Jim Harmon, Dave Stellfox, Bob Boice, Jon Hiser, Glen Gitzen, Ed Robinson, Pete Bryan and Mayor Butler.

**Approval of Minutes:** Motion was made by Dave Stellfox and seconded by Jon Hiser to approve the Minutes from the last meeting and all present voted yes.

**Visitors:** Karen Kennedy was present to tell Council that the Girl Scouts would like to plant daffodils at the Welcome signs on 488 and for the 100<sup>th</sup> anniversary of the Girl Scouts they asked if they could put up luminaries on Main Street on March 10<sup>th</sup>, the Borough will provide safety vests for them to wear.

Chris Trimble was present and asked why the Borough raised the RE Tax from 1.69 to 7.5%. Mayor Butler explained that the Borough had to raise them because of the deficit years of 2007, 2008 and 2009 and for all of the sewage work we have done and more that needs to be done and that we have also applied to Penn Vest for a loan to help.

Nick Vaccarello was present and asked the Borough to get the seeding done on the upper Wilson Road project. Also, as the result of logging on the Robinson property the silk fence needs to be put back up. Also, there is a Stop Sign that needs to be put back up.

**Sewage:** Penn Vest will present a letter of no prejudice so that we can use the money for emergency projects. An electric meter was installed by Allegheny Power to locate problems and check voltage. FNB will gave the Borough a 5year fixed rate, and a motion was made by Glen Gitzen and seconded by Dave Stellfox to accept the improved loan and all present voted yes.

DCNR will apply for a 400,000 gallon a day plan for their Pump Station to increase the flow; they are at 362,000 gallons of flow a day now.

**Parks:** Nothing to report.

**Streets:** Council went over the Committee meeting of March 20<sup>th</sup> on Storm Water Management. Jill is working on Face Book for the Borough website. The first project phase 1 on lower Wilson Rd crossover will be done with Borough employees and equipment and paid from the Highway Aid (Liquid Fuels) account. Dave Stellfox asked for approval for \$9000.00 for projects and motion was made by Ed Robinson and seconded by Bob Boice and all present voted yes. Motion was made by Ed Robinson and seconded by Bob Boice to purchase a 10 inch bucket for the backhoe for the amount of \$850.00 and all present voted yes. Motion was made by Ed Robinson and seconded by Bob Boice to purchase a chain saw in the amount of \$400.00 and all present voted yes. All equipment purchased will be used for Streets and SWM projects.

**Police Report:** The Police report was presented by Mayor Butler with 7 complaints, one for a mailbox damaged and 6 complaints about cars being broken into. The new Police Officer for the Borough Matthew Wagner was sworn in and will be starting on patrol soon.

**Mayor:** Nothing to Report.

**Personnel:** Received a letter of intent from Michael S. Foremen, State of PA Regional Local government Policy Specialist, Dept. of Community & Economic Development, Governors Center for Local Government Services, Southwest Regional Office, 301 5<sup>th</sup> Avenue, Suite 250, Pittsburgh, Pa 15222, phone #866-466-3972, fax 412-565-2635. Letter of intent was discussed and the Borough Council checked off 1. Finance, 2. Public Works, 3. Administrative/Secretary, 4. Budget, 5. Police Management, 6. Land use planning. Mr. Foreman is also aware of Prospect Borough's Sewage Service and relationship to Moraine State Park. The letter of intent was approved by Prospect Borough Council and faxed on March 5, 2012.

**Maintenance of Facility:** Nothing to Report.

**Library:** Reports were presented.

**Planning Commission:** Nothing to Report.

**Communications:** Clean-up days for the Borough will be May 11<sup>th</sup> and 12<sup>th</sup>; signs will be posted in the Borough with times and what can and cannot be brought to the Borough. A letter was received from American Tower and we have until November to make a decision. A letter from FEMA was received and Glen Gitzen will get together with Kurt Dalton to handle the EMS procedure updates.

**Pay Bills:** Motion was made by Ed Robinson and seconded by Pete Bryan to pay the bills from the General Fund and all present voted yes. Motion was made by Ed Robinson and seconded by Pete Bryan to pay the bills from the Sewage Fund and all present voted yes.

**Adjourn:** No further business at hand, motion was made by all to adjourn.

Marion Cannon,  
Borough Secretary

The next meeting will be April 2, 2012 and the next Sewage Meeting will be April 11, 2012.

GENERAL FUND

**BILLS PAID IN FEBRUARY 2012**

**PAYROLL**

|                 |            |
|-----------------|------------|
| Robert Hixson   | \$818.37   |
| Marion Cannon   | \$779.75   |
| Judy Raisley    | \$174.22   |
| William Osborne | \$62.33    |
| William Osborne | \$193.08   |
| Marion Cannon   | \$769.94   |
| Robert Hixson   | \$1,255.39 |

**PAYROLL TAXES**

|                            |            |
|----------------------------|------------|
| E-Tides State PR Tax       | \$214.86   |
| Federal Tax Payment(EFTPS) | \$1,672.46 |

**INSURANCE**

|                      |          |
|----------------------|----------|
| Keystone Health Plan | \$868.45 |
|----------------------|----------|

**LEGAL & ADVERTISING**

|              |         |
|--------------|---------|
| Butler Eagle | \$66.00 |
|--------------|---------|

**MISCELLANEOUS**

|                          |            |
|--------------------------|------------|
| Walsh Equipment          | \$7.60     |
| Wiltrout Oil             | \$227.22   |
| PA Assoc of Boros (Dues) | \$40.00    |
| Judy Raisley (Postage)   | \$136.00   |
| Marion Cannon AVG Update | \$88.89    |
| Roth Milling             | \$1,038.80 |

**UTILITIES AND TELEPHONE**

|                          |          |
|--------------------------|----------|
| Armstrong (Police Phone) | \$55.45  |
| Peoples Natural Gas      | \$227.65 |
| Wastle Management        | \$55.02  |

**OFFICE SUPPLIES**

|         |         |
|---------|---------|
| Staples | \$15.99 |
|---------|---------|

**VEHICLES**

**TOTAL BILLS PAID**

**\$8,767.47**

**MONTH END GENERAL ACCOUNT BALANCE**

**\$20,732.59**

SEWAGE FUND

**BILLS PAID IN FEBRUARY 2012**

**PAYROLL**

|                |          |
|----------------|----------|
| Robert Hixson  | \$334.85 |
| Judith Raisley | \$287.43 |
| Robert Hixson  | \$321.67 |

**PROFESSIONAL & LEGAL FEES**

**SUPPLIES**

**UTILITIES & TELEPHONE**

|                          |         |
|--------------------------|---------|
| Century Link (telephone) | \$35.73 |
| Robert Hixson Cell Phone | \$50.00 |

**OTHER**

**LOAN PAYMENTS**

|          |            |
|----------|------------|
| PennVest | \$1,697.85 |
|----------|------------|

**EQUIPMENT REPAIR**

**EQUIPMENT SUPPLIES**

**TOTAL BILLS PAID**

**\$2,727.53**

**MONTH END SEWAGE ACCOUNT BALANCE**

**\$69,548.68**