

August 1, 2011

The regular meeting of the Prospect Borough Council was called to order with a Salute to the Flag. The following Council Members were present, James Harmon, Edward Robinson, David Stellfox, Glen Gitzen, Robert Boice and Mayor Butler. Gus Guenther and Jon Hiser were absent.

Approval of Minute, Motion was made to approve the Minutes from the last meeting and all present voted yes.

The following motions were made and approved unanimously by all present:

1. Motion was approved to pay Butler County Conservation District \$400.00 for drawing review of Wilson Rd Storm Water Management Project. Motion was made by Bob Boice and seconded by Glen Gitzen.
2. Motion was made to increase pay for Employees involved in manhole restoration work, as recommended by personnel committee. Motion was made by Ed Robinson and seconded by Dave Stellfox.
3. Motion was made for purchase of a safe lockable manhole cover at the EQ Tank area for \$1315.00. Motion was made by Dave Stellfox and seconded by Ed Robinson.
4. Motion was made to approve the drafted Storm Water Management Ordinance from Butler County for Prospect Borough. The motion was made by Bob Boice and seconded by Ed Robinson.

This Ordinance is required to be put in the Minutes. Penalties and enforcement may be done by our current Code Enforcement Officer. The Butler County model Ordinance was discussed by Council with Michael English. Our adopted ordinance can be more restrictive but not less restrictive than the County's.

New Business: Motion was made Ed Robinson and seconded by Dave Stellfox to reinstate Chuck Smith as alternate S.E.O. The motion was passed unanimously.

A resolution was adopted and passed unanimously to appoint Marion Cannon to be the official to execute all documents concerning the applied for DCED Funding related to the I&I Sewage Renovation Project.

The Borough was contacted by First Energy concerning a rate decrease.

A letter was received from DCNR concerning the meter signal set up and use at the EQ Tank.

Bob Boice reported a \$4908.00 refund was due to the Borough from Franklin Twp related to workman's comp insurance. Council gave him permission to accept this amount and our Solicitor recommended a permanent agreement with Franklin Twp. Council agreed.

Parks: Nothing to report.

Planning Commission: Nothing to report.

Personnel: Gus Guenther met with Maintenance Personnel concerning an increase for manhole work.

Police: See attached report.

Library: See attached report.

Maintenance of Facility: Nothing to report.

Streets: The Auditor was in and was in the process of auditing the Liquid Fuels Account.

Curfman Engineering correspondence was received and they will be delivering final drawings for the Wilson Rd Storm Water Management Project.

Sewage: See attached report. There was a lengthy discussion concerning permitting and construction in the sewage right-of-way on the Vaccarello property. Vaccarello stated that Robert Skrak, Jr. performed the original construction.

Mayor: The Mayor presented Sewage and General fund financial reports.

The Mayor reported on repossessed properties and requested that grass and tree trimming letters to be submitted by our Solicitor to the responsible parties.

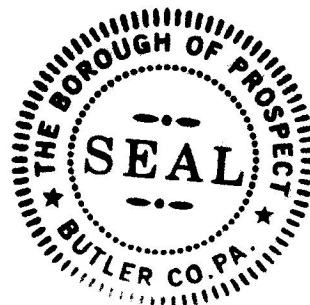
Bills to be paid: Motion was made to pay the bills from the General Fund by Dave Stellfox and seconded by Bob Boice and was passed unanimously.

Motion was made to pay Sewage Fund Bills by Ed Robinson and seconded by Bob Boice and passed unanimously.

Visitors to be heard: Nick Vaccarello discussed the process of a One Call.

No further business at hand motion was made to adjourn.

Marion Cannon,  
Borough Secretary



**SEWAGE FUND**

**BILLS PAID FOR JULY 2011**

**PAYROLL**

Robert Hixson	\$533.51
Judith Raisley	\$287.44
Robert Hixson	\$471.98
Marion Cannon	\$755.40
Robert Hixson	\$692.64

**PROFESSIONAL & LEGAL FEES**

Dillon Mccandless King	\$932.54
Pioneer Microsystems	\$3,200.00

**SUPPLIES**

Kern Auto Parts	\$106.65
Trader Horn	\$46.48
Commercial Maint Chem	\$998.00

**UTILITIES & TELEPHONE**

Century Link (telephone)	\$35.89
West Penn Power	\$421.16
Allegheny Power	\$295.70
Robert Hixson Cell Phone	\$50.00

**OTHER**

Postmaster (Stamps)	\$44.00
Petty Cash	\$43.30
Charles Smith (Pit & Perk	\$500.00
DCNR	\$16,641.19
Fayette Plumbing	\$130.00
Commonwealth Fin Auth	\$100.00

**LOAN PAYMENTS**

PennVest	\$1,697.85
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**EQUIPMENT REPAIR**

**EQUIPMENT SUPPLIES**

**TOTAL BILLS PAID**

**\$27,983.73**

**MONTH END SEWAGE ACCOUNT BALANCE**

**\$29,186.28**

**GENERAL FUND**

**BILLS PAID FOR JULY, 2011**

<b>PAYROLL</b>		<b>PAYROLL TAXES</b>	
Robert Hixson	\$520.75	E-Tides State PR Tax	\$275.22
Marion Cannon	\$692.13	Federal Tax Payment(EFTPS)	\$1,802.08
William Osborne	\$692.15	Judy Raisley (Wage Tax)	\$197.27
Judith Raisley	\$230.70	Earned Income Tax Comm	\$11.64
Marion Cannon	\$1,045.47	PA UC Tax	\$395.74
Robert Hixson	\$525.32	Federal Tax Payment(EFTPS)	\$179.29
William Osborne	\$630.69		
Marion Cannon	\$816.64		
Ronald Ellenberger	\$438.86	<b>INSURANCE</b>	
Marion Cannon	\$827.39	Keystone Health Plan	\$633.35
Charles Tatton	\$247.79	Erie Insurance	\$2,142.00
Ronald Ellenberger	\$160.48		
Robert Hixson	\$408.81	<b>LEGAL &amp; ADVERTISING</b>	
William Osborne	\$735.75	Dillon McCandless King	\$232.50
		Professional Code Services	\$850.00
<b>MISCELLANEOUS</b>		<b>UTILITIES AND TELEPHONE</b>	
Waste Management	\$86.43	Armstrong (Police Phone)	\$55.45
Butler/Cranberry Lock	\$203.25	Allegheny Power	\$882.56
Franklin Twp	\$1,366.72	Armstrong (Off, Fax,Internet)	\$140.30
Franklin Twp	\$3,348.87	Peoples Natural Gas	\$28.45
Franklin Twp	\$5,965.99	Prospect Boro Sewage	\$50.00
Pa Rural Water Assoc Dues	\$383.00		
		<b>OFFICE SUPPLIES</b>	
		Walmart	\$80.21
		Staples	\$79.02
		<b>VEHICLES</b>	
		United Refining	\$362.06
		FNB Backhoe payment	\$365.07
		Walsh Equip	\$108.60
		Michaels Garage	\$123.70
		Fairground Auto	\$23.50
		Wiltrout Oil	\$140.90

<b>TOTAL BILLS PAID</b>	<b>\$28,486.10</b>
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<b>MONTH END GENERAL ACCOUNT BALANCE</b>	<b>\$75,400.45</b>
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