



159 Monroe Street  
Prospect, PA 16052  
Regular Council Meeting  
September 4, 2018

1. CALL TO ORDER
2. A SALUTE TO THE FLAG
3. A PRAYER by Pastor Ben Oesterling
4. ROLL CALL - Nick \_\_\_ Bill- \_\_\_ Gus \_\_\_ Janice \_\_\_ Todd \_\_\_ Eric \_\_\_ Mary \_\_\_ Mayor \_\_\_  
Judy \_\_\_ Terry- \_\_\_ Sam \_\_\_ Solicitor \_\_\_ George \_\_\_
5. APPROVAL OF MINUTES                      Motion                                      2<sup>nd</sup>

VISITORS TO BE HEARD (Each Visitor has 3 minutes limit unless Council overrides)

**1. LIBRARY/RECREATION – Todd & Eric**

**2. PUBLIC SAFETY – Janice, Mary, & Jim**  
OLD BUSINESS

NEW BUSINESS

**3. PLANNING COMMISSION - Alan**

**4. STORM WATER MANAGEMENT & STREETS – Nick, & Eric**  
OLD BUSINESS

Preservation Society drainage

NEW BUSINESS

**5. BUILDING & GROUNDS/MAINTENANCE & FACILITY – Eric, Nick, & Bill**  
OLD BUSINESS

NEW BUSINESS

**6. PERSONNEL – Janice, Eric, Bill, & Jim**  
OLD BUSINESS

Robert Leach

**NEW BUSINESS**

Set up personnel reviews

**7. MAYOR/ POLICE DEPARTMENT**

**OLD BUSINESS**

**NEW BUSINESS**

See Police Chart

3 new cell phones

Police Car

Fax Machine

**8. SEWAGE – Mary, Janice, & Bill**

**OLD BUSINESS**

Sewage Loan – new lower interest rate of 4.32% but \$100.00 charge (hopefully getting for free) for the amendment to lower interest rate. Down from 4.57%

**NEW BUSINESS**

Maintenance Fee for existing taps not being used.

**SEWAGE MEETING DATE:**

**9. SOLICITOR - ANDY MENCHYK**

**OLD BUSINESS**

Driveway Ordinance #2018-5

Grease Trap Ordinance #2018-6

**OLD BUSINESS:**

**NEW BUSINESS:**

Motion to approve MMO worksheet plan for 2019 for \$2,500.00 for George.

Motion to approve the \$7,000.00 Fire Dept. Truck annual pledge.

Motion to terminate RA Service Programs and services.

Motion to set up budget meeting dates.

Executive Session

PAY BILLS:

General Fund total - \$2,871.02	1 <sup>st</sup> motion	2 <sup>nd</sup> motion
Sewage Fund total - \$1,135.00	1 <sup>st</sup> motion	2 <sup>nd</sup> motion
Highway Fund total - \$0.00	1 <sup>st</sup> motion	2 <sup>nd</sup> motion
Vehicle Fund Total - \$0.00	1 <sup>st</sup> motion	2 <sup>nd</sup> motion

**Motion to ADJOURN: 2<sup>nd</sup> motion**

**Current Balances in checkbooks**

<b>General &amp; PLGIT</b>	<b>\$176,511.51</b>
<b>Highway Aid &amp; PLGIT</b>	<b>\$ 91,465.46</b>
<b>Sewage</b>	<b>\$140,160.53</b>
<b>Vehicle Fund</b>	<b>\$ 46,956.00</b>



COUNCIL MEETING MINUTES  
AUGUST 6, 2018 @7:00 PM  
159 MONROE STREET  
PROSPECT, PA 16052

**CALL TO ORDER:** President Bill Katz called the regular meeting of the Prospect Borough Council to order at 7:00 p.m. There was a salute to the flag and Pastor Steve Cort said a prayer. There was a moment of silence in honor of Bob Boice for his many years of service. The following council members were present: Mary Harmon, Bill Katz, Nick Vaccarello, Eric Hilliard, Janice Boice, Todd Wilson and Mayor Jim Butler. Stephanian & Menchyk, LLP Solicitor, Andy Menchyk and KLH Engineer, Sam Gibson, George Simcic, Judy Stoops, and Terry Beck were also in attendance.

**APPROVAL OF MINUTES:** Eric Hilliard made a motion to approve the July 2, 2018 minutes as presented. 2<sup>nd</sup> motion by Nick Vaccarello. All in favor, motion carried and approved.

**VISITORS:** Linda McCool asked about 102 E. McGowan St. – who owns it and how can we get it cleaned up? She was told that Andy Menchyk would check to see who officially owns the property at 102 E. McGowan Street (bank or individual) before further steps are taken to clean up property.

Candidate for council seat to be heard now. David Williamson – He is a resident for 2 years and gave his resume.

Gustave Guenther – He is a resident for 55 years and was on council for 10 years and gave his resume.

Bill Katz nominates Gustave Guenther. 2<sup>nd</sup> by Eric Hilliard. Vote was 3 yes.

Nick Vaccarello nominates David Williamson. 2<sup>nd</sup> by Todd Wilson. Vote was 2 yes.

Janice Boice abstained. Mary Harmon made a motion to adopt Resolution 2018-22 appointing Gustave Guenther to council seat. 2<sup>nd</sup> motion by Bill Katz. All in favor, motion is carried and approved.

**LIBRARY/RECREATION:** Nothing to report.

**PUBLIC SAFETY:** Mary Harmon and Jim Butler just wanted to say thank you to everyone involved in Rube's Run.

**PLANNING COMMITTEE:** Alan Vagasky – nothing to report.

**STORMWATER MANAGEMENT AND STREETS:** Preservation Society - tabled for now.

Nick Vaccarello is going to meet with DEP and Conservation District about Dressler plans because he is in violation on several issues.

Eric Hilliard made a motion for George Simcic to attend the Environment Safe Maintenance Class. It will qualify Borough for 5 years to be able to apply for grants from Dirt Roads and Gravel. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion is carried and passed. Class is free, but hotel, food and mileage will cost.

Sam Gibson went over his evaluation of issues of the Wilson Road ditch and the costs of \$322,000.00. This was tabled for further discussion.

## **BUILDING AND GROUNDS/MAINTENANCE FACILITY:**

**Old Business:** Nick Vaccarello said to keep cleaning up around the buildings.

New well water pump was installed at office by M.D. Sarvey Plumbing. (\$1,350.00 with discount of \$174.00)

**New Business:** Eric Hilliard made a motion to get new tires and inspection for the dump truck. 2<sup>nd</sup> motion by Gus Guenther. All in favor, motion is carried and approved.

Eric Hilliard made a motion to get the wire harness for new truck. Approx. \$375.00. 2<sup>nd</sup> motion by Nick Vaccarello. All in favor, motion is carried and approved.

**PERSONNEL:** There is going to be an interview for a new part time police officer on Monday, August 13 at 6:00 p.m. Gus Guenther was appointed to the personnel Committee.

**MAYOR & POLICE:** For lockdown bench – Janice will investigate getting one made by someone she knows. Per Mayor Butler from a company he researched the cost would be approximately \$530.00.

Solicitor Menchyk will email the Mayor instructions for officers to post the 2 houses on Monroe Street and put in the Butler Eagle notice of right of way taking by condemnation.

3 new cell phones – tabled until Chief Hilton to get more details.

Eric Hilliard made a motion to get the shut off for battery for Ford Police Car. 2<sup>nd</sup> motion by Gus Guenther. All in favor, motion is carried and approved.

Police Car – tabled until we get more information.

## **SEWAGE:**

**Old Business:** EQ tank VFD has been ordered for approximately \$4,600.00.

Flow meter results – KLH presented proposal for \$30,000.00 to repair what is required by DEP as part of the Corrective Action Plan. Also, manhole rehab for \$2,200.00. Eric Hilliard made the motion, 2<sup>nd</sup> by Gus Guenther. All in favor, motion is carried and approved.

**New Business:** Nick Vaccarello made a motion to approve the credit card program with FNB at no charge to Borough. It will make available that residents can pay their bills with a credit card. Customer will pay the fee. 2<sup>nd</sup> motion by Gus Guenther. FNB to provide the card reader free to Borough.

Add to Dye test Ordinance – tabled till sewage meeting.

Next sewage meeting is Friday, August 10 at 9:00 a.m.

McNaughton Pump Station sludge was removed by Dalton Company. Pump stations and EQ tank to be put on a yearly maintenance schedule. The pump seal at McNaughton Pump Station failed and was picked up by WC Wales Company for repair and hopefully it will be covered by warranty as the warranty ran out on the 3<sup>rd</sup> of August.

## **SOLICITOR Andrew Menchyk:**

Driveway ordinance to be adopted at September meeting.

Grease Trap ordinance to be investigated by Sam and George to make it workable for issues pertaining to Prospect Borough before presenting to council for approval.

Ogorchock check of \$13,800.00 was received for past sewage liens.

**OLD BUSINESS:** Nothing to Report

**NEW BUSINESS:**

Mary Harmon made a motion for all amusement tax money for next 5 years to be used for purchasing vehicle/and or equipment for the Borough. 2<sup>nd</sup> motion by Nick Vaccarello. All in favor, motion is carried and approved. Butler Swap Meet - \$2,551.14 and Butler Fair \$19,505.35.

Eric Hilliard made a motion for amusement tax monies to be put into a PLGIT account for purchase of Borough vehicles or equipment. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion is carried and approved.

Tower Rental – Solicitor Menchyk will send a letter stating that we do not want to take buyout for the lease. We want it to stay the same and receive a check every month.

New Committee for Grants – Janice Boice and Gus Guenther.

**Executive Session:** Eric Hilliard made a motion to offer Robert Leach a full-time job at rate of \$12.00 per hour for 40 hours a week. 2<sup>nd</sup> motion by Gus Guenther. All in favor, motion is carried and approved.

**PAY BILLS:** General Fund bills totaling \$7,505.08. Eric Hilliard motioned to pay these bills. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion carried and approved.

Sewage Fund bills totaling \$6,200.29. Eric Hilliard motioned to pay these bills. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion carried and approved.

Highway fund totaling \$1,720.39. Eric Hilliard motioned to pay these bills. 2<sup>nd</sup> motion by Janice Boice. All in favor, motion is carried and approved.

**ADJOURN:** Eric Hilliard made a motion to adjourn the meeting at 8:45 pm. 2<sup>nd</sup> motion by Nick Vaccarello. All in favor, motion carried and approved.

Judith A. Stoops – Secretary/Assistant Treasurer  
Terry L. Beck –Treasurer/Assistant Secretary

**Prospect Borough  
General Treasurer's Report  
As of September 4, 2018**

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.001 · Bank Accounts</b>					
<b>100.010 · General Checkbook</b>					120,830.42
08/07/2018			Deposit - Tax Claim	520.66	120,830.42
08/07/2018			Deposit - EIT Tax	878.35	121,351.08
08/07/2018			Deposit - EIT Tax	891.93	122,229.43
08/07/2018	14258	AMTRUST NORTH ...	Workers Com Insurance	-1,942.00	123,121.36
08/07/2018	14257	ARMSTRONG	phone/internet	-152.90	121,179.36
08/07/2018	14259	AUTO PARTS SER...	oil	-11.99	121,026.46
08/07/2018	14260	WEST PENN POW...	st lights	-891.41	121,014.47
08/07/2018	14256	VOID	VOID: 700.000	0.00	120,123.06
08/07/2018	14263	ANDREW M. MENC...	July	-4,220.34	115,902.72
08/07/2018	14262	GENERAL CODE LLC	Code Book update	-1,875.24	114,027.48
08/07/2018	14264	KLH ENGINEERING...	July	-59.50	113,967.98
08/07/2018	14261	M.D. SARVEY PLU...	water pump	-1,350.00	112,617.98
08/07/2018	1001	Raisley, Judith	Payroll	-23.77	112,594.21
08/07/2018	1003	TRACTOR SUPPLY...	WEED KILLER	-95.98	112,498.23
08/07/2018	1004	CANON	Copier lease	-60.19	112,438.04
08/07/2018	1005	KLH ENGINEERING...	monthly retainer	-200.00	112,238.04
08/07/2018	1006	WEST PENN POW...	street lights	-168.31	112,069.73
08/07/2018			Deposit - EIT Tax	907.84	112,977.57
08/07/2018	1007	LOWE'S	shop supplies	-118.06	112,859.51
08/07/2018			Deposit - EIT Tax	3,457.37	116,316.88
08/08/2018	14250	Beck, Terry L	Payroll	-511.71	115,805.17
08/08/2018	14251	Covert, Timothy	Payroll	-39.70	115,765.47
08/08/2018	14252	Gill, Chase	Payroll	-356.31	115,409.16
08/08/2018	14253	Leach, Robert J	Payroll	-428.92	114,980.24
08/08/2018	14254	Simcic III, George	Payroll	-1,055.53	113,924.71
08/08/2018	14255	Stoops, Judith A	Payroll	-507.55	113,417.16
08/08/2018			Deposit - Taxes	538.74	113,955.90
08/08/2018	1008	KWIK FILL (UNITED...	Fuel	-338.86	113,617.04
08/08/2018			Deposit - EIT Tax	577.53	114,194.57
08/08/2018			Funds Transfer	-46,956.00	67,238.57
08/13/2018	1009	MOBILE TECH CO...	computer help	-85.00	67,153.57
08/13/2018	1010	PA ONE CALL EME...	July	-7.60	67,145.97
08/13/2018			Deposit - Deed Transfer	484.71	67,630.68
08/13/2018			Deposit - Scrap,Fines	354.45	67,985.13
08/13/2018			Deposit - Refund/building...	1,423.00	69,408.13
08/13/2018	1011	VERIZON WIRELESS	Jet Packs	-80.02	69,328.11
08/13/2018			Deposit - EIT Tax	2,917.08	72,245.19
08/14/2018			Deposit - EIT Tax	3,108.23	75,353.42
08/17/2018			Deposit - EIT Tax	2,037.66	77,391.08
08/20/2018	1019	MON-D-AID	paper towels, shop towels	-51.00	77,340.08
08/20/2018	1020	PROSPECT COMM...	Donation for Bob Boice	-50.00	77,290.08
08/20/2018	E-pay	PA DEPT OF REVE...	16834426 QB Tracking # ...	-243.91	77,046.17
08/20/2018	E-pay	United States Treas...	25-1336442 QB Tracking...	-1,686.47	75,359.70
08/20/2018	1021	PROSPECT BORO ...	Sept. Sewage	-72.00	75,287.70
08/20/2018			Deposit - EIT Tax	1,198.27	76,485.97
08/21/2018			Deposit -Sewage Payroll/...	4,313.43	80,799.40
08/22/2018	1012	Beck, Terry L	Payroll	-522.96	80,276.44
08/22/2018	1013	Covert, Timothy	Payroll	-340.75	79,935.69
08/22/2018	1014	Gill, Chase	Payroll	-355.11	79,580.58
08/22/2018	1015	Hilton, Terry E	Payroll	-336.72	79,243.86
08/22/2018	1016	Leach, Robert J	Payroll	-461.98	78,781.88
08/22/2018	1017	Simcic III, George	Payroll	-1,032.07	77,749.81
08/22/2018	1018	Stoops, Judith A	Payroll	-564.31	77,185.50
08/22/2018			Deposit - Scrap	351.00	77,536.50
08/22/2018	1022	TRI-COUNTY INDU...	Trash	-64.80	77,471.70
08/22/2018			Deposit - EIT Tax	2,826.63	80,298.33
08/24/2018			Deposit - EIT Tax	3,207.56	83,505.89
08/25/2018			Deposit - Tower Rental	1,603.26	85,109.15
08/27/2018	1023	MON-D-AID	VOID: 409.210	0.00	85,109.15
08/27/2018	1024	SUSQUEHANNA FI...	VOID: freight on rental	0.00	85,109.15
08/27/2018	1025	FNB COMMERCIAL...	REG FOR POLICE CAR	-10.40	85,098.75
08/27/2018	1026	PEOPLES NATURA...	gas	-22.29	85,076.46
08/27/2018	1027	STAPLES CREDIT ...	office supplies	-100.74	84,975.72

**Prospect Borough  
General Treasurer's Report  
As of September 4, 2018**

Date	Num	Name	Memo	Paid Amount	Balance
08/28/2018			Deposit - Refund Taxes	43.28	85,019.00
08/29/2018			Deposit - Scrap	100.13	85,119.13
Total 100.010 · General Checkbook				-35,711.29	85,119.13
Total 100.001 · Bank Accounts				-35,711.29	85,119.13
<b>TOTAL</b>				<b>-35,711.29</b>	<b>85,119.13</b>

**General Fund**

Sept. 2018

<b>Bills To Be Approved at Meeting: Beginning Balance</b>	<b>\$85,119.13</b>
KLH - Monroe St. ROW	\$59.50
Andrew Menchyk - July	\$2,811.52
Total Amount	\$2,871.02

***MONIES SET ASIDE FOR FUTURE EXPENSES***

<b>Impact Fees (Police Radios - \$4,786.30 approved) Balance \$1,062.88 to use</b>	<b>\$5,848.18</b>
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**\*Ending Balance as of Sept. 4, 2018:** **\$76,399.93**

\* Does not include Interest Earned For August 2018

**PLUS PLGIT SAVINGS** **\$ 100,111.58**

**GRAND TOTAL** **\$176,511.51**

**Prospect Borough  
PLGIT PRIME Treasurer's Report  
As of September 4, 2018**

Date	Num	Name	Memo	Paid Amount	Balance
100.001 · Bank Accounts					100,111.58
106.000 · PLGIT - Prime					100,111.58
Total 106.000 · PLGIT - Prime					100,111.58
Total 100.001 · Bank Accounts					100,111.58
<b>TOTAL</b>					<b>100,111.58</b>



**Prospect Borough - Sewage Fund  
Treasurer's Report**

Date	Num	Name	Memo	Paid Amount	Balance
100.001 · Banks					154,620.14
100.010 · Sewage FNB Fund					154,620.14
08/07/2018			Deposit	2,469.60	157,089.74
08/07/2018	5672	ANDREW M. MENCH...	July Attorney	-2,410.50	154,679.24
08/07/2018	5674	KLH ENGINEERING I...	Engineering	-1,110.63	153,568.61
08/07/2018	5671	WEST PENN POWER	Wilson Road	-143.06	153,425.55
08/07/2018	5673	VOID	VOID: 700.000	0.00	153,425.55
08/07/2018	1001	FIRST NATIONAL B...	Loan	-6,033.60	147,391.95
08/07/2018	1002	KLH ENGINEERING I...	Engineering	-2,679.16	144,712.79
08/07/2018	1003	WEST PENN POWER	pump stations	-122.69	144,590.10
08/07/2018			Deposit	2,376.00	146,966.10
08/07/2018			Deposit	1,008.00	147,974.10
08/07/2018			Deposit - Ogorchock	13,800.00	161,774.10
08/09/2018			Deposit	5,472.00	167,246.10
08/14/2018			Deposit	2,470.00	169,716.10
08/14/2018			Deposit	1,748.00	171,464.10
08/16/2018			Deposit	5,552.00	177,016.10
08/20/2018	1004	DRV's Inc.	VFD	-4,566.20	172,449.90
08/20/2018	1005	INTERSTATE PIPE I...	rubber gasket	-5.73	172,444.17
08/20/2018	1006	PROSPECT BORO G...	August Sewage Wag...	-3,876.94	168,567.23
08/21/2018			Deposit	5,342.40	173,909.63
08/22/2018	1008	UPMC HEALTH PLAN	George Sept. Health ...	-517.35	173,392.28
08/27/2018	1009	MON-D-AID	squeezee	-109.42	173,282.86
08/27/2018	1010	SUSQUEHANNA FIR...	freight on meter rental	-22.00	173,260.86
08/27/2018	1011	FIRST NATIONAL B...	loan	-6,033.60	167,227.26
08/27/2018	1012	FNB COMMERCIAL ...	BOOTS	-99.99	167,127.27
08/27/2018	1013	WEST PENN POWER	PARK ROAD	-367.62	166,759.65
08/28/2018			Deposit	2,331.20	169,090.85
09/01/2018	EFT	PENNVEST	Interest on Loan	-1,697.85	167,393.00
09/01/2018	EFT	PENNVEST	Loan Payment	-5,047.47	162,345.53
09/01/2018	1007	GEORGE SIMCIC III	Sept. Cell phone	-50.00	162,295.53
Total 100.010 · Sewage FNB Fund				7,675.39	162,295.53
Total 100.001 · Banks				7,675.39	162,295.53
TOTAL				7,675.39	162,295.53

**Sewage Fund**

Sept. 4, 2018

<b>Bills To Be Approved To Pay: Beginning Balance</b>	\$	162,295.53
Andrew Menchyk	\$	754.50
Susquehanna Fire Equipment	\$	380.50
Total Amount	\$	1,135.00

**PV LOAN \$1,000.00 Monthly Payment (Jan. 2017 - Sept. 2018)**

**\$ 21,000.00**

**Ending Balance as of Sept. 4, 2018**

**\$ 140,160.53**

\* Does not include Interest Earned For August 2018

**Prospect Borough - HA  
Treasurer's Report**

Date	Num	Name	Memo	Paid Amount	Balance
100.010 · Highway Aid Checkbook					43,829.59
08/07/2018	308	Keystone Spring Ser...	repairs to du...	-1,580.92	42,248.67
08/07/2018	1001	Hei-Way, LLC.	cold patch	-139.47	42,109.20
08/13/2018	1002	Stephenson Equipm...	hose, fittings	-52.66	42,056.54
08/22/2018	1003	Boice's Auto Sales	repairs to du...	-646.87	41,409.67
Total 100.010 · Highway Aid Checkbook				-2,419.92	41,409.67
<b>TOTAL</b>				<b>-2,419.92</b>	<b>41,409.67</b>

**Prospect Borough - HA  
Treasurer's Report  
As of September 4, 2018**

Date	Num	Name	Memo	Original Amount	Paid Amount	Balance
106.000 · PLGIT Prime						50,055.79
Total 106.000 · PLGIT Prime						50,055.79
<b>TOTAL</b>						<b>50,055.79</b>

**Highway Aid Fund**

Sept. 4, 2018

Bills To Be Approved To Pay: Beginning Balance      \$      41,409.67

Total Amount      \$      -

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**\*Ending Balance as of September 4, 2018:      \$41,409.67**

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\* Does not include Interest Earned For August 2018

PLUS PLGIT SAVINGS      \$      50,055.79

**GRAND TOTAL      \$91,465.46**





Regular Council Meeting  
September 4, 2018

SIGN IN SHEET

Need your name and address:

Cindi Sharrar - Prospect  
Janet Eister - Prospect  
Sandy Cranmer - Prospect  
Fedavika Shingler - Prospect  
RITA VASCARELLA Prospect  
Joyce Ballou Prospect



## PROSPECT BOROUGH

Consulting Engineer's Report  
September 4, 2018

### SEWER SYSTEM IMPROVEMENTS PROJECTS

1. **EQ Tank Control Valve** - The control valve continues to be monitored.
2. **Corrective Action Plan (CAP)** - A CAP extension request was submitted to DEP indicating the following schedule:
  - A meeting was held on August 27, 2018, to review and update the GIS mapping that will be used to create a hydraulic model of the Borough's sewer system.
  - An Engineering Evaluation Report will be prepared to identify and evaluate design alternatives based on the flow monitoring data and the hydraulic model. The report will include a schedule for submission of any necessary planning documents, permit applications, design, and anticipated construction dates. The report will be submitted to DEP by the December 31, 2018, deadline.
  - A funding evaluation will need to be completed.
3. **Manhole Rehabilitation Project** - DCNR has indicated a credit may be available to the Borough in order to complete I/I related work throughout the Borough's sanitary sewer system. A manhole rehabilitation project has been released for bids. The bid opening is scheduled for 10:00 AM on Thursday, September 6, 2018. After the opening of bids, a formal request will be submitted to DCNR. Application has been made for a Highway Occupancy Permit for the manholes located along PA-528.

### STORM SEWER PROJECTS

4. **Wilson Road Stormwater Issues** - KLH provided a preliminary project cost estimate for completion of the necessary improvements and will await direction from the Borough.
5. **GIS Storm Sewer System Mapping** - GIS mapping showing all information currently available for the storm sewer system was provided to the Borough. KLH will meet with Borough personnel upon request to review the GIS mapping of the storm sewer system.

### MISCELLANEOUS ENGINEERING

6. **DCNR Engineering Evaluation** - Based on the July 16, 2013, Agreement between Prospect Borough and DCNR, DCNR has indicated that Prospect Borough is required, according to

Item 24 of the Agreement, to submit a request for tap-ins to them for approval. DEP will allow taps to be issued in areas not including the areas tributary to the Wilson Road Pump Station. A tap request was submitted to DCNR by the Borough solicitor on June 4, 2018. DCNR is requiring that an engineering evaluation of the storage system be completed. This will be completed as part of the CAP Engineering Evaluation Report.

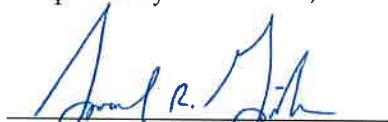
7. **Monroe Street** - Right-of-way information was provided to the Borough solicitor.
8. **PA Small Water & Sewer Grant** - A grant application was prepared and submitted by the February deadline on behalf of the Borough for the replacement of the force main and upgrades to the Wilson Road Pump Station. DCED was expected to meet on July 15, 2018, to award projects, but this was pushed to September 2018.
9. **McNaughton Pump Station Issues** - Borough staff informed KLH that the McNaughton Pump Station has been operating below its capacity. Grease is a known issue at this pump station. The grease traps at the restaurants should be inspected and regularly maintained. The Borough's solicitor is developing a Grease Trap Ordinance. KLH has reviewed and provided comments to the Borough's solicitor.

#### **DEVELOPER REVIEWS**

10. KLH reviewed a Stormwater Management Plan submitted by J.R. Gales & Associates, Inc. on behalf of Davis Demolition & Excavating, LLC. The plan was consistent with the Borough's stormwater management ordinances.

#### **End of Consulting Engineer's Report**

Respectfully Submitted,



Samuel R. Gibson, P.E.

Project Manager  
KLH Engineers, Inc.



# Prospect Borough Police Department

## Monthly Police Activity Report for August 2018

	Monthly Comparison		YTD Comparison		Yearly Comparison	
	Aug. 2017	Aug. 2018	YTD 2017	YTD 2018	2016	2017
Complaints/Calls	1	3	13	36	23	18
Domestic	0	0	0	0	0	0
Thefts	0	0	0	0	0	0
Traffic Citations Issued	0	0	6	0	46	6
Warnings	0	1	16	1	48	16
Crimes Codes Citations Issued	0	0	1	0	3	1
Other Citations	0	0	0	0	0	0
Drug Task Force	0	0	0	0	23.5	0
Total Hours	26	72	388.75	450.25	781.50	652
Total Miles Patrolled	86	-	1,819	587	4,571	2,468

Hours by Police Officer: Terry: 43.25 Tim: 28.75



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