

## PRIVACY POLICY

### Online Privacy Policy Only

This online privacy policy applies only to information collected through our website and not to information collected offline. By using our website, you consent to the terms and conditions of our Privacy Policy Statement, below.

### Privacy Policy Statement

#### No Attorney-Client Relationship is Established

Contacting us through email, the Internet or through our website does not create an attorney-client relationship.

Do not send confidential or time-sensitive information through our website or via email.

### What Information do we Collect?

We collect non-identifying information through Google Analytics about website traffic. We do not collect information that could identify who you are from website traffic data.

You may visit and browse our website anonymously.

We do not ask for passwords, financial information, social security information, or other confidential information through our website. If you are being asked for this information, please exit your browser immediately.

### What do we use your information for?

The information we collect from you via email is only used to help us respond to your questions. However, information you send does not create an attorney-client relationship and for your protection, we ask that you do not send time sensitive or confidential information via this website.

We do not collect information for marketing or other purposes.

Do we disclose any information to outside parties? We do not sell, trade, or otherwise transfer to outside parties any of your personally identifiable information. This does not include trusted third parties who are necessary in assisting us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep your information confidential.

Do not send confidential or time-sensitive information through email or our website as this does not establish an attorney-client relationship. We may release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others' rights, property, or safety.

#### California Online Privacy Protection Act Compliance

Because we value your privacy we have voluntarily taken the necessary extra precautions to be in compliance with the California Online Privacy Protection Act. Therefore, we will not distribute your personal information to outside parties without your express consent, unless doing so would violate criminal laws or subpoenas for information.

#### Changes to our Privacy Policy

If we decide to change our privacy policy, we will post those changes on this page and change the date this page was updated.

#### How to Contact us with Questions About Terms of Use

If there are any questions regarding this privacy policy you may contact us by phone or email, as shown herein.