

Mesa Cortina Water & Sanitation District

Board of Directors Meeting

Tuesday, January 3, 4:30PM

The Pad

491 Rainbow Dr, Silverthorne, CO 80498

Attendance **Board:** Greg O'Neill, Stan Wagon, Randy Rehn, Jon Whinston, Matt Hickman
Staff: Jeff Leigh, Manager; Kelsey Andersen, Assistant Manager; Michael Kurth, Bookkeeper

Meeting was called to order at 4:35PM

Minutes: ***A motion was made by Stan Wagon to approve the minutes of the December 6, 2022 meeting. Seconded by Jon Whinston. Motion approved.***

Financials: Financial reports through the end of November, 2022, were emailed to the Board. Year to date income is at \$347,992 and is \$24,807 above budget. Operating expenses are \$274,016 and are \$59,023 below budget. Operating year to date net income is \$73,976 and is \$83,830 above budget.

Business:

- The Board discussed the release of the retainage to RKR for the waterline project. After some discussion it was decided to release the 10% retainage less \$1,000 to be held until the final un-resolved items are completed. The three items outstanding are landscaping, near a culvert, some signage and a water key extension.
- The 2023 Budget was briefly reviewed. ***Greg O'Neill moved to formally adopt Budget Resolution 2022-12-1 adopting the 2023 Budget. Motion was seconded by Jon Whinston. Motion carried.***
- ***Greg O'Neill moved to formally adopt Budget Resolution 2022-12-2 appropriating Funds. Motion was seconded by Jon Whinston. Motion carried.***
- ***Greg O'Neill moved to formally adopt Budget Resolution 2022-12-3 to certify a zero-property tax mill levy. Motion was seconded by Jon Whinston. Motion carried.***
- Greg O'Neill asked if we had any correspondence from BMMD related to the 2023 rate increase. Kelsey and Jeff will ask BMMD for a clarification on how the 2023 rate increase will affect the District's water agreement.
- The 2023 potential projects were reviewed. The projects include: work on the water tank, valve at Spring Beauty & Larkspur, sewer line scoping, check valves at the lift station, Royal Buffalo sewer line offset and the Royal Redbird clay pipe section. Jeff and Kelsey are working on getting bids for the tank project options.
- Kelsey informed the Board of a couple of homes with questions regarding water billing start dates. These homes are basically complete and have meters but have not received their CO's and have not completed final inspection by the District. After some discussion it was decided that water charges be assessed according the regular billing rates effective 1-1-23.
- There was some discussion regarding assessment of late fees. The Board stressed the importance of applying the late fee and finance charges in according the bylaws and the same for all owners.

-Stan addressed the Board with regard to the options available to the District with regard to investment of excess funds. Stan provided a copy of the investment policy outline by the Denver Water Board. After some discussion, it was decided to utilize Colo-Trust as the investment vehicle for the District. The Board authorized the movement of \$150,000 from the Alpine bank account to Colo-Trust.

-There was brief discussion on the status of the EQR redefinition project. The other JSA members are moving forward with the redefinition and the process should be complete in the next couple of months.

- There was discussion of the remodel at 236 Royal Redbird Drive which was under construction at the time the moratorium was in acted. After some discussion, the Board agreed to discuss options related EQR's, EQR limits and how to proceed into the future at an upcoming meeting.

-The Board briefly discussed the upcoming District Election. The positions for Greg O'Neill, Stan Wagon and Matt Hickman are up for election. ***Randy Rehn moved to adopt a resolution calling for the 2023 regular District election and appointing a designated election official. Motion seconded by Jon Whinston. Motion carried.***

-Randy Rehn moved to adopt Resolution 2023-1-1 to designate the custodian of records and adopting a policy on responding to open records requests. Motion seconded by Jon Whinston. Motion carried.

-Randy Rehn moved to adopt resolution 2023-1-2 reaffirming the date and location of the regular meeting, and authorizing posting public notice or meeting online in compliance with open meeting law. Motion seconded by Jon Whinston. Motion carried.

Next Meeting: The next meeting is scheduled for Tuesday, February 7 at 4:30PM, at The Pad.

Adjourned at 6:25PM