**WACCRA Board Meeting**

**September 8, 2023**

**Zoom**

**Attendees:**

*Board*: Donna Kristaponis, President, Laura Saunders, Vice-President; Nickie Askov, Secretary; Jim Crim, Treasurer; Rick Baugh, Carlos Caguiat, Monica Clement, Barb Horrell, Barbara Knight

*Membership Liaisons*: Susan Dillon, Membership Coordinator; Celie Brown (Timber Ridge), Bob Drexler (Emerald Heights), Barbara Knight (Horizon House), Tom Sakata (Skyline), Mandy Wertz (Mirabella)

*Absent Board Members*: Kim Hickman, Rocky Higgins, Jerry Tuttle

President Donna Kristaponis called the meeting to order at 10 AM. The Minutes for the July 14, 2023, meeting were approved by consensus as was the Treasurer’s Report. Jim charged the $382.77 for the Communications Task Force (focus group expenses) to the Legislative Committee. He was urged to create a budget item for the Communications Task Force so that the Legislative Committee has its full funding restored.

ACTIONS/VOTES:

• Ballots will be sent out electronically (email) by the liaisons and then returned to them. Laura will count the ballots.

• Approved raising Donna Christensen’s monthly fee, retroactive to the end of the 2023 Legislative Session: recommended by the Legislative Committee.

• **To Do Items are bolded in the text.**

OLD BUSINESS:

• Update on the Annual Meeting: The ballot was discussed with the decision to dispense with paper ballots except for a few members not on email. Otherwise, Approved Motion: Voting instructions will be sent out electronically (email) by the liaisons and then returned to them. New board members who need to be elected officially are Barb Horrell, Barbara Knight, and Jerry Tuttle. Carlos Caguiat, Jim Crim, and Donna Kristaponis Jim and Carlos are for a second term; Donna is for her third and last term. Keynote speaker Katherine Pearson will be staying at Emerald Heights with Donna. Donna hopes that we can connect with her before the meeting. Katherine’s speech is entitled: “Challenging Roles for Regulation and Resident Advocacy for Continuing Care Communities”.

Monica reported that Talus Hall will be set up in round tables with seats that should hold 175 people (last year’s attendance). The stage will be set up for the panel discussion with Laura, Carlos, Barb H., and Kim. The plan is to offer the meeting on Zoom with recording. **Liaisons should send the list of attendees from each CCRC to Monica.** Details will be provided in the upcoming News-Mail.

• Legislative Committee Update: The Legislative Committee, consisting of Carlos (Chair), Laura, Kim, Donna, and Barb H., meet weekly. They created a survey to get a global view of residents’ concerns, which will be used to frame the work that will go to DHSH. The survey will be sent to all members of the Presidents Roundtable and to all WACCRA members. The Committee is also meeting with Bea Rector, DHSH Assistant Secretary of Aging and Long-Term Support Agency (ALTSA), on Sept. 20 about what the state will do to craft and implement legislation. They would like to involve Marcia Riggers from Covenant Shores who is part of the Presidents Roundtable. Monica reported that her husband invited Representative Lisa Callan to attend the Annual Meeting. (Rep. Callan sponsored the Proviso that awarded $300K for development of legislation.) Donna suggested inviting Patty Kuderer to the Annual Meeting since she is a candidate for the WA State Insurance Commissioner. Carlos reported that local legislators are coming to Emerald Heights.

• Communications Task Force: The task force members include Monica (Chair), Kim, Nickie, Barbara K., Rick, and Tom. Monica distributed the report, authored by Nickie and Kim, about the focus groups (Skyline, Timber Ridge, and Mirabella) and survey (Horizon House) research to board members. **(The liaisons at Skyline, Timber Ridge, and Mirabella should send the report to focus group participants.)**  The purpose of the study was to determine how residents prefer receiving WACCRA communications. Two major findings were: 1) Members prefer receiving brief summaries with links to the WACCRA website for more information, and 2) Members are more likely to read the communications if they come from the liaison. (If action is requested, they want “ALERT” added to the communication.) Monica and Yvonne are testing the new format for the News-Mail. If the News-Mail is to come from the liaisons, this is a new role for them beyond membership. Perhaps a pdf version of the News-Mail could be sent to Susan for her to distribute with instructions to the liaisons.

Barbara Knight suggested that the WACCRA brochure should be updated (currently May 2020). She suggested that more information could be included on why WACCRA is important. The Communications Task Force will update the brochure. Celie Brown also thought we should explore the idea of WACCRA folders. Donna asked Celie to take the lead on determining the budget necessary for the folders, what would go into the folders, etc.

NEW BUSINESS:

• Approve raising Donna Christensen’s monthly fee, retroactive to the end of the 2023 Legislative Session: Approved as recommended by the Legislative Committee.

• Discussion of Board Members and Officers’ Responsibilities: Postponed.

• Items from Liaisons and Board Members: Monica reported that Timber Ridge is holding quarterly meetings and compiling a history of the organization there. The history of WACCRA also needs to be updated on the website.

Donna revealed the slate of officers for next year: President Laura Saunders; Vice-President Kim Hickman (on the condition that she not become president); Secretary Nickie Askov; Treasurer Jim Crim. She stressed that we need to line up a new president and energetic board members since the scope of WACCRA activities have expanded.

The meeting adjourned at 12:10. The next meeting will be held on Zoom on October13 at 10:00. The next meeting will focus on Annual Meeting details and updates from the Legislative Committee.

Respectfully submitted: Nickie Askov, Secretary