**WACCRA Board Meeting**

**November 10, 2023**

**Zoom**

**Attendees:**

*Board*: Laura Saunders, President, Vice-President, Kim Hickman; Nickie Askov, Secretary; Jim Crim, Treasurer; Carlos Caguiat, Monica Clement, Barb Horrell, Barbara Knight, Donna Kristaponis

*Membership Liaisons*: Susan Dillon, Membership Coordinator; Jackie Boss (Emerald Heights), Celie Brown (Timber Ridge), Mandy Wertz (Mirabella)

President Laura Saunders called the Study Session to order at 10 AM by reviewing the results of her interviews. Priorities are improving communication of the Board with WACCRA members and developing an Operational Handbook to write down what the board does.

The following are the items that were discussed:

• Website needs to be continually updated now that the News-Mail will take readers to it.

• Editor for the News-Mail is needed; Monica is writing a job description. Monica is continuing as Communications Director but not as Editor of the the News-Mail. She will continue to update the website.

• How does the Legislative Committee best communicate with members?

• Credit cards for membership: Parking Lot issue.

• Eliminate Education Committee or assign it duties.

• Succession planning and Strategic Planning: Laura will reconvene groups. Bylaws revision should follow later.

• Legislative Committee needs more workers. Good to add committee members before they might be considered for the Board.

Laura called the Study Session to conclusion at 10:50. After a short break the Business Meeting was convened at 11:00. The Minutes for the October 13, 2023, meeting were approved by consensus as was the Treasurer’s Report. Expenses for the Annual Meeting will appear next month. The annual Survey Monkey fee is $500, not $1500 as originally reported.

ACTIONS/VOTES:

• Rocky Higgins resigned from the Board. Another member may be elected. Donna recommended an elder law attorney.

• **To Do Items are bolded in the text.**

OLD BUSINESS:

• Debrief of the Annual Meeting: Links to the Zoom and You.Tube recordings are on the website. The Board expressed many thanks to the Timber Ridge organizing committee for a successful meeting. (Minutes from the Annual Meeting are available.)

NEW BUSINESS

**Committee Reports:**

• Legislative: The Legislative Committee, consisting of Carlos (Chair), Laura, Kim, Donna, and Barb H., meet weekly. They created a survey to get a global view of residents’ concerns, which will be used to frame the work that will go to DSHS. The survey was sent to all members of the Presidents Roundtable and to all WACCRA members. A reminder is being sent to those who have not yet responded to the survey. **Susan will encourage the Liaisons to remind their residents of the survey.**

Laura shared the letter that she wrote on behalf of the committee to Amy Abbott of DSHS. **Board member comments on the letter should be sent to Carlos.** Donna K. and Donna C. went to Spokane to meet with two Representatives to educate them on the legislative effort. Some discussion also occurred about two CCRCs that are in financial difficulties.

Senator Sam Hunt is planning to unite his bill on Residents Bill of Rights with WACCRA’s proposed legislation. The Legislative Committee will meet with him.

• Communications: **Monica will try to track the number of News-Mails that are being opened using the new format.**

• Succession Planning: No action. **Jim will reconvene a meeting of Miceal Vaughan and Jerry Tuttle to discuss what might be done.**

• Strategic Planning: No action. **Laura will reconvene group members.**

• Items from Liaisons and Board Members: Barbara Knight reported that Horizon House’s Fitch bond rating has been downgraded to a BB. Mandy Wertz reported that Mirabella’s ED has appointed four task forces of residents and staff to work on issues of concern.

Senior Lobby should have a WACCRA board member involved. **Barbara Knight volunteered to be the board’s representative.**

Rick does a great job (with Nickie) in keeping the Presidents’ Roundtable going. How can the information generated in those meetings be moved to the CCRC residents? (We should encourage the presidents to report to their residents.) Should information from the Presidents Roundtable go to WACCRA members? Rick keeps a database of participants, but it changes every year due to the revolving membership. Note: Rick’s term on the board ends next year. **Should we be thinking of a replacement for Rick (and Nickie)?**

Membership folders are being designed. The Liaison at each site can decide what is to be placed inside them. Although the plan was to have each CCRC purchase the folders and stickers that identify the CCRC, Nickie pointed out that the WACCRA leadership at each CCRC has no budget (except Skyline). **The general consensus was that WACCRA should be subsidizing the folders and stickers.**

The meeting adjourned at noon. The December 8 meeting will be online. The following meeting on January 12 will be held at Hearthstone at 10:00.

Respectfully submitted: Nickie Askov, Secretary