

**MINUTES FOR THE REGULAR MEETING  
HARRISON CITY COUNCIL  
July 13, 2023, 6:00 PM  
Harrison Senior Center**

**1. CALL TO ORDER:** *Mayor Wanda Irish called the meeting to order at 6:02 PM*

**2. ROLL CALL OF COUNCIL MEMBERS:** *Debbie Lockhart, Russell Riberich, Joe Cornell, Josephine Prophet, and Will Butler present. Brett Murdock was not present.*

**3. GUEST SPEAKERS:** Harrison Community Cares - Whitney Hruza

Whitney Hruza presented the actions that have been completed by the Harrison Community Cares. She stated the group has 6-30 people that are in attendance at the meetings. Projects that the HCC have worked on and completed are repainting the benches and picnic tables for the park. They are partnering with Harrison Dock Builders to get some repairs done to the city docks. The goal is to bring people in the community together.

**4. PUBLIC COMMENTS/LETTERS:**

*Jennifer McMenomy put together a presentation about water rate studies that she had researched in different cities. This way everyone in town is treated and billed fairly. She would like the Council to resolve to review and standardize utility practice.*

*Mike Reinhardt and Amanda Reinhardt made a comment about Item C. Under Old Business "Remove 102 South Coeur D'Alene Ave 20 Feet Access". They would like to have a chance to talk about this item when it is time since they are the property owners.*

**5. CONSENT CALENDAR: - ACTION**

A. Approval of minutes for the Regular Meeting on June 8, 2023, and Special Meeting on June 13, 2023

B. Monthly Bills presented for approval.

*Josephine Prophet and Joe Cornell came into City Hall to review the bills.*

*The council reviewed the Minutes for June 8, and June 13, and the Monthly Bills.*

***Will Butler made a motion to approve the Consent Calendar. Josephine Prophet seconded  
Debbie Lockhart AYE***

***Russell Riberich AYE***

***Joe Cornell AYE***

***Josephine Prophet AYE***

***Will Butler AYE***

**6. NEW BUSINESS:**

**A. Appoint Josh Burg as Public Works Supervisor-ACTION**

*Mayor Wanda Irish recommends that we appoint Josh Burg as the City of Harrison Public Works Supervisor.*

***Will Butler made a motion to appoint Josh Burg as the Public Works Supervisor***

***Josephine Prophet seconded***

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**Debbie Lockhart AYE**

**Russell Riberich AYE**

**Joe Cornell AYE**

**Josephine Prophet AYE**

**Will Butler AYE**

**B. Approve HMH Engineering RFQ for City Planner Services-ACTION**

*Mayor Wanda Irish recommends that the Council approve HMH Engineering RFQ for City Planner Services.*

***Russell Riberich made a motion to approve HMH Engineering RFQ for City Planner Services Contingent upon the Contract. Joe Cornell seconded.***

**Debbie Lockhart AYE**

**Russell Riberich AYE**

**Joe Cornell AYE**

**Josephine Prophet AYE**

**Will Butler AYE**

**C. Approve HMH Engineering RFP for City Engineer Services-TABLED**

*Mayor Wanda Irish recommended that the Council to approve the HMH Engineering RFP for City Engineer Services.*

*Councilman Joe Cornell mentioned that the Council has a fear of getting run over by engineers because of what happened in the past. Having an extra engineer could help the city pick up on things that the Council could not do.*

*Councilman Russell Riberich mentioned that the original intent to have a City Engineer was to have the checks and balances in place as we go out and receive these large grant projects. That there would be some sort of review and revision outlook that can be brought to Council.*

*Jesse from HMH mentioned that the Council could table the item and HMH can send their contract to the City Attorney for review, or the City can post the RFP again in the paper and see if anymore bids come in.*

*Councilman Joe Cornell mentioned that he doesn't know if the City could find anyone better than HMH Engineering and if the Council does approve it, the Council would have more homework to do on their end since there won't be a different engineer.*

*Mayor Wanda Irish mentioned that HMH will have task orders before anything is done that the Council can approve at a special or regular meeting.*

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*Joe Cornell made a motion to approve HMH Engineering RFP for City Engineer Services subject to reviewing their contract.*

*Will Butler seconded*

*Debbie Lockhart AYE*

*Russell Riberich NAYE*

*Joe Cornell AYE*

*Josephine Prophet AYE*

*Will Butler AYE*

**7. OLD BUSINESS:**

**A. One Shot Charlies Agreement to Initial Handicap Ramp-TABLED**

*Councilman Jo Prophet mention that One Shot Charlies had originally submitted plans and the ones that were submitted were not the same plans.*

*Russell Riberich made a motion to table the One Shot Charlie Agreement for further review*

*Will Butler seconded*

*Debbie Lockhart AYE*

*Russell Riberich AYE*

*Joe Cornell AYE*

*Josephine Prophet NAYE*

*Will Butler AYE*

**B. Options for Vendor Parking**

*Councilman Joe Cornell mentioned that this item was reviewed by the Public Works Committee but were not provided any maps.*

*Joe Cornell made a motion to Table Options for Vendor Parking*

*Will Butler seconded*

*Debbie Lockhart AYE*

*Russell Riberich AYE*

*Joe Cornell AYE*

*Josephine Prophet AYE*

*Will Butler AYE*

**C. Remove 102 South Coeur D'Alene Ave 20 Feet Access -TABLED**

*Mayor Wanda Irish mentioned that she put it on the agenda because it stated that the request is not to place a permanent driveway. She went to the City Code and mention that temporary driveways are for buildings under construction and was unsure if a temporary driveway permit was given to this address. She also mentions that everyone in town parks where their address is and that an individual whose address is Frederick Ave cannot create a driveway coming off Coeur 'd Alene Avenue. She also mentioned that she was unsure why 102 S Coeur D Alene Ave driveway access can't be open on the weekdays for extra parking.*

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*Mike Reinhardt the owner of 102 South Coeur D Alene Avenue stated that they had the driveway permit approved by the City Council and was given time to present it at the June 2019 regular meeting. He stated he was not notified by the city that this item was going to be on the agenda. He also stated that the driveway access has worked very well. It has opened up more parking for the town and that is also their handicap access. He stated that this driveway has been approved.*

*Amanda Reinhardt stated that this item was approved and they were not given any restrictions. She asked Council to do some research and to Table this item. She also stated that she could understand if the City Planner or City Engineer had an issue with the driveway it could start as a conversation at the very least with the property owners.*

*Councilman Russell Riberich mentioned that this item should be under further review and the property owners should be able to present their case.*

*Councilman Will Butler mentioned that he would like to see all the information before the next Council meeting.*

*Councilman Joe Cornell mentioned that there is front access and back access on front street and that the city should consider looking at all the driveway accesses.*

***Will Butler made a motion to Table removing 102 South Coeur D'Alene Ave 20 Feet Access***

***Russell Riberich seconded***

***Debbie Lockhart AYE***

***Russell Riberich AYE***

***Joe Cornell AYE***

***Josephine Prophet AYE***

***Will Butler AYE***

**D. Approve TMAC Painting Bid-TABLED**

*The Council discussed that the painting bid did not mention that they would do wood repairs. They would like someone to examine the wood on the City Hall building before we approve the TMAC Painting Bid.*

***Russell Riberich made a motion to Table the TMAC Painting Bid***

***Joe Cornell seconded***

***Debbie Lockhart AYE***

***Russell Riberich NAYE***

***Joe Cornell AYE***

***Josephine Prophet AYE***

***Will Butler AYE***

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**8. REPORTS:**

A. Mayor

B. Staff

- i. City Attorney-Andy Doman N/A
- ii. Public Works- Josh Burg
- iii. City Clerk-Miriah Pfeiffer N/A
- iv. HMM Engineering

*HMM presented a list of items the City of Harrison needs to address in order to move forward with providing services to the Stonegate Neighborhood.*

C. Committees

- i. Economic Development Committee: N/A
- ii. Public Works Committee: *Peddler License Location*
- iii. Administration Committee: *Budget Review*

**9. ADJOURNMENT:** Meeting Adjourned at 7:46 PM